

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 26th September 2017

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Gerald Kay, Diane Elphinstone, Ann Sheridan and Paul Bratt.

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer), Cllrs David Ireton and Carl Lis and one member of the public.

PUBLIC PARTICIPATION: The member of the public present brought to the Council's attention that a stone shelter which had been at the summit of Little Ingleborough for some years had disappeared. Cllr Dawson indicated that he would be visiting the site in the near future and would take a look.

1. **Apologies for Absence:** None

2. **Code of Conduct and Disclosable Pecuniary Interests**

a. Cllr Elphinstone declared an interest in item 8 a.(iv) on the agenda otherwise no councillors recorded Disclosable Pecuniary Interests (DPI) or other interests in relation to items on the Agenda.

b. No requests were made for DPI dispensations in connection with items on the Agenda.

3. **Police Report:** The Council received a report from a representative of North Yorkshire Police, Jane Grace, in relation to matters dealt with by the police in September, 2017. These comprised a report of sheep on the road, a domestic dispute, a vehicle on its roof, a vehicle being driven in a dangerous manner in Clapham, a theft of scaffolding and a report of a boy in school uniform seen wandering in the area

4. **Highways and Street Lighting, Road Signage and Boundary Markers**

a. **Requests for action.**

(i) The Council instructed the clerk to write to Craven District Council (CDC) to ask for signs warning against dog-fouling to be provided.

(ii) The Council noted that the clerk has written to North Yorkshire County Council (NYCC) to draw attention to undercutting of the road on Old Road, Clapham

(iii) The Council noted that the correspondence mentioned at (ii) above also referred again to the blocked drains on Station Road, Clapham.

(iv) The Council instructed the Clerk to write to Network Rail with regard to a flow of water from the railway onto Lawsings Brow and to NYCC in relation to potholing of the road in the same vicinity, matters raised by Cllr Price.

(v) Cllr Price mentioned a landslip on Reeby's Lane, Keasden and the Council instructed the Clerk to write to NYCC in relation to this matter, which has been previously raised.

(vi) The Council noted that an estate agent's board has been placed on the verge at the entrance to Newby in apparent breach of the relevant regulations and instructed the Clerk to write to the agent concerned seeking its removal.

b. **Updates and further actions on outstanding issues**

(i) The Council noted that there has been further correspondence with NYCC in relation to the state of the road surface near to Calterber Bridge. NYCC had indicated that a temporary repair would be effected. The full repair which will involve digging-up the road is still awaited.

(ii) A report of fly-tipping had been received from two members of the public. It was noted that the matter had been brought to the attention of CDC and that the deposited items (a quantity of tyres) had been removed

(iii) A report had been received via Cllr Elphinstone that the street lighting in Newby was in need of repair. The Council noted that Messrs Harrison & Cross Ltd had been asked to attend to the matter

and had submitted an invoice after completing the required work.

(iv) Cllr Sheridan had asked for action to be taken in relation to an estate agent's board which had been improperly placed on the grass triangle near to Clapham Station. A letter to the agents concerned had been sent by the clerk. The Council noted that the board had been promptly removed by the agents who had apologised, indicating that it had been placed in the offending position by a third-party contractor.

5. Minutes of the previous meeting

Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 25th of July 2017 should be approved and signed by Cllr Price as a true and accurate record. There were no matters arising which were not otherwise covered on the agenda for the current meeting.

6. On-going issues

6.1 Parish Maintenance Matters

a. To discuss and consider the appointment of a new parish caretaker.

Cllr Dawson confirmed that the prospective Parish Caretaker is on holiday until October, 2017.

There has therefore been no further progress towards his appointment. In the meantime the position remains available and Cllr Dawson informed the Council that there is another potentially interested candidate.

b. To receive an update on the restoration of the ornamental drinking fountain.

The Council received an update from Cllr Dawson. Technical complications had arisen which had led Cllr Dawson to question whether the project is still feasible. He is now persuaded that it is and will consider whether a new firm of plumbers ought to be engaged. Cllr Dawson will be meeting Mr Lodge of the Millenium Trust to discuss the matter.

c. Stories in Stone Heritage Grant Application for the Ornamental Drinking Fountain.

This matter is dependent on the issue at **b.** above and the Council held the matter over to be considered alongside it.

d. Works funded by the Forest of Bowland AONB grant.

Cllr Price indicated that there are unlikely to be any funds available for the foreseeable future.

Further, the contractor who had been previously engaged is not readily available and a different contractor will be approached for future works.

6.2 Hyperfast Broadband Project

An update was received from Cllr Sheridan. Details as follows: The adverse weather in August and September had slowed progress. Planning for Clapham Village is complete and efforts are underway to obtain funding. B4RN have experienced problems with "fibre-blowing" which has also slowed progress.

6.3 Community emergency plan, community defibrillator training and other topics related to the emergency services

Cllr Elphinstone indicated that there was nothing of substance to report other than a possible approach to Cave and Mountain Rescue with a view to arranging a training session.

6.4 Neighbourhood Planning.

Cllr Sheridan gave an outline of the potential benefits of a neighbourhood plan for Clapham Village. It was agreed that the matter would be pursued and that a flyer advertising the issue and a public meeting would be circulated.

6.5 Community-led housing

It was noted that this subject is closely related to the item at 6.4 above and the matter was held over for future discussion alongside it.

7.Finance

a. (I) **RESOLUTION:** authorising payment to J.Hartley & Sons in respect of invoice for £216.00 for grass-cutting

(ii) **RESOLUTION:** authorising payment to Yorkshire Local Councils Association in respect of invoice for £2.90 for purchase of booklet

(iii) **RESOLUTION:** to pay £35 to the Information Commissioner for renewal of data protection registration

(iv) **RESOLUTION:** to pay £72 to the Clerk for Society of Local Council Clerks membership

(v) **RESOLUTION:** to pay £103.82 to Messrs Harrison & Cross Ltd in respect of invoice for repairs to Newby street lights.

(vi) **RESOLUTION:** to pay to J. Hartley and Sons £144.00 in respect of further invoice for grass-cutting

(vii) **RESOLUTION:** to pay the clerk's expenses: £12.15 mileage, £3.25 postage and £20.27 for purchase of printing ink

b. **RESOLUTION:** the statements of accounts HSBC1 and HSBC2 were reviewed and approved

c. The Council discussed a draft budget for the year 2018-19

d. The Council received and considered the external audit report for the year 2016-17.

8. Planning

a. Applications:

(i) 2017/18171/FUL-Conversion of traditional barn to dwelling with ancillary office and new garage building-Fountain House Farm, The Green, Clapham. (Amendment also submitted). The Council noted that this application which it supported had been discussed and granted at a CDC Planning Committee meeting on 25th September, 2017.

(ii) 2017/18303/VAR Application to vary condition 3 of original planning consent reference 18/2014/14488 to amend caravan type. Application supported.

(iii) 2017/18286/2017- Conversion of barn to dwelling-house including formation of new vehicle access from Station Road - Calterber Barn, Crina Bottom, Clapham. Application opposed.

(iv) 2017/18398/LBC-Revised proposals for a new sunroom/conservatory extension (previously approved application 18/206/17527)-Crooklands, Old Road West, Ingleton, Carnforth. Application supported.

(v) 2017/18386/FUL- Barn conversion with attached garage and new entrance-Ingbergh Barn, Bentham Road, Clapham LA2 8HL. Application opposed. The resolution to oppose was by a majority decision.

(vi) 2017/18486/FUL Full planning application for (1) proposed new detached garage (2) proposed new parking and turning area (3) proposed re-siting of an existing stable block (4) proposed new turn out area for horses (5) partially retrospective to retain an existing fence and double gates- The Heigh, Mewith, Bentham, Lancaster, LA2 7AU.

Consideration of this matter was deferred to allow Councillors sight of the plans which had only become available too late to be circulated. Councillors' views to be communicated to the clerk.

b. decisions:

(i) 18/2017/18132-Agricultural access to existing field-land South of Clapham bounded by Station Road and the A65. Application granted subject to conditions which include replacement tree planting.

(ii)18/2017/17834-Erection of three dwellings, associated access and landscaping-Former Dalesview Garage, Old Road, Clapham. Application granted subject to conditions.

(iii)2017/18538/NMA Application for non-material amendment to previous application-Sunart, Cross Haw Lane, Clapham-Application withdrawn.

c. Other planning issues and correspondence

C/18/49G-full planning permission for erection of conservatory to replace existing conservatory-Bishopswood, Church Avenue, Clapham. Application received too late to be circulated. The Council therefore deferred consideration of this application to allow Councillors the opportunity to consider the matter. Councillors' views to be communicated to the clerk.

9. Correspondence

a. Correspondence received prior to meeting

(i) The Council noted the availability of matched funding for playground etc. equipment but, in view of the imminent deadline for entry to the competition for that funding and the requirements attaching to such entry, decided it was not feasible to enter on this occasion.

b. Correspondence received too late to be considered prior to the meeting.

See under 8c above

10. Items of information and further action

(i) The Council noted the forthcoming changes to data protection regulations and that this will impose some requirements on it. It was agreed to keep the matter under further review to be considered as and when further information becomes available.

(ii) The Council noted the re-routing of public footpaths at High Hardacre Farm.

11. Date of Next Meeting

The council confirmed the date of the next meeting of Clapham cum Newby Parish Council as Tuesday 24th October 2017, 7.30.pm at Clapham Village Hall.