

CLAPHAM CUM NEWBY PARISH COUNCIL

DRAFT AGENDA for the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 25th April 2017 at 7.30pm.

Parish Clerk's electronic signature

Parish Clerk
18th April 2017

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.

1. To receive Apologies for Absence

2. Code of Conduct and Disclosable Pecuniary Interests

- a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
- b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.

3. To receive the Police Report

4. Highways and Street Lighting, Road Signage and Boundary Markers

- a. To receive requests for action on highways, streetlights, road signage and boundary markers
- b. To receive updates and decide further action on outstanding issues

5. To approve the Minutes of the Meeting of Clapham cum Newby Parish Council held on 28th March 2017 and review matters arising

6. To receive information on the following on-going issues and decide further action where necessary

6.1 Parish Maintenance Matters

- a. To receive an update and consider future maintenance work in the parish
- b. To receive an update on the restoration of the ornamental drinking fountain water supply
- c. To consider current and future works funded by the Forest of Bowland AONB grant
- d. To consider correspondence from Julie Payne YDNP re entering Village of the year. Email circulated 12/4
- e. Damaged fencing and Appleby Fair, correspondence from Les Moorhouse
- f. Position of solar panel for drinking fountain, email from Janet Bainbridge, YDNP

6.2 Hyperfast Broadband Project

6.3 The community emergency plan, community defibrillator training and other topics related to the emergency services

7. Finance

- a. To authorise payment of accounts
- b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
- c. **To review the insurance cover and consider a renewal quote – if one has been received.**
- d. To review the results of the annual safety inspection of memorials within the closed churchyard of St James', Clapham
- e. To provide an update on the internal audit
- f. To review the annual VAT return (2016-17)
- g. To review PAYE end of year return for (2016-17) – **this has been paid. You may want to check bank statements to ensure that the standing orders for my salary etc have been stopped.**
- h. To compare and review actual income and expenditure with the budget for 2016-17 – **copy in finance folder**
- i. To verify bank reconciliation for quarter 4 of 2016-17 – **copy in finance folder**

8. Planning

- a. To consider applications:
- b. To consider decisions:

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority

1. 18/2016/17343 Reconstruction of Collapsed Barn to form B1 Workspace and Ancillary Living Accommodation (Previously Approved as a Conversion under Planning Reference 18/2015/15791)
2. 18/2017/17837 Raising Of Kitchen Roof To Form Bedroom In Roof Space, Sunart, Cross Haw Lane, Clapham, Lancaster, LA2 8DZ
3. 3. 18/2017/17834 Erection of 3 Dwellings, Associated Access and Landscaping, Former Dalesview Garage Old Road Clapham Lancaster. LA2 8EH
4. 4. 18/2017/17843 Pathway across Field to Wildlife Corridor to Help for Disabled Access and Less Able Bodied Keasden Head, Keasden Road Clapham Lancaster. LA2 8EZ
5. 18/2016/17343 Re-Construction Of Partially Collapsed Barn To Form B1 Workplace And Ancillary Living Accommodation, Bence Barn, Keasden Road, Clapham, Lancaster, LA2 8EU. Not yet decided.
6. C/18/173D/LB Listed building consent for renovation and alterations including works to basement, ground and first floor layout, alterations to fenestration and formation of draft lobby to rear. Spindle Tree Cottage, 2 Gildersbank, Clapham. Not yet decided.

c. To consider other planning issues and correspondence

9. To receive and respond to correspondence

- a. To receive and respond to items of correspondence received prior to this meeting
- b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

10. To receive items of information and decide further action where necessary

11. To confirm the date of the next meeting of Clapham cum Newby Parish Council

Tuesday 23rd May 2017, 7.30pm at Clapham Village Hall

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