

## CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 23<sup>rd</sup> May 2017  
MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), Paul Bratt, Diane Elphinstone, Gerald Kay and Ann Sheridan

**IN ATTENDANCE:** Nigel Harrison (Parish Clerk & Responsible Financial Officer), and 4 members of the public.

**PUBLIC PARTICIPATION:** none

1. **Apologies for Absence:** Cllr John Dawson, Cllr David Ireton (NYCC)

### 2. Code of Conduct and Disclosable Pecuniary Interests

a. Cllr Elphinstone declared an interest in item no. 8 (a) iii as a member of Clapham Village Shop Committee, the applicant for planning application C/18/147C.

No other councillors recorded Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this Agenda.

b. No requests were made for DPI dispensations in connection with items on this Agenda.

3. **Police Report:** no matters were reported

### 4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action.

A member of the public had raised, via Cllr Kay, the possibility of a 20 mph speed limit on Cross Haw Lane, Clapham. This was discussed but no resolution to take the matter further was reached.

The Clerk will write to the Highways Department, Skipton Area 5 with regard to the state of the road on the Clapham Station side of Calterber Bridge.

b. Updates and further actions on outstanding issues

A response is awaited from the Highways Department with regard to the sign at the Goat Gap Cafe which is obstructing the view of motorists emerging from Newby onto the A65.

### 5. Minutes of the previous meeting

Council **RESOLVED** that Minutes for the meeting of Clapham cum Newby Parish Council held on 25th April 2017 should be approved and signed by Cllr Price (Chairman) as a true and accurate record. There were no matters arising not already covered in the Agenda.

### 6. On-going issues

#### 6.1 Parish Maintenance Matters

a. To discuss and consider the appointment of a new parish caretaker.

Cllr Dawson is in discussion with a prospective caretaker whose insurance position is to be resolved. The matter is to be held over to the June meeting.

b. To receive an update on the restoration of the ornamental drinking fountain.

An order has been placed with the plumber but, as yet, no response has been received.

c. Stories in Stone Heritage Grant Application for the Ornamental Drinking Fountain.

A response to the Council's application is awaited.

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d. Works funded by the Forest of Bowland AONB grant.  
A response from Robert Close is awaited.

## **6.2 Hyperfast Broadband Project**

An update was received from Cllr Sheridan. Reasonable progress has been made with the latest phase of the project.

## **6.3 The community emergency plan etc.**

An update was received from Cllr Elphinstone.

## **7. Finance**

a. Insurance cover and the renewal quote were considered and it was RESOLVED to accept the latter.

b. RESOLUTION to pay £115 to Yorkshire Local Councils Association (Training Course attended by new clerk).

RESOLUTION to pay £280 to Came and Co (Insurance)

RESOLUTION to pay £120 to J. Hartley and Sons (grass cutting in the churchyard)

c. RESOLUTION: the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

d. The internal audit report for 2017-18 carried out by Yorkshire Internal Auditors was considered.

e. RESOLUTION: The Annual Governance Statement for the 2016-17 Annual Return was received and approved and signed by Cllr Price (chairman).

f. RESOLUTION: The Accounting statement for the 2016-17 Annual return was received and approved and signed by Councillor Price (chairman).

g. RESOLUTION: A period for the exercise of electors' rights was agreed. The relevant dates are between 5<sup>th</sup> June 2017 and 14<sup>th</sup> July 2017.

h. RESOLUTION: It was agreed that a letter should be sent to HSBC informing them of the appointment of a new clerk and seeking re-direction of correspondence accordingly.

i. Payment for the new Clerk's training course was agreed. See minute ref 7.b

## **8. Planning**

### **a. Applications:**

The following applications were considered:

i 18/2017/1832-Agricultural Access to Existing Field-Land South of Clapham Bordered by Station Road and the A65. While the council supported the need for agricultural access to the field, it was concerned over the proposed removal of a tree to achieve this and queried why access could not be achieved via the existing track on the Clapham side of the field. These comments are to be passed to Craven District Council by the clerk.

ii 18/2017/17993 Roof Over Covered Yard Area For Livestock Gathering-Keasden Head, Clapham. Application supported.

iii C/18/147/C- Canopy at Clapham Village Shop. Application supported.

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**b. Decisions**

18/2016/17343 Reconstruction of Collapsed Barn to Form B1 Workspace and Ancillary Living Accommodation. Approved subject to conditions.

**c. Other planning issues and correspondence**

None

**9. Correspondence**

a. Items of correspondence received prior to this meeting.

None

b. Items of correspondence received too late to be circulated prior to this meeting.

The council received a letter from J Hartley and Sons enclosing an invoice for grass cutting. Minute reference 7b refers.

The council received a letter from Craven District Council Standards Committee seeking nominations for councillors to serve. No nominations were made.

**10. Items of Information**

None

**11. Date of the next meeting**

The date of the next meeting of the Parish Council was confirmed as Tuesday 27<sup>th</sup> June 2017 at 7.30pm. The meeting to be held at Clapham Village Hall.

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