

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 24TH MAY 2016

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Paul Bratt, Diane Elphinstone, Gerald Kay and Ann Sheridan

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllrs Ireton and Lis, and 4 members of the public.

PUBLIC PARTICIPATION: Cllr Ireton apologised for any distress caused for including Clapham Community Shop in his campaign leaflet.

Craven District Council is launching a new community grants scheme called Ward Member Grants. Each district councillor will have £1,000 to give out to community projects in their ward.

Cllr Lis announced that the sustainable development fund will issue a loan of £9000 to B4RN in support of the broadband project in the parish.

After a brief discussion about parking issues on the beck-side, Cllr Lis will enquire about the possibility of introducing free or cheaper parking in Clapham car park.

1. Apologies for Absence - none

2. Code of Conduct and Disclosable Pecuniary Interests

a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this Agenda.

b. No requests were made for DPI dispensations in connection with items on this Agenda.

3. The Police Report: it was reported that calves had been stolen and that some vandalism had occurred on the nature trail next to Clapham Lake and at Ingleborough Cave.

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers
Cross drains on the tunnels path are being damaged and muck is being spilt apparently by farm traffic: the Clerk will report this to YDNPA. The alarm light fixed to the Yorkshire Water buildings on the Old Road is constantly on at night: the Clerk will ask for the light to be activated only when the alarm is triggered. A request will be made to cut back the saplings on Cross Haw Lane/Old Road. The fallen retaining wall near Yorkshire Water buildings will be reported to NYCC Highways.

b. Updates and further actions on outstanding issues

The fallen 'give way' sign at Keasden Crossroads and blocked gutters on Keasden Road near Butterfield Cottage have been reported. Further requests have been made for the landslide at Reebys Lane to be repaired as quickly as possible. The Clerk will inform NYCC Highways that the road barriers on Reebys Lane have fallen into the beck again. Cllr Ireton will liaise with NYCC Highways to find out when the water filled hole at Calterber bridge will be excavated and repaired.

5. Minutes of the previous meeting

Council **RESOLVED** that Minutes for the meeting of Clapham cum Newby Parish Council held on 26th April 2016 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

6. On-going issues

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
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6.1 Parish Maintenance Matters

a. Caretaker Recruitment

Cllr Dawson is in discussions with interested parties and will report back at the June meeting.

b. Future maintenance work in the parish

Council referred to advice given by Phill Hibbs, YDNPA Woodland and Trees Officer, regarding the large holly bush in St James's Churchyard.

RESOLUTION: the Clerk will notify YDNPA that it intends to re-shape the crown and raise the branches over the adjacent graves. This work will be planned for the winter months.

A potential application to YDMT's Roger Stott fund to install a traditional signpost at Newby Cote was discussed.

c. Restoration of a water supply to the ornamental drinking fountain

Cllr Dawson continues to make enquiries with contractors to obtain an estimate for the work. The Clerk will prepare the application form in time for the deadline of 22nd June.

d. Works funded by the Forest of Bowland AONB grant

The drains survey on the Forest of Bowland side of the parish was held over to the next meeting.

6.2 Hyperfast Broadband Project

Trenching work is progressing well, digging works in Newby and at the railway station will begin very soon, more properties have been connected in Keasden and Mewith, and progress is being made obtaining permissions for road crossings from NYCC.

6.3 The community emergency plan, community defibrillator training and other topics related to the emergency services

Cllr Elphinstone is awaiting maps from NYCC to include in the community emergency plan. An article will be written for the newsletter to raise awareness of defibrillator training.

7. Finance

a. Came and Company has amended the insurance cover for the council's assets. The quote is unchanged at £273.75 as the council has agreed to a further 3 year long term agreement.

RESOLUTION: Council approved the above expenditure.

b. **RESOLUTION:** authorisation was given to make the following payments as detailed in the financial statement for May 2016. These were as follows:

Clapham Village Hall, room hire = £48

Gillian Muir, Clerk's expenses = £10.89

Came and Company, insurance = £273.75

c. **RESOLUTION:** the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

d. The internal audit report for 2015-16 carried out by Yorkshire Internal Auditors Ltd was considered. There were no issues to report.

e. **RESOLUTION:** the Annual Governance Statement for the 2015-16 Annual Return was approved and duly signed by the Chairman and the Clerk.

f. **RESOLUTION:** the Accounting Statement for the 2015-16 Annual Return was approved and duly signed by the Chairman and the Clerk.

g. **RESOLUTION:** a 30 working day period for the exercise of electors' rights relating to the annual accounts (Accounts and Audit Regulations 2015) was agreed as Monday 6th June to Friday 15th

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July 2016.

8. Planning

a. Applications:

1. C/18/142C full planning permission for erection of single storey extension to side elevation and reinstatement of fireplace to day room, 4 Gildersbank, Church Avenue, Clapham. Council was supportive of the application.

Five additional applications received after publication of the agenda were considered at this time.

2. C/18/173D/LB Listed building consent for internal alterations to property, including repair of existing windows, formation of new external openings, demolition and rebuilding of external store/wc, reinstatement of central staircase, extend basement and provision of glazed roof and door to rear to create draught lobby, Spindle Tree Cottage, 2 Gildersbank, Clapham. Council was supportive of the application.

3. 18/2016/16906 Application for advertisement consent for 1 no Freestanding sign in carpark entrance and 1 no freestanding steel wire sculpture to replace existing totem sign, Goat Gap Café Henbusk Lane Newby LA2 8HS. The parish council is concerned about the use of the name Goat Gap. There are at least two other properties less than one mile away that use the same name which could cause confusion. It would prefer that an alternative is adopted such as Henbusk Cafe. The council would like to state that it is supportive of the café development and hopes that it is a success.

4. 18/2016/16930 Construction of a two bedroomed detached bungalow with off street parking, Greenways Newby Clapham Lancaster LA2 8HS. The council repeated comments it gave for the previous application, 18/2015/16506. The council would like to seek clarification on the following:

- that 3 car parking spaces would be ample and that there would not overspill onto the road;
- that the height of the new building would be in line with the existing dwelling.

It was acknowledged that the orientation of the new building is an improvement on the previous application, 18/2015/15834.

An extension will be requested to enable proper consideration of the following applications at the meeting on 28th June.

5. 18/2016/16884 Proposed Erection Of Garden Rooms To Plots 7, 8, 9, 10 & 11 (Following Original Reserved Matters Consent Reference 18/2015/15634) Former Dalesview Garage Site

6. 18/2016/16885 Revisions to Plots 16 and 19 to Provide Additional Accommodation in the Roofspace. Enlarged Garage Block to Serve Plots 20, 21 and 22, Former Dalesview Garage Site

b. Decisions:

1. C/18/142B/LB listed building consent for erection of single storey extension to side elevation and reinstatement of one ground floor fireplace in day room, 4 Gildersbank, Church Avenue, Clapham. Approved.

2. 18/2016/16738 The construction of three residential dwellings (two semi-detached and one detached) with associated access and landscaping, land south of Clapham bounded by Station road, Clapham. Refused.

3. 18/2016/16761 Two Storey And Single Storey Side Extension To Provide Accommodation To Replace Demolished Defective Part Of Premises. Demolish Two Storey And Single Storey Side Extension And Rear Extensions, Birk Knott, Keasden Road To Birk Knott, Clapham. Approved.

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4. C/18/101J/LB listed building consent for restoration of Grade II listed Reginald Farrer Pond, Shamba, Church Avenue, Clapham. Not yet decided.

5. 18/2016/16784 Replacement Of 3no. Village Signs On Approach Roads To Clapham Village On A65 And B6480, A65 (SD 753681 - LA2 8HJ) And (SD 736696 - LA2 8JE), And B6480 (SD 739692 - LA2 8DZ), Clapham. Not yet decided.

c. Other planning issues and correspondence

1. Yorkshire Dales Local Plan Examination April 2016: it was noted that YDNPA is carrying out a further public consultation on Housing Development Boundaries and proposed modifications.

2. Craven Local Plan: it was noted that the consultation period has been extended until 31st May

3. Concerns have been received from local residents that the type of stone cladding being used in the housing development on the former Dalesview Garage Site is not in keeping with other dwellings in Clapham. The Clerk will write to Craven District Council planning enforcement to seek clarification on the type of stone being used.

9. Correspondence

a. Receive and respond to items of correspondence received prior to this meeting

1. CDC strategic review of recycling bring sites: council will participate in the consultation and highlight concerns that a reduction in the number of sites will lead to increased fly tipping.

2. Concerns regarding the maintenance of becksides walls and the safety of the tunnels structure were received from a local resident. The council will refer this matter to Ingleborough Estate Agent's, Ingham and Yorke, who has responsibility for these structures.

b. Receive and respond to items of correspondence received too late to be circulated prior to this meeting.

1. Concern about fly tipping on Tenter Hill was noted.

10. Items of information: none

11. Date of next meeting

RESOLUTION: Tuesday 28th June 2016, 7.30pm at Clapham Village Hall.

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