

## CLAPHAM CUM NEWBY PARISH COUNCIL

**AGENDA** for the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 27th June 2017 at 7.30pm.



Parish Clerk  
20th June 2017

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.

### **1. To receive Apologies for Absence**

### **2. Code of Conduct and Disclosable Pecuniary Interests**

- a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
- b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.

### **3. To receive the Police Report**

### **4. Highways and Street Lighting, Road Signage and Boundary Markers**

- a. To receive requests for action on highways, street lights, road signage and boundary markers
    - (i) e.mail from a member of the public re blocked drain near to Clapham Church.
  - b. To receive updates and decide further action on outstanding issues
    - (i) To receive response of NYCC re poor state of Station Road on Clapham Station side of Calterber Bridge
- ### **5. To approve the Minutes of the Meeting of Clapham cum Newby Parish Council held on 23rd May 2017 and review matters arising**

### **6. To receive information on the following on-going issues and decide further action where necessary**

#### **6.1 Parish Maintenance Matters**

- a. To discuss and consider the appointment of a new parish caretaker
- b. To receive an update on the restoration of the ornamental drinking fountain water supply
- c. To discuss an application to the Stories in Stone Heritage grant fund to restore a water supply to the ornamental drinking fountain
- d. To consider current and future works funded by the Forest of Bowland AONB grant

#### **6.2 Hyperfast Broadband Project**

#### **6.3 The community emergency plan, community defibrillator training and other topics related to the emergency services**

### **7. (a) To consider amendments to the standing orders and finance regulations**

- (b) To review the current publication scheme, risk management policy and code of conduct

### **8. Finance**

- a. To authorise payment of accounts
  - (i) Internal auditors invoice for £130
  - (ii) J.Hartley & Sons invoice for £134.40
- b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
- c. To receive remittance advice from HMRC - VAT repayment of £228.71
- d. To consider and approve new clerk's contract
- e. To consider and authorise clerk's salary arrangements in accordance with copy letter to bank of 02/06/2017
- f. To consider and authorise mode of payment of new clerk's expenses
- g. To consider, authorise and sign new bank mandate
- h. To consider purchase of Microsoft Office for council's laptop
- i. To consider and authorise payment to outgoing clerk for time spent training new clerk

### **9. Planning**

- a. To consider applications:

- b. To receive decisions:

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority

- c. To consider other planning issues and correspondence
  - (i) e.mail from S. Mason re hedging at Keasden Head
  - (ii) 18/2017/18132 Agricultural Access to Field Adjacent to Station Road, Clapham and A65-to note comment sent to CDC

**10. To receive and respond to correspondence**

- a. To receive and respond to items of correspondence received prior to this meeting
  - (i) e.mail from S. Hopley re community support for woodland grant
  - (ii) e.mail re woodland funding
  - (iii) e.mail from Sovereign Contact
  - (iv) e.mail re Parish Forum Meetings
  - (v) e.mail re refuse disposal in the vicinity of Clapham Village Shop

**b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.**

**11. To receive items of information and decide further action where necessary**

- (i) Red Ensign Day
- (ii) Neighbourhood Planning

**12. To confirm the date of the next meeting of Clapham cum Newby Parish Council**

Tuesday 25th July 2017, 7.30pm at Clapham Village Hall (e.mail from D. Gamble to be received)

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority