

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 22ND SEPTEMBER

MINUTES

PRESENT: Cllrs Colin Price (Chairman), Paul Bratt, Diane Elphinstone, Gerald Kay and Ann Sheridan

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllr Ireton and 1 member of the public

PUBLIC PARTICIPATION: none

1. Apologies for Absence: Cllr Dawson

2. Code of Conduct and Disclosable Pecuniary Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) in relation to items on this Agenda.
- b. No requests were made for DPI dispensations in connection with items on this Agenda.

3. The Police Report - none

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers

Saplings on the grass verge of the Old Ingleton Road are beginning to push over a wall. The Clerk will notify NYCC Highways of the problem.

b. Updates and actions on outstanding issues

Ingham and Yorke are liaising with Network Rail on behalf of Ingleborough Estate to ensure correct reinstatement of the ground underneath the railway viaduct is undertaken. The Clerk will continue to liaise with Network Rail regarding re-painting of the railway bridge across Station Road. The blocked culvert on the Eldroth Road has been reported as have blocked drains in Newby and Clapham. There is still no progress on the road drainage issue near Calterber Bridge: Cllr Ireton will make enquiries on behalf of the council.

Harrison and Cross Ltd has been asked to repair the broken street light near the village hall. A new low bridge sign has been installed at Keasden Crossroads. Various road works are taking place throughout the parish presumably as part of Highway's patch work repair programme.

5. Minutes of the previous meeting

Council **RESOLVED** that Minutes for the meeting of Clapham cum Newby Parish Council held on 28th July 2015 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

6. On-going issues

6.1 Development of the Old Mercedes Garage site

The reserved matters application pursuant of outline planning application 18/2012/13161 for the former Dalesview Garage site has been approved by CDC. After attending the planning committee meeting, Cllr Sheridan informed members that the development will not now have an electronic entrance gate.

6.2 Parish Maintenance Matters

a. Cllr Bratt will inspect the dog waste bin at Newby to determine if it is still being contaminated with general waste. It will be painted green. As CDC has not replied to the request for a new lid, the Clerk will make enquiries to fit a replacement.

b. The new notice board for Clapham Station is ready. Cllr Dawson and the Caretaker will carry out the installation.

6.3 Reinstatement of the Ornamental Drinking Fountain water supply

The Caretaker has started work restoring a water supply to the feature. A 'Not Drinking Water' sign has been purchased and will be fixed in position.

6.4 Provision of Hyperfast Broadband

Cllr Sheridan reported that the core route has been laid, the telecommunications cabinet at Keasden has gone live and more ducting and fibre is being installed. Members expressed their thanks to all involved but particularly to Ian Jones and Simon Peach for their hard work and perseverance in getting the project to this

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stage. The Clerk will write to Mr Jones and Mr Peach to thank them on behalf of the council.

6.5 Development of a Community Emergency Plan

Cllr Elphinstone reported that the CEP is near completion. A free emergency plan kit will soon be received and located at the village hall.

7. Identify of obtrusive power cables for potential underground installation

Councillors considered the Forest of Bowland AONB consultation to identify the next phase of undergrounding of obtrusive power cables. It was concluded that no power cables in the parish would meet the criteria for the undergrounding programme.

8. Smaller Authorities Transparency Fund

Funding is available via YLCA for expenses related to complying with the new transparency code.

RESOLUTION: the Clerk will apply for a grant to cover website costs and the purchase of a new laptop.

9. Register of interests form

Councillors considered advice given in minute 13.a. of the meeting held on Tuesday 28th August 2012 regarding the content of the register of interests form.

RESOLUTION: the current register of interests form will be retained. A further section on 'other interests' will be added to enable councillors to declare interests as outlined in Appendix B of the code of conduct. A draft will be presented for approval at the next meeting.

10. Meeting dates

a. **RESOLUTION:** the following meeting dates for 2016 were approved:

Tuesday 26 th January	Tuesday 26 th July
Tuesday 23 rd February	No meeting in August
Tuesday 22 nd March	Tuesday 27 th September
Tuesday 26 th April	Tuesday 25 th October
Tuesday 24 th May	Tuesday 22 nd November
Tuesday 28 th June	No meeting in December

b. **RESOLUTION:** due to the close proximity of the November and December meetings, the meeting on 15th December 2015 was cancelled.

11. Finance

a. **RESOLUTION:** authorisation was given to make the following payments as detailed in financial statement for September 2015. These include:

- Information commissioner: annual registration fee - £35
- J Hartley and Sons: churchyard grass cutting for July & August - £264
- Clerk's expenses: Gillian Muir - £22.35

b. Statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

c. Council noted the external auditor's certificate and report for the 2014-15 Annual Return. The auditors are satisfied that the council has followed proper procedures.

d. A preliminary budget plan for 2016-17 was considered and will be agreed at the next meeting.

e. **RESOLUTION:** the transfer of £3000 from the deposit to the current account to cover the cost of refurbishment of the Clapham Station signpost was approved. The instruction letter to the bank was signed by two councillors.

12. Planning

a. Applications: none received

b. Decisions

1. C/18/65P: full planning permission for erection of two bedroomed bungalow, Old Mason's Yard, Clapham. Awaiting decision.

2. 18/2015/15634: Reserved matters application (appearance, scale and landscaping) pursuant of outline planning application 18/2012/13161, Former Dalesview Garage site, Old road, Clapham. Approved.

3. C/18/615C full planning permission for replacement of uPVC glass conservatory with stone built and natural slate roofed lean-to garden room, Deighton House, Riverside, Clapham. Refused.

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4. 18/2015/16014 Application to discharge condition no.3 of planning approval referenced 18/2014/15065 concerning materials to be used in external finish, Old Manor House, the Green, Clapham. Approved.
5. 18/2015/16094 Proposed extension of agricultural building, Tewitt Hall Farm, Newby. Awaiting decision.

c. Other planning issues and correspondence

In response to correspondence from CDC, the Clerk has requested that the parish council continues to receive paper copies of planning applications.

13. Correspondence

a. Items of correspondence received prior to this meeting.

1. YDNPA: Parish Forum meeting, Wed 7th October, 7pm at Victoria Hall: Cllr Sheridan will attend. A request will be made to discuss the consistency of planning decisions.
2. CDC: Parish Liaison Group meeting, Wed 23rd September – noted.
3. CDC: review of register of financial and other interests, Wed 30th September – noted.
4. Clapham Community Shop Ltd has written to thank the parish council for its nomination for the NYCC Community Awards.
5. Settle Area Swimming Pool: a request for help to raise awareness about the future of the pool has been made by the pool committee. Craven District Council funding for Settle Area Swimming Pool is to end in March 2016. The parish council believes the pool is a vital community resource and merits financial support from Craven District Council. The Clerk will write to local district councillors, the CEO of Craven District Council and Julian Smith MP to urge them to support continued funding for the pool.

b. Items of correspondence received too late to be circulated prior to this meeting.

1. YDNPA: permission has been given to fell one sycamore tree at Fountain House Farm Farmyard, and two larch trees on the north side of Clapham beck, within Clapham conservation area
2. D & R Clements Blacksmiths: invoice for fingerpost sign at Clapham Station road junction
RESOLUTION: approval was given to pay £2850 signage construction and installation.

14. Items of Information

- a. Proposed traditional signpost for Newby Cote: the Clerk will pursue an application for the purchase and installation of a signpost with Yorkshire Dales Millennium Trust once the new Heritage Lottery Fund grant scheme has opened.

15. Date of the next meeting of Clapham cum Newby Parish Council

RESOLUTION: Tuesday 27th October 2015, 7.30pm at Clapham Village Hall

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