

## CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 25<sup>TH</sup> OCTOBER 2016

### MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Diane Elphinstone, Gerald Kay and Ann Sheridan

**IN ATTENDANCE:** Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllrs David Ireton (entered meeting during after item 13) and 3 members of the public.

**PUBLIC PARTICIPATION:** none

**1. Apologies for Absence:** Cllr Paul Bratt

**2. Code of Conduct and Disclosable Pecuniary Interests**

a. No Disclosable Pecuniary Interests (DPI) or other interests were recorded in relation to items on this agenda.

b. No requests were made for DPI dispensations in connection with items on this Agenda.

**3. Police Report:** none

**4. Highways and Street Lighting, Road Signage and Boundary Markers**

a. Requests for action on highways, streetlights, road signage and boundary markers

The traditional signpost near Newby has been knocked. The Chairman will contact David Clement for a quote for repair and refurbishment. The road-side wall on the B6480 (grid reference SD711694) has been damaged and will be reported to NYCC Highways.

b. Updates and decide further action on outstanding issues

The give-way sign at Station Road/A65 junction has been repaired. The fallen give-way sign at Keasden crossroads had been reported. The Clerk will again contact Yorkshire Water regarding the lighting on the Old Road utility buildings.

NYCC Highways will not repair the retaining wall or cut back the saplings on the verge next to the Old Road utility buildings as it is not affecting the road. Cllr Dawson will investigate what repair works could be carried out by the landowner and/or the parish council.

**5. Minutes of the previous meeting**

**RESOLVED** that Minutes of the Clapham cum Newby Parish Council meeting held on 27<sup>th</sup> September 2016 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the agenda.

**6. On-going issues**

**6.1 Parish Maintenance Matters**

a. Cllr Dawson will clear the leaves from the cross drains on the tunnels' path and on Church Avenue.

b. Ornamental drinking fountain

As Wheildons did not supply the specification details for the solar panels, Cllr Dawson will seek a quote from an alternative contractor.

c. Forest of Bowland AONB grant

The Chairman is awaiting a quote from Robert Close to repair the gutter near Butterfield on Keasden Road.

**6.2 Hyperfast Broadband Project**

Cllr Sheridan reported that digging for the three core routes is now complete. The ducts have been delivered to Clapham and Newby. B4RN now needs to carry out fibre blowing. An electricity supply will be connected to the Clapham cabinet this week. The council thanked the co-ordinators involved in the project including Les Moorhouse (Clapham), John Elphinstone (Newby) and James Bargh and Bob Green (Route 3).

**6.3 Community emergency plan and community defibrillator training**

Cllr Elphinstone will design an emergency plan leaflet to be delivered to every household in the parish. Dates

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are being organised for defibrillator training with the Cave Rescue Organisation. Invitations will soon be sent to the 25 to 30 people who expressed an interest in training.

### 7. Bill Mitchell Photographic Archive

The exhibition will now be hosted by the Parochial Church Council in St James' Church. It is likely to be on display during Easter 2017.

### 8. Removal of payphones

Residents were asked their views on the proposed closure of two BT payphones: one adjacent to the New Inn, Clapham and the other at Stoneycroft, Newby. Concerns were expressed regarding the closure of the Clapham phone box; one suggestion was made to turn the box into a book exchange. No feedback was received for the Newby phone box.

**RESOLVED:** to object to the closure of the Clapham phone box as it forms part of the emergency plan for Ingleborough Hall; it is being incorporated into the community emergency plan for the parish and local accommodation providers have previously been advised by BT to use the payphone when their landlines have stopped working.

### 9. Proposal for a bonfire on Tenter Hill, Newby

Due to the absence of Cllr Bratt this proposal was not discussed. It was stated that if residents wished to build a bonfire then they should take common sense safety precautions.

### 10. NALC's Council tax referendum consultation

The Department for Communities and Local Government (DCLG) has published the Local Government Finance Settlement Technical Consultation. The Government is minded to extend referendum principles to a number of larger, higher spending local councils; it is also considering extending referendums to all parishes. This would mean that the parish council would need to hold a local referendum and obtain a 'yes' vote before implementing an increase of 2% or more on the precept.

**RESOLVED** to object to the implementation of referendum principles for smaller councils as the cost of holding a referendum could cause an increase in the precept of over 2%.

### 11. Finance

- a. **RESOLVED** to authorise and make payments as detailed in the financial statement for October 2016 including: Gillian Muir, expenses (including Society of Local Council Clerks ) subscription = £72.67
- b. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council
- c. The draft budget for 2017-18 will be finalised at the November meeting
- d. Verification of the bank reconciliation for Quarter 2 was held over to the next meeting.
- e. Review of the current budget for the year to September was held over to the next meeting.
- f. **RESOLVED** to sign a bank instruction to amend PAYE payments for the Clerk's salary

### 12. Planning

#### a. Applications

CDC has not yet sent hard copies for the planning applications listed below. As such an extension will be requested to allow the council to consider these proposals at its next meeting on 22<sup>nd</sup> November.

1. 18/2016/17399 The Construction Of 3 Residential Dwellings (2 Semi-Detached And 1 Detached) With Associated Access And Landscaping. (Resubmission Of Refused Permission 18/2016/16738), Land To The South Of Clapham, Bounded By Station Road, Clapham, Lancaster, LA2 8ER
2. 18/2016/17343 Re-Construction Of Partially Collapsed Barn To Form B1 Workplace And Ancillary Living Accommodation, Bence Barn, Keasden Road, Clapham, Lancaster, LA2 8EU

#### b. Decisions:

1. C/18/173D/LB Listed building consent for internal alterations to property, including repair of existing windows, formation of new external openings, demolition and rebuilding of external store/wc, reinstatement of central staircase, extend basement and provision of glazed roof and door to rear to create draught lobby, Spindle Tree Cottage, 2 Gildersbank, Clapham. Not yet decided.
2. 18/2016/17055 Proposed conversion of water treatment works to form 3 bedroomed dwelling and conversion of water tank to ancillary garage and office/workshop, Former Yorkshire Water Treatment Works, Keasden Road, Clapham. Approved. Cllr Sheridan attended the planning committee meeting on behalf of the parish council to object to the application. The council expressed its disappointment

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at the committee's decision to approve the application. It believes the development will have an adverse impact on the landscape character of the AONB and is contrary to CDC's planning policy, ENV1. The district council's policy for development in the open countryside should have outweighed the presumption in favour of development as stated in the National Planning Policy Framework.

c. Other planning issues and correspondence - none

### **13. Correspondence**

a. Items of correspondence received prior to this meeting

1. YDNPA: Wednesday 16<sup>th</sup> November 2016, 7pm, at Clapham Village Hall. Cllr Dawson will attend. The council would like to learn more about the staff reorganisation at YDNPA.

b. Items of correspondence received too late to be circulated prior to this meeting.

1. Craven District Council has notified parish councils of the closure of the majority of recycling bring sites in Craven.

Cllr Ireton entered the meeting. He expressed his disappointment that planning application 18/2016/17055 Former Yorkshire Water Treatment Works, Keasden Road, Clapham was approved and that national planning policy was favoured over local planning policies. He encouraged Clapham Newsletter to submit a request for a Ward Member Grant.

### **14. Items of information**

a. Report re YLCA Craven Area Meeting: Cllr Sheridan attended. Julian Smith MP gave a presentation and credited Clapham Hyperfast on their achievements. Parishes were encouraged to complete the Police and Crime Commissioner's survey on how communities could be and feel safer. Cllr Sheridan will complete this survey on behalf of the council.

b. Update re parking concerns on Main Street: the Clerk will again contact the local Neighbourhood Police team for their advice.

### **15. Date of the next meeting**

**RESOLVED:** Tuesday 22<sup>nd</sup> November 2016, 7.30pm at Clapham Village Hall

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