

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 27TH OCTOBER 2015

MINUTES

PRESENT: Cllrs John Dawson (Vice Chairman), Paul Bratt, Diane Elphinstone, Gerald Kay and Ann Sheridan. Cllr Colin Price (Chairman) entered meeting during item 6.2.

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllrs Ireton and Lis and 3 members of the public

In the absence of the Chairman at the start of the meeting, the Vice Chairman presided.

PUBLIC PARTICIPATION: none

1. Apologies for Absence: none

2. Code of Conduct and Disclosable Pecuniary Interests

a. Councillors did not record any Disclosable Pecuniary Interests (DPI) in relation to items on this Agenda.

b. No requests were made for DPI dispensations in connection with items on this Agenda.

3. Police Report: Cllr Kay reported that the bunk barn recently had some heating oil stolen. As PC Fryer was not present there were no other matters to report.

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers

A resident has complained about the vans parked at the north end of Cross Haw Lane. One of the vans now has access to an adjacent driveway so can park away from the road side. It was noted that the vans are parked legally and the parish council does not have the power to move them.

b. Updates and actions on outstanding issues

NYCC Highways has been notified about the saplings destabilising a wall on the Old Ingleton Road.

Highways will carry out digging works to explore the drainage issue near Calterber Bridge in the next 3 months. Councillors thanked Cllr Ireton for liaising with Highways on this issue.

Network Rail has yet to provide Ingham and Yorke with a copy of Environment Agency instructions concerning reinstatement of the ground below the rail viaduct. Network Rail states that the area should be fenced and allowed to regenerate naturally. However, the ground is in a poor condition and is unlikely to recover without some restoration works. The Clerk has informed Ingham and Yorke about the poor condition of the site and requested that Network Rail rectify the problem.

5. Minutes of the previous meeting

Council **RESOLVED** that Minutes for the meeting of Clapham cum Newby Parish Council held on 22nd September 2015 should be approved and signed by Cllr Dawson, Vice Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

6. On-going issues

6.1 Development of the Old Mercedes Garage site

Craven District Council has consulted with the parish council on the name of the new road being constructed for the development. The choices were Ingleborough Crescent or Dalesview Close.

RESOLUTION: Dalesview Close was chosen as the preferred option.

6.2 Parish Maintenance Matters

a. The churchyard pathway has been repaired.

Councillors considered the parish caretaker's idea of restoring a supply of drinking water instead of non-potable water to the ornamental fountain.

RESOLUTION: the parish caretaker will meet with Yorkshire Water to investigate the possibility of reinstating a potable water supply and report his findings at the next council meeting in November.

A new lid has been fixed to the Newby dog waste bin. Cllr Bratt was disappointed that the new lid is bright

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red and indicated that a green bin would be more in keeping with the surroundings.

The caretaker reported that the village sign at the entrance to Clapham is stained and cannot be cleaned. The Clerk will contact NYCC Highways to request a new one. The caretaker is repairing the damaged 64m fingerpost sign.

b. The new notice board will be installed on the grounds of Farrer Lodge near Clapham Station in time for the next meeting in November.

The caretaker left the meeting. Cllr Price entered the meeting.

6.3 Provision of Hyperfast Broadband

Cllr Sheridan provided an update. Installation of the fibre network was discussed. The project is on budget. The Hyperfast group will have a break over the festive period after which they plan to promote the project in Clapham and Newby. Simon Peach will be invited to the next meeting in November to give a presentation of the project.

6.4 Development of a Community Emergency Plan

NYCC's Senior Emergency Planning Officer, Robin Derry is writing up the final version of the plan. Cllr Elphinstone will arrange to meet those individuals interested in learning CPR as part of the defibrillator project and will liaise with the Cave Rescue Organisation to discuss the possibility of installing a community defibrillator on the wall outside their building.

The option of a free emergency kit supplied by NYCC in a box or rucksack was discussed.

RESOLUTION: the rucksack option was chosen. Cllr Elphinstone will liaise with David Kingsley to request that the kit is stored in the village hall.

7. Application to the Smaller Authorities Transparency Fund

Work is under way on the application. The Clerk will present to the council for approval at the next meeting.

8. Register of interests form

The revised register of interests form that contains a new section to declare interests as outlined in appendix B of the code of conduct was considered. The Clerk will amend item 8 and re-present the form for approval at the November meeting.

9. Finance

a. **RESOLUTION:** authorisation was given to make the following payments as detailed in financial statement for October 2015. These include:

- Wayleaves: Exors of J A Farrer - £4.50
- Room hire for PC meetings: Clapham Village Hall - £48
- Room hire for broadband meeting: Clapham Village Hall - £25
- Churchyard grass cutting for August: J Hartley and Sons: - £105.60
- Street light repair: Harrison and Cross Ltd - £66
- Clerk's expenses: Gillian Muir - £11.70

b. **RESOLUTION:** the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

c. **RESOLUTION:** the Clerk's subscription cost of £44 for membership of Society of Local Council Clerks was approved.

d. Cllr Bratt reported that the bank reconciliations for quarters 1 and 2 of 2015-16 have been verified and are accurate.

e. The preliminary budget plan for 2016-17 was discussed. A revised budget will be presented at the next meeting for approval.

f. Workplace Pensions

i. Staff eligibility for auto enrolment

As part of the workplace pension scheme, the parish council must assess the individual earnings of its staff to determine eligibility for automatic enrolment. Based on current earnings, the Clerk has the right to join a workplace pension scheme, but the council does not have to make any contributions.

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ii. Pension scheme options

The council must choose a pension that meets the criteria for automatic enrolment.

RESOLUTION: the council will seek financial advice on the different pension schemes available. The Clerk will invite a financial advisor to the next meeting.

10. Planning

a. Applications:

1. 18/2015/16216 external alterations to existing premises and erection of a new detached dwelling associated with the cafe premises, former Little Chef, Henbusk Lane, Newby.

Councillors voted 3 to 2 in support of the application, with one abstention. Those not in support of the application included Cllr Bratt. The objection centred on the residential aspect of the application not the commercial part. It was pointed out that a number of other successful rural retail operations (e.g. Country Harvest) have no need for on-site residential units; and that this application seeks to move the residential boundaries of the village. Those in support of the application were pleased that a currently empty business premises will be brought back into use. A small number of villagers were canvassed for their opinion of the plans: none raised concerns regarding village boundaries.

2. 18/2015/16232 Conversion of Adjoining Barn Section To Dwelling House. Part Demolition of Attached Lean-to Shippon to Form Additional On-Site Parking, The Laithe, Lower Hardacre, Bentham. Councillors made no comments.

3. 18/2015/16278 Change Of Use Of Derelict Former Church Hall To Form A Camping Barn, Temperance Hall, Keasden. Councillors were supportive of plans but will enquire if removal of rendering is necessary as it provides a useful protection against damp.

b. Decisions:

1. C/18/65P: full planning permission for erection of two bedroomed bungalow, Old Mason's Yard, Clapham. Awaiting decision.
2. 18/2015/16094 Proposed extension of agricultural building, Tewitt Hall Farm, Newby. Approved.

c. Other planning issues and correspondence – none.

11. Correspondence

a. Items of correspondence received prior to this meeting

1. Yorkshire Dales Access Forum membership recruitment: correspondence was noted
2. NYCC footway lighting maintenance: NYCC has expanded its street lighting service to include footway lighting. The parish's street lighting stock is currently inspected annually by councillors. It was decided not to pursue the service option offered by NYCC.

b. Items of correspondence received too late to be circulated prior to this meeting.

1. CDC: Local Green Space consultation - communities are being asked to nominate areas of green space to be considered for designation as a local green space in the local plan. If designated the space would be protected from inappropriate development.
RESOLUTION: the small square area of land adjacent to the former Dalesview Garage, the field behind the allotment and the play park (after consultation with Ingham and Yorke) will be nominated by the parish council.

2. The reply from Julian Smith MP regarding Settle Area Swimming Pool was noted.

12. Items of information

1. YDNPA Parish Forum: Cllr Sheridan reported on the meeting. The parish council's concerns about seemingly inconsistent planning decisions were raised: the rejection of the planning application for a conservatory at Deighton House was given as an example. YDNPA stated they would revisit this application. The negative impact of the Authority's local occupancy condition was also debated in some detail.
Councillors then held a discussion regarding the use of agricultural barns and the YDNPA's policy change concerning roadside barn development.

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2. YLCA Craven Branch meeting – Cllr Sheridan reported that workplace pensions and NYCC’s street lighting maintenance service were considered at this meeting.
3. There will be an agenda item at the November meeting to consider donations to Settle Pool, Citizens Advice Bureau and Clapham Play Park

13. Date of the next meeting of Clapham cum Newby Parish Council

RESOLUTION: Tuesday 24th November 2015, 7.30pm at Clapham Village Hall

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