

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 22ND NOVEMBER 2016

MINUTES

PRESENT: Cllrs Colin Price (Chairman), Diane Elphinstone, Gerald Kay and Ann Sheridan

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer) and 4 members of the public.

PUBLIC PARTICIPATION: none

1. Apologies for Absence: Cllrs John Dawson & Paul Bratt

2. Code of Conduct and Disclosable Pecuniary Interests

a. Cllr Elphinstone recorded a disclosable pecuniary interest in item 9.a.1 as the owner of the property. No further Disclosable Pecuniary Interests (DPI) or other interests were recorded in relation to items on this agenda.

b. No requests were made for DPI dispensations in connection with items on this agenda.

3. The Police Report - none

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers

The Chairman will request a quote from David Clements to refurbish the traditional road signs at Newby and Keasden crossroads.

b. Updates and further actions on outstanding issues

The fallen give-way sign at Keasden Crossroads and the damaged wall on the B6480 have been reported.

5. Minutes of the previous meeting

RESOLVED that Minutes of the Clapham cum Newby Parish Council meeting held on 25th October 2016 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the agenda.

6. On-going issues

6.1 Parish Maintenance Matters

a. The cross drains on the tunnels path have been checked and are clear. Ann Stewart has cleared the leaves from the ginnel next to Clapham Triangle. Cllr Dawson will remove them as soon as possible.

The Clerk will contact Craven District Council and Ingleborough Estate to ask for the leaves to be removed from Station Road and Brokken Bridge respectively.

b. Ornamental drinking fountain

Cllr Dawson will continue to try and contact an alternative contractor to obtain a quote to install solar panels for the ornamental drinking fountain water supply.

c. Forest of Bowland AONB grant

The Chairman will liaise with Robert Close regarding the drainage works on Keasden Road.

6.2 Hyperfast Broadband Project

B4RN has a shortage of fibre in stock which is delaying fibre blowing. However, houses are being connected in Newby and Clapham. There will be a Clapham Goes Live party on 3rd December, 6pm in the village hall.

This will be an opportunity to celebrate what has been achieved and to find out more about the project.

Potential sources of funding from the Sustainable Development Fund to finance the route leading to the school and cave was discussed as were possible access to low costs government loans to boost cash flow.

6.3 Community emergency plan and community defibrillator training

The Cave Rescue Organisation held a very informative defibrillator training session where local residents learned how to recognise if someone is having a heart attack, when to call an ambulance, relevant first aid, CPR, and how to operate the defibrillator. If there is enough interest, a second training session will be arranged.

Cllr Elphinstone circulated a community leaflet published by Hellifield Parish Council raising awareness of their community emergency plan. A draft leaflet will be compiled outlining the emergency plan of this parish.

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority

7. Meeting dates for 2017

RESOLVED to meet on the following dates in 2017:

Tuesday 24th January
Tuesday 28th February
Tuesday 28th March
Tuesday 25th April
Tuesday 23rd May
Tuesday 27th June
Tuesday 25th July
Tuesday 26th September
Tuesday 24th October
Tuesday 28th November

RESOLVED that the annual parish meeting and annual meeting of the parish council will be held on Tuesday 28th March and Tuesday 23rd May respectively.

8. Finance

a. **RESOLVED** to authorise and make payments as detailed in the financial statement for November 2016 including:

- Exors of Dr J A Farrer, wayleave for notice board = £4.50
- J Hartley and Sons, St James Churchyard grass cutting for September = £124.80
- Gillian Muir, expenses = £9.81

b. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

c. HMRC has stated it will re-pay a £95.60 overpayment on PAYE to the parish council.

d. The bank reconciliation for Quarter 2, 2016-17 was verified by Cllr Kay. There were no issues to report.

e. The 2016-17 budget for the year to September was reviewed.

f. **RESOLVED** that the budget for 2017-18 will be £8407.

g. **RESOLVED** that the precept for 2017-18 should be set at £7899. The precept form was duly signed.

9. Planning

a. Applications

1. 18/2016/17527 Application For Listed Building Consent For Proposed Conservatory Extension To South Elevation, Crooklands, Old Road (West), Ingleton, Carnforth, LA2 8HY. Cllr Elphinstone recorded a disclosable pecuniary interest in this item as the owner of the property (refer to 2.a) and left the meeting for the duration of the discussion. The council thinks the plans are in-keeping with the vernacular of the existing and surrounding buildings and supports the application.

2. 18/2016/17399 The Construction Of 3 Residential Dwellings (2 Semi-Detached And 1 Detached) With Associated Access And Landscaping. (Resubmission Of Refused Permission 18/2016/16738), Land To The South Of Clapham, Bounded By Station Road, Clapham, Lancaster, LA2 8ER. The council is supportive of the plans in principle but requests more off-road parking. Station Road already has a significant number of cars that park on the street. Residents have previously raised concerns about access through Station Road as it can be difficult for larger cars and farm vehicles.

3. 18/2016/17343 Re-Construction Of Partially Collapsed Barn To Form B1 Workplace And Ancillary Living Accommodation, Bence Barn, Keasden Road, Clapham, Lancaster, LA2 8EU. The council supported the plans when they were originally submitted and will support them again. It would like to request that the application is considered by the planning committee so that all aspects of the proposals can be considered.

4. 18/2016/17190 Conversion Of Traditional Barn To Dwelling With Ancillary Office And New Garage Building, Fountain House Farm, Clapham, Lancaster, LA2 8EH. The council is supportive of the proposals in principle but would like the objections/requests of neighbouring residents to be considered. These are to undertake a drainage impact study for the driveway & lane; conduct an underground works plan re the foul drainage system; consider concerns relating to the assessment of flood risk; carry out a bat survey, describe how the asbestos roof will be safely removed; and clarify the existence of a glazed window on the south elevation.

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5. C/18/173D/LB Listed building consent for renovation and alterations including works to basement, ground and first floor layout, alterations to fenestration and formation of draft lobby to rear. Spindle Tree Cottage, 2 Gildersbank, Clapham. No comments were made.

b. Decisions – none received

c. Other planning issues and correspondence

18/2016/17524 Conversion Of Traditional Barn To Dwelling Ingbergh Barn, Bentham Road, Clapham, Lancaster, LA2 8HL was received after publication of the agenda. A request will be made for the old slate tank to be preserved and incorporated into the design of the building.

10. Correspondence

a. Items of correspondence received prior to this meeting – none considered.

b. Items of correspondence received too late to be circulated prior to this meeting – none considered.

11. Items of information

a. Update re parking concerns on Main Street – the response received from Sergeant Les Moorhouse was noted. He has acknowledged the concerns and went on to discuss wider issues of car parking in the village and the impact of introducing parking restrictions.

b. Report from YDNPA Parish Forum meeting – Cllrs Dawson and Sheridan attended. Conversion of road-side barns, affordable housing, local occupancy condition, future of farming, YDNPA staff reorganisation, the Sustainable Development Fund and the approach that YDNPA takes to nature conservation were all discussed.

c. Visit from new YDNPA Area Ranger Cat Kilner – Cat Kilner is now the Area Ranger for this area since Steve Hastie moved to a new role within YDNPA. Cat will attend the next meeting on 24th January 2017.

12. Date of the next meeting

RESOLVED: Tuesday 24th January 2017, 7.30pm at Clapham Village Hall

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