

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 24TH NOVEMBER 2015

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Paul Bratt, Diane Elphinstone, Gerald Kay and Ann Sheridan.

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllrs Ireton and Lis and 4 members of the public including Simon Peach of Clapham Hyperfast

PUBLIC PARTICIPATION: a member of the public raised concerns about the pending planning application to change the Temperance Hall into a camping barn (refer to agenda item 11.b.4). Safety issues for vehicles entering and exiting the property from Reebys Lane and concerns about increased parking on the verges were highlighted. Cllrs Ireton and Lis will request that the CDC planning committee visit the site to assess these concerns. It was noted that there is general support in Keasden for the proposed conversion of the Temperance Hall.

1. Apologies for Absence: none

2. Code of Conduct and Disclosable Pecuniary Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) in relation to items on this Agenda.
- b. No requests were made for DPI dispensations in connection with items on this Agenda.

3. The Police Report – there were no matters to report

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers
The Clerk will order a repair for the outed street light in Newby.

b. Updates on outstanding issues

Drainage issues in Newby and Clapham caused by recent heavy rain have been reported to North Yorkshire Highways. The blockage that caused large amounts of water to run off a field onto Henbusk Lane has been rectified. Advice has been requested from NYCC on behalf of Clapham Hyperfast regarding the procedure for obtaining licenses for road crossings. A potential trip hazard on the tarmac outside St James church has been reported. Ingham and Yorke are pursuing Network Rail regarding damage their contractors caused to ground underneath the viaduct.

5. Minutes of the previous meeting

Council **RESOLVED** that Minutes for the meeting of Clapham cum Newby Parish Council held on 27th October 2015 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

6. Clapham Hyperfast Project

Simon Peach from Clapham Hyperfast gave a presentation describing progress made with the broadband project. The core route for high speed fibre optic cable serving Mewith and Keasden has been laid. Work will start next year on the route into Clapham and Newby. The estimated cost of the project is £144,000, to date £124,000 of funds have been pledged and work is proceeding ahead of budget. The working relationship with NYCC Highways was discussed and Cllr Ireton offered his support to resolve any issues. More volunteers are needed to raise funds for contractors and materials, map out and lay the Clapham and Newby routes, and complete the Keasden and Mewith spurs. The parish council thanked Mr Peach for giving the presentation. Councillors were very impressed with the progress of the project.

Cllrs Ireton and Lis, Simon Peach and one members of the public left the meeting.

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority

7. On-going issues

7.1 Development of the Old Mercedes Garage site

It was noted that traffic lights have been erected on the road adjacent to the site. No other issues were reported.

7.2 Parish Maintenance Matters

a. The caretaker has met with utilities to investigate a mains water supply to the ornamental fountain. A report on that meeting is pending. Cllr Dawson will ensure the ditch dug next to the fountain is properly cordoned off.

b. Forest of Bowland AONB grant

The notice board opposite Clapham Station will be installed in the coming weeks so that it is accessible from the road.

c. Grass cutting contract for St James' Churchyard

RESOLUTION: the Clerk will obtain 3 estimates for the 2016 grass cutting contract in St James Churchyard

7.3 Development of a Community Emergency Plan (CEP)

There were no updates regarding the CEP.

8. Smaller Authorities Transparency Fund

RESOLUTION: the application to the Smaller Authorities Transparency Fund for a grant to cover expenses relating to compliance with the Transparency Code was approved. The Clerk will submit the application to Yorkshire Local Council Association.

9. Register of interests form

RESOLUTION: The revised register of interests form containing a new section on interests outlined in appendix B of the code of conduct was approved.

10. Finance

a. **RESOLUTION:** authorisation was given to make the following payments as detailed in the financial statement for November 2015. These included:

- Churchyard grass cutting, J Hartley and Sons - £105.60
- Clerk's expenses, Gillian Muir - £52.55

b. **RESOLUTION:** the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

c. **RESOLUTION:** donations of £200, £100 and £90 will be made to Settle Pool, Citizens Advice Bureau and Clapham Play Park respectively.

d. **RESOLUTION:** the budget for 2016-17 was agreed.

e. **RESOLUTION:** the precept for 2016-17 was set at £7835. The precept form was completed and signed by the Chairman, 2 Councillors and the Clerk.

f. Workplace Pensions

Information and financial advice regarding workplace pension schemes will be given at the January meeting.

11. Planning

a. Applications: none received

b. Decisions:

1. C/18/65P: full planning permission for erection of two bedroomed bungalow, Old Mason's Yard, Clapham. Awaiting decision.

2. 18/2015/16216 external alterations to existing premises and erection of a new detached dwelling associated with the cafe premises, former Little Chef, Henbusk Lane, Newby. Awaiting decision.

3. 18/2015/16232 Conversion of Adjoining Barn Section to Dwelling House. Part Demolition of Attached Lean-to Shippon to Form Additional On-Site Parking, The Laithe, Lower Hardacre, Bentham. Awaiting decision.

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority

4. 18/2015/16278 Change Of Use Of Derelict Former Church Hall To Form A Camping Barn, Temperance Hall, Keasden. Awaiting decision.

c. Other planning issues and correspondence – none received

12. Correspondence

a. Items of correspondence received prior to this meeting

1. Councillors expressed their disappointed with the response received from Paul Shevlin, the CEO of Craven District Council, regarding future funding for Settle Area Swimming Pool.
2. Councillors **RESOLVED** that NYCC should continue with their urban highway grass cutting for the parish in 2016

b. Items of correspondence received too late to be circulated prior to this meeting

Bentham Line Community Rail Partnership has employed a Partnership Officer who has requested a meeting with the parish council to discuss how the station can act as a 'window' to the local community. The Officer will be invited to the next meeting in January 2016 to discuss the formulation of rail/community-based ideas for Clapham and its station.

13. **Items of Information** - none to report

14. Date of the next meeting of Clapham cum Newby Parish Council

RESOLUTION: Tuesday 26th January 2016, 7.30pm at Clapham Village Hall

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority