

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 24TH JANUARY 2017

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Paul Bratt, Gerald Kay and Ann Sheridan

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), YDNPA Area Ranger Cat Kilner, Cllr D Ireton, Cllr C Lis (who entered meeting during item 6) and 3 members of the public.

PUBLIC PARTICIPATION: none

1. Apologies for Absence: Cllr Diane Elphinstone

2. Code of Conduct and Disclosable Pecuniary Interests

a. No Disclosable Pecuniary Interests (DPI) or other interests were recorded in relation to items on this agenda.

b. No requests were made for DPI dispensations in connection with items on this agenda.

3. Police Report: it was noted that sheep rustling is decreasing in Lancashire but is on the rise elsewhere. North Yorkshire Police are tackling the problem by monitoring exit routes which has brought some positive results.

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers

Water run off by the side of the road near the Little Chef in Newby; potholes past Keasden Crossroads and on the Old Road near Bleak Bank Farm, a missing left hand bend warning sign on Station Road and damage to the road near the bridge in Newby will be reported to NYCC Highways.

b. Updates and decide further action on outstanding issues

The large water filled hole near Calterber Bridge on Station Road was caused by a burst water main. Repair works have been carried out.

5. Minutes of the previous meeting

RESOLVED that Minutes of the Clapham cum Newby Parish Council meeting held on 22nd November 2016 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the agenda.

6. Public rights of way and access issues in the National Park area of the parish

Yorkshire Dales National Park (YDNPA) Area Ranger Cat Kilner visited to discuss issues affecting the parish. Various requests were made to repair and maintain footpaths including continued drainage of the tunnels' path; re-installation of the footpath sign on the side of Clapham Beck; repair of the slabbed path on Ingleborough; improvements to the path leading to Austwick across the fields and to the path by the foot bridge at the top of the nature trail.

A lengthsman scheme to carry out basic maintenance works on behalf of the National Park was highlighted.

YDNPA will soon dismantle the fenced compound that once housed CDC's recycling bins as it has become a target for fly-tipping. The dumped waste has been reported to the district council and should be removed very soon. The costs of recycling, the merits of bring site recycling facilities and future plans for recycling collection were discussed with Cllr Lis.

YDNPA will soon carry out maintenance works to Clapham car park: white lines will be re-drawn and the toilets re-painted. The parish council will consult with Clapham Development Association regarding an opportunity to maintain the area of ground outside the toilets.

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7. On-going issues

7.1 Parish Maintenance Matters

- a. The Estate has removed leaves from Brokken Bridge and will continue to do so annually on a goodwill basis. The Clerk will ask CDC what parts of Station Road have been swept to remove leaf debris. Ann Stewart was thanked for sweeping the ginnel between Riverside and Cross Haw Lane. It was agreed that this task should be carried out twice a year by the new parish caretaker.
- b. Cllr Sheridan will pursue a quote for the ornamental drinking fountain. Possible wording for a plaque and invitees to the launch event were discussed.
- c. Works funded by the Forest of Bowland AONB grant

The Clerk will invite NYCC Highways Officer to meet Chairman Colin Price to investigate blocked gulleys on the Keasden Road.

The Clerk will contact Forest of Bowland AONB to find out if NYCC funding is available to restore the stepping stones at the top end on the Wenning.

- d. The 2017 grass cutting contract for St James Churchyard
J Hartley and Son quoted £668 plus VAT to carry out the work, the same price quoted in 2016. Council decided not to seek further quotes due to a lack of interest shown when grass cutting contractors were approached in 2016. Instead it was agreed that the contract should be extended to J Hartley and Son for a further year.

RESOLVED to note the decision made above.

7.2 Hyperfast Broadband Project

Clapham Hyperfast has received a £10,000 loan from YDNPA's Sustainable Development Fund to finance the loop round Clapham and the route to Ingleborough Show Cave. The group also won the Craven Community Champions Award for Digital Innovation in the Community. Many residents in Newby, and on Station Road and Cross Haw Lane are now connected. Fibre blowing has started from Head End to New Butts.

7.3 The community emergency plan, community defibrillator training and other topics related to the emergency services – in the absence of Cllr Elphinstone, this item was deferred.

8. Finance

a. **RESOLVED** to authorise and make payments as detailed in the financial statement for January 2017 including:

- J Hartley & Sons, St James' Churchyard grass cutting = £124.80
- Clapham Village Hall room hire = £48.00
- Gillian Muir, clerk's expenses = £12.18

b. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

c. The arrangements for the annual condition survey of the Parish Assets were agreed

d. The arrangements for the annual safety inspection of memorials within the closed churchyard of St James', Clapham were agreed. The Chairman and Cllr Kay will carry out the inspection.

e. The bank reconciliation for quarter 3 will be verified at the next meeting

f. The budget for Quarter 3 will be reviewed at the next meeting

g. **RESOLVED** to approve donations of £100, £200 and £100 as stated in the 2016-17 budget to Citizens Advice Bureau, Settle Swimming Pool and Clapham Play Park respectively

9. Planning

a. Applications – none considered

b. Decisions

1. 18/2016/17527 Application For Listed Building Consent For Proposed Conservatory Extension To South Elevation, Crooklands, Old Road (West), Ingleton, Carnforth, LA2 8HY. Approved.

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2. 18/2016/17399 The Construction Of 3 Residential Dwellings (2 Semi-Detached And 1 Detached) With Associated Access And Landscaping. (Resubmission Of Refused Permission 18/2016/16738), Land To The South Of Clapham, Bounded By Station Road, Clapham, Lancaster, LA2 8ER. Approved. It was noted that more off-road parking was debated at the planning committee meeting as requested by the parish council, but not pursued.
3. 18/2016/17343 Re-Construction Of Partially Collapsed Barn To Form B1 Workplace And Ancillary Living Accommodation, Bence Barn, Keasden Road, Clapham, Lancaster, LA2 8EU. Not yet decided. The debate held at the planning committee meeting was discussed. Cllr Ireton congratulated the Chairman for the material considerations he raised in support of the application during that meeting.
4. 18/2016/17190 Conversion Of Traditional Barn To Dwelling With Ancillary Office And New Garage Building, Fountain House Farm, Clapham, Lancaster, LA2 8EH. Withdrawn.
5. C/18/173D/LB Listed building consent for renovation and alterations including works to basement, ground and first floor layout, alterations to fenestration and formation of draft lobby to rear. Spindle Tree Cottage, 2 Gildersbank, Clapham. Not yet decided.
6. 18/2016/17524 Conversion Of Traditional Barn To Dwelling Ingbergh Barn, Bentham Road, Clapham, Lancaster, LA2 8HL. Withdrawn.
7. 18/2016/17526 Conversion Of Traditional Barn To Dwelling Calterber Barn, Crina Bottom, Clapham, Lancaster, LA2 8ES. Withdrawn
8. 18/2016/17483 Variation Of Condition No 2 of Previously Approved Application (18/2006/6225) To Allow Revised Site Layout (Increasing Number Of Chalets From 11 To 15). Former Railway Goods Yard, Wenning Bank, Clapham, Lancaster, LA2 8ES. Not yet decided. Comments submitted to CDC were as follows: the plans show that tree planting will take place along the roadside wall to act as a screen. The council is concerned that the planting will de-stabilise the wall which has been in place for a very long time and is requesting this be removed from the plans.
9. APP/C2708/D/16/3161406 Application For Removal Of Condition Number 3 Of Planning Approval Referenced 18/2015/16232 Granted 14 January 2016 The Laithe, Bentham, Lancaster, LA2 7AT. Dismissed.

c. Other planning issues and correspondence - none

10. To receive and respond to correspondence

- a. Receive and respond to items of correspondence received prior to this meeting
 1. The Clerk will send YLCA a selection of photographs of the parish in response to a request made.
 2. YLCA: 'Battle's Over' – A Nation's Tribute and WWI Beacons Of Light, 11 November 2018 – the Council will express an interest in participating in this event.
 3. YLCA: Training seminars in planning and development. This item was deferred to the next meeting.
 4. A visitor has expressed disappointment at the number of cafes and shops closed for business on New Year's Day. The Clerk will forward the email to Clapham Development Association for their views.
- b. Receive and respond to items of correspondence received too late to be circulated prior to this meeting.
 1. CDC Parish Liaison Meeting on Wednesday 22nd March will be attended by Julia Mulligan who will discuss the emerging Police and Crime Plan.
 2. The council is pleased that BT has decided not to remove the phone boxes in Clapham and Newby.

11. To receive items of information and decide further action where necessary

- a. Council tax referendum principles have not been extended to local councils in 2017/18. However, the Secretary of State for Communities and Local Government expects all town and parish councils to clearly demonstrate restraint when setting increases that are not a direct result of taking on additional responsibilities.
- b. Car parking issues will be debated at the February meeting

12. Date of the next meeting of Clapham cum Newby Parish Council

RESOLVED: Tuesday 28th February 2017, 7.30pm at Clapham Village Hall

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