

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 22ND MARCH 2016

Minutes

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice Chairman), Diane Elphinstone, Gerald Kay and Ann Sheridan

IN ATTENDANCE: Gillian Muir (Parish Clerk & Responsible Financial Officer), Cllrs Carl Lis and David Ireton, YDNPA Area Ranger Steve Hastie and 5 members of the public.

PUBLIC PARTICIPATION: none

1. Apologies for Absence: Cllr Paul Bratt

2. Code of Conduct and Disclosable Pecuniary Interests

a. Councillors did not record any Disclosable Pecuniary Interests (DPI) in relation to items on this Agenda.

b. No requests were made for DPI dispensations in connection with items on this Agenda.

3. Police Report – no matters were reported

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers
Concern was raised that the barriers cordoning off the landslide on Reebys Lane had been moved. The Clerk will report this to NYCC Highways.

b. Updates and further actions on outstanding issues

NYCC Highways has confirmed that the damaged 'give way' sign on the A65 slip road at Station Road has been re-installed. Orders will be placed to repair the give way sign opposite the Bentham Road and the road narrowing sign on the southern A65 / Clapham junction. Potholes from Keasden Crossroads to Bowland Knotts will be investigated and orders placed accordingly.

Fly tipping on the lay-by situated on the Clapham Station to Bentham Road was removed by CDC Waste Management. The burst water pipe at Newby Road End was fixed by Yorkshire Water on 22nd February. No information has been received re the perforated drain at the entrance to Farrer Lodge and the pothole near Calterber Bridge on Station Road, although the latter seems to have been temporarily fixed.

5. Minutes of the previous meeting

Council **RESOLVED** that Minutes for the meeting of Clapham cum Newby Parish Council held on 23rd February should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the Agenda.

6. On-going issues

6.1 Parish Maintenance Matters

a. John Nelson has expressed an interest in the caretaker position. Cllr Dawson will confirm that the necessary insurance cover is in place at the next meeting.

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The impact of water run-off onto Church Avenue from blocked drains located on the tunnels path was discussed. YDNPA maintain these drains and keeps them clear. In autumn and winter, the parish lengthsman will liaise with Dave Clark of Ingleborough Estate to clear the drains on a more regular basis and especially after heavy rain fall.

The doors on Newby notice board are sticking and need to be fixed.

b. The invoice for the Clapham Station notice board has not yet been received. The Chairman and Cllr Dawson will bring the results of the drains survey on the Forest of Bowland side of the parish to the next meeting.

6.2 Hyperfast Broadband Project

Simon Peach of Hyperfast Broadband provided a report at the Annual Parish Meeting just held.

6.3 Community emergency plan and community defibrillator

The defibrillator has been installed on the external wall of the Cave Rescue Organisation's building. Cllr Elphinstone will write an article for the parish newsletter publicising details of upcoming training sessions.

6.4 Flooding issues in Newby

Landowners, residents, district and county councils are working together to resolve various issues caused by recent flooding. Newby has received 150 sandbags from Craven District Council. Cllr Elphinstone has requested sandbags for Clapham and Newby Cote.

6.5 Queen's 90th birthday beacon celebration

Cllr Kay will construct a scaffold that will act as a beacon, The Chairman will supply logs. The beacon will be lit by Bowland Knotts at dusk on 21st April. As per instructions from the council's insurers, a risk assessment will take place to ensure the beacon is fit for use and ensure flames of hot particles will not affect nearby vegetation. Public will be kept at a safe distance.

7. Amendments to the standing orders and finance regulations

This was held over to the next meeting.

8. YDMT's Stories in Stone Heritage Grant Scheme

RESOLUTION: the council will apply to the Stories in Stone Heritage Grant Scheme for funding to restore a water supply to the ornamental fountain.

Cllr Dawson will investigate the costs of installing a recycled, non-potable water supply powered by a solar pump.

9. Finance

a. **RESOLUTION:** authorisation was given to make the following payments as detailed in the financial statement for March 2016. These include:

- PCs, purchase of laptop = £357.55
- YLCA subscription = £197.00
- Gillian Muir, Clerk's expenses for March = £4.59

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- b. **RESOLUTION:** the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.
- c. The financial value of the Asset Register was agreed for the purposes of insurance
- d. The annual safety inspection of memorials within the closed churchyard of St James', Clapham was held over to the next meeting.

Steve Hastie left the meeting.

10. Planning

- a. Applications:
 - 1. 18/2016/16703 Alterations to Existing Café Elevations. Incorporation Of Living Accommodation Into Café Footprint, Ancilliary to The Café (First Revision Of Approved Application Reference 18/2016/16216), Henbusk Lane, Newby. Councillors supported this application.
- b. Decisions:
 - 1. C/18/615D full planning permission for erection of replacement of uPVC glass conservatory with stone built and natural slate roofed lean-to garden room, Deighton House, Riverside, Clapham. Approved.
- c. Other planning issues and correspondence
 - 1. 18/142B/LB listed building consent for erection of single storey extension to side elevation and reinstatement of one ground floor fireplace in day room, 4 Gildersbank, Church Avenue, Clapham. Councillors supported this application.

11. Correspondence

- a. Receive and respond to items of correspondence received prior to this meeting
 - 1. A resident enquired about ownership of the bench outside Newby Methodist Church. The seat, dedicated to the memory of Dick Hilton, was made at the request of his sister and made by Frank Christian. It is not a parish council asset. Cllr Dawson will liaise with the enquirer who wishes to carry out essential repairs.
 - 2. Annual Return for 2015-16 has been delivered. The Clerk will prepare the year-end accounts in preparation for the internal audit to be held on 16th May.
- b. Receive and respond to items of correspondence received too late to be circulated prior to this meeting – none.

12. Items of information

Completed register of interests forms were collected by the Clerk.

13. Date of the next meeting of Clapham cum Newby Parish Council

RESOLUTION: Tuesday 26th April 2016, 7.30pm at Clapham Village Hall

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