

CLAPHAM cum NEWBY PARISH COUNCIL

AGENDA for the meeting of the Clapham cum Newby Parish Council to be held at Clapham Village Hall on Tuesday 23rd January 2018 at 7.30pm.



Nigel Harrison
Parish Clerk
17th January 2018

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.

1. **To receive Apologies for Absence**
2. **Code of Conduct and Disclosable Pecuniary Interests**
 - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
 - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
3. **To receive the Police Report**
4. **Highways and Street Lighting, Road Signage and Boundary Markers**
 - a. To receive requests for action on highways, streetlights, road signage and boundary markers
 - (i) Blocked drain Gildersbank
 - b. To receive updates and decide further action on outstanding issues
 - (i) Leaves on pavement-Station Road, Clapham
 - (ii) Tyres left at lay-by, Old Road, Clapham
5. **To approve the Minutes of the Clapham cum Newby Parish Council meeting held on 28th November 2017 and review matters arising**
6. **To receive information on the following on-going issues and decide further action where necessary**
 - 6.1 **Parish Maintenance Matters**
 - a. To consider the appointment of a new Parish Caretaker
 - b. To consider maintenance works to Keasden and Clapham Station notice boards
 - c. To receive an update on the restoration of the ornamental drinking fountain water supply
 - d. To consider current and future works funded by the Forest of Bowland AONB grant
 - e. To discuss the grass cutting contract for St James' Churchyard, Clapham for 2018
 - 6.2 **Hyperfast Broadband Project**
 - 6.3 **The community emergency plan, community defibrillator training and other topics related to the emergency services**
 - 6.4 **Neighbourhood Planning**
 - 6.5 **Community Led Housing**
7. **Finance**
 - i. To authorise payment of accounts
 - a) To authorise payment of £70.00 to Clapham & District Newsletter for printing of 300 inserts re neighbourhood planning
 - ii. To review and approve statement of accounts (HSBC 1 and HSBC 2)
 - iii. To agree arrangements for the annual condition survey of the Parish Assets
 - iv. To agree arrangements for the annual safety inspection of memorials within the closed churchyard of St James', Clapham
 - v. To verify the bank reconciliation for quarter 3
 - vi. To review the budget for Quarter 3
 - vii. To consider/approve donations to CAB, Settle Swimming Pool and the Play Park
8. **To receive an update in connection with the request for an extra bus stop in Clapham**
9. **Planning**
 - a. To consider applications
 - (i) C/18/613/A Application for full planning permission for internal and external works to incorporate attached cottage into the main house to form one dwelling; erection of single storey extension to west elevation and erection of new link to outbuilding: Hall Garth, Riverside, Clapham.
 - (ii) C/18/613/B Application for listed building consent for internal and external works to incorporate attached cottage into the main house to form one dwelling; erection of single storey extension to west elevation and erection of new link to outbuilding: Hall Garth, Riverside, Clapham.

(iii) 2017/18854/FUL: Application for permission for single storey rear extension: 4 Dalesview Close, Clapham, Lancaster, LA2 8RP

b. To consider decisions

(i) C/18/49G Full planning permission for erection of conservatory to replace existing conservatory: Bishopwood, Church Ave, Clapham. Application granted.

(ii) 2017/18386/FUL: Barn conversion with new access: Ingbergh Barn, Bentham Road, Clapham, Lancaster, LA2 8HL. Application granted.

(iii) 2017/18650/HH: Single storey extension to provide sunroom: Giffords, Wenning Bank To Reebys Lane, Clapham, Lancaster, LA2 8ET. Application granted.

(iv) 2017/18286/FUL: Conversion of barn to dwellinghouse: Calterber Barn, Crina Bottom, Clapham, Lancaster: Application granted

(v) C/18/11X application for full planning permission for erection of lean-to extension to existing industrial unit and installation of flue pipe at Unit 5, Dales View, Clapham: granted subject to conditions.

c. To consider other planning issues and correspondence

10. To receive and respond to correspondence

a. To receive and respond to items of correspondence received prior to this meeting

(i) Letter from Craven District Council re appointment of a Data Protection Officer

(ii) Consultation re review of park homes legislation

(iii) E.mail from Alison Hack re meeting with Police and Crime Commissioner

(iv) Transparency fund

b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

11. To receive items of information and decide further action where necessary

(i) To receive information with regard to parking and waste disposal issues at Brookside Cottage, Newby

12. To agree the date of the next meeting of Clapham cum Newby Parish Council

Tuesday 27th February 2018, 7.30pm at Clapham Village Hall