

## CLAPHAM CUM NEWBY PARISH COUNCIL

**AGENDA** for the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 27<sup>th</sup> March, 2018 at 7.30pm.



Nigel Harrison,  
Parish Clerk  
21<sup>st</sup> March 2018

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.

- 1. To receive Apologies for Absence**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
  - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
  - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
- 3. To receive the Police Report**
- 4. Highways and Street Lighting, Road Signage and Boundary Markers**
  - a. To receive requests for action on highways, streetlights, road signage and boundary markers
    - (i) Deposit of windscreen glass on Old Road, Clapham
    - b. To receive updates and decide further action on outstanding issues
      - (i) Collapsed culvert Wenning Side road-end and potholing upwards of that location on Keasden Road
      - (ii) Road-grit heaps, Newby
      - (iii) Undercutting of road-Old Road, Clapham
- 5. To approve the Minutes of the Clapham cum Newby Parish Council meeting held on 27<sup>th</sup> February 2018 and review matters arising**
- 6. To receive information on the following on-going issues and decide further action where necessary**
  - 6.1 Parish Maintenance Matters**
    - a. To receive an update and consider future maintenance work in the parish
    - b. To receive an update on the restoration of the ornamental drinking fountain water supply
    - c. To consider current and future works funded by the Forest of Bowland AONB grant
  - 6.2 Hyperfast Broadband Project**
  - 6.3 The community emergency plan, community defibrillator training and other topics related to the emergency services**
    - (i) Use by date on the pads on the defibrillator expired. To consider ordering a new set and spare and arranging fitting.
  - 6.4 Neighbourhood Planning**
- 7. Finance**
  - a. To authorise payment of accounts
    - (i) To authorize payment of £60.00 for hire of Clapham Village Hall
  - b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
  - c. To receive the results for the annual safety inspection of memorials within the closed churchyard of St James', Clapham.
  - d. To review the effectiveness of internal audit procedures including financial risk management and budgeting.
  - e. To agree the financial value of the Asset Register for the purposes of insurance, works required and disposal of unwanted or redundant assets
- 8. To receive an update in relation to a proposed extra bus stop in Clapham**
- 9. Planning**
  - a. To consider applications
    - (i) 2018/19045/FUL: Extension to existing classroom at Keasden Head. Create a timber extension to be 50.1sqm with a veranda of 27sqm for the use of tables for eating at for the mental health/disabled visitors for educational visits: Keasden Head, Keasden Road, Clapham, Lancaster, LA2 8EZ
  - b. To consider decisions

- (i) C/18/613A Full planning permission for internal and external works to incorporate attached cottage into the main house to form one dwelling; erection of single storey extension to west elevation and erection of new link to outbuilding: Hall Garth, Clapham: Application granted subject to conditions
  - (ii) C/18/613B/LB Listed building consent for internal and external works to incorporate attached cottage into the main house to form one dwelling; erection of single storey extension to west elevation and erection of new link to outbuilding: Application granted subject to conditions.
  - (iii) Trees in Clapham Conservation Area.
- c. To consider other planning issues and correspondence

**10. To receive and respond to correspondence**

- a. To receive and respond to items of correspondence received prior to this meeting
  - (i) Email re training events in relation to General Data Protection Regs.
  - (ii) Email re vehicle activated speed signs/indicators
- b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

**11. To receive items of information and decide further action where necessary**

**12. To confirm the date of the next meeting of Clapham cum Newby Parish Council**

Tuesday 24<sup>th</sup> April 2017, 7.30pm at Clapham Village Hall