

## CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 27<sup>th</sup> FEBRUARY 2018

### MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan and Diane Elphinstone

**IN ATTENDANCE:** Nigel Harrison (Parish Clerk & Responsible Financial Officer) and two members of the public.

**PUBLIC PARTICIPATION:** Cllr Price informed the Council that a member of the public had raised an issue with him in relation to parking at Brookside Cottage in Newby. The matter was discussed but it was concluded that there was nothing that merited intervention in relation to vehicles which were apparently lawfully parked.

**1. Apologies for Absence:** Cllr D. Ireton, Cllr Paul Bratt

**2. Code of Conduct and Disclosable Pecuniary Interests**

**a.** No Disclosable Pecuniary Interests (DPI) or other interests were recorded in relation to items on this agenda.

**b.** No requests were made for DPI dispensations in connection with items on this agenda.

**3. Police Report:**

The Council received a written report by email from North Yorkshire Police. Three incidents had been dealt with by the police in February 2018: an attempted burglary in a shed at Keasden, a theft of tools from a vehicle in Clapham and a report of men seen in suspicious circumstances in the Keasden area

**4. Highways and Street Lighting, Road Signage and Boundary Markers**

**a. Requests for action on highways, streetlights, road signage and boundary markers**

(I) The Council noted that undercutting of the road on Old Road, Clapham had been reported to North Yorkshire County Council (NYCC) some time ago.

(ii) The clerk was instructed to report a collapsed culvert and potholing at Wenningside road end to NYCC along with further potholing above that location on Keasden Road.

(iii) The clerk was instructed to report to NYCC that there is a lack of salt in the grit heaps supplied for Newby

**b. Updates and decide further action on outstanding issues**

The Council noted that potholing on Keasden Road, the misuse of the dog waste bin near to the Goat Gap cafe and the lack of sufficient road-grit bins on Keasden Road had been reported to NYCC and Craven District Council (CDC) as appropriate.

**5. Minutes of the previous meeting**

**RESOLVED** that the Minutes of the Clapham cum Newby Parish Council meeting held on 23<sup>rd</sup> January, 2018 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There were no matters arising not already covered in the agenda.

**6. Arrangements for the Annual Parish Meeting**

Arrangements for the Annual Parish Meeting were discussed and the clerk was instructed to invite representatives from a number of local organizations.

**7. On-going issues**

**7.1 Parish Maintenance Matters**

**a. The appointment of a new Parish Caretaker.**

Cllr Dawson informed the Council that the candidate who had been interested in taking up the position is no longer interested. There are no other candidates in prospect and, in the circumstances, the Council opted to proceed on the basis of work being assigned to individual contractors **as and when required**.

**b. The restoration of the ornamental drinking fountain**

Cllr Dawson informed the Council that the matter of connecting a water supply to the fountain is still under consideration.

**c. Works funded by the Forest of Bowland AONB grant**

Cllr Price informed the Council that there has been an offer of funds from the Forest of Bowland AONB thought to be in the region of £1500. this is expected to arrive in the Council's bank account in the near future.

**7.2 Hyperfast Broadband Project**

An update was received from Cllr Sheridan. Preparations are underway for the next digging projects and the clearing of road crossings is awaited. A coordinator has been appointed for the work to be carried out in Clapham Village on the East side of the beck and to the North of Old Road. There have been expressions of interest in uptake from the Dalesview development.

**7.3 The community emergency plan, community defibrillator training and other topics related to the emergency services**

Cllr Elphinstone indicated that a training session is to be organized. A need to update the emergency plan leaflet was

identified which will be dealt with by Cllrs Elphinstone and Dawson and the clerk.

#### **7.4 Neighbourhood Planning.**

An update was received from Cllr Sheridan. A meeting had been held on Tuesday 20<sup>th</sup> February 2017 at which offers of help were received. A steering group was set up. There is a complication arising from the operation of two planning authorities within the parish, the Yorkshire Dales National Park Authority (YDNPA) and CDC. A meeting is to be held with the YDNPA in accordance with government advice. The Council **RESOLVED** to pursue an application in principle. Future progress of that application will be determined after the meeting with YDNPA.

#### **7.5 Community Led Housing**

This issue is connected to that at 7.4. It was agreed that, until there has been a determination of the issue of neighbourhood planning, this matter need not be included on the agenda as a separate matter.

#### **8. Request for a further bus stop in Clapham Village**

The Council noted that two letters had been sent to the bus operator neither of which had received the courtesy of a response. The clerk was instructed to write to NYCC in an attempt to further the matter.

#### **9. Road Closure-Church Avenue, Clapham**

The Council **RESOLVED** to authorize support for the closure of Church Avenue, Clapham on the 28<sup>th</sup> of July, 2018 on the occasion of Clapham Street Fair.

#### **10. Finance**

**a. Payment of accounts:** none

##### **b. Donations:**

The Council **RESOLVED** to authorise payment of donations as follows:

- (i) Donation to Settle Pool under LG(MP)A 1976 S19 = £200
- (ii) Donation to Craven Citizen's Advice Bureau under LGA 1972 S142 (2A) = £100
- (iii) Donation to Clapham Playpark under the LGA 1972 Sch 14 para 27 = £100

**c. RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

**d.** The Council received the results of the annual condition survey of Parish assets. Nothing was identified as requiring attention.

**e.** The annual safety inspection of memorials within the closed churchyard of St James' Clapham was deferred. It had not been completed owing to the weather and it is hoped that Cllrs Price and Kay will be able to complete it before the next meeting.

#### **11. Planning**

##### **a) Applications**

None

##### **b) Decisions**

- (i) 2017/18592/CPE- Application for a certificate of lawfulness of existing use-The View, Burnhead Farm, Mewith, High Bentham, Lancaster, LA2 7AR-Application granted.
- (ii) 2017/18854/FUL: Single storey rear extension Location: 19 Dalesview Close, Clapham, Lancaster, LA2 8RP- Application granted. Item received after agenda posted.

##### **c) Other planning issues and correspondence**

None

#### **12. To receive and respond to correspondence**

##### **a. Receive and respond to items of correspondence received prior to this meeting**

(i) The invitation to the Parish Liaison Meeting of 21<sup>st</sup> March 2018 was noted. An attendee is to be determined. No specific issues to be raised were identified.

(ii) The invitation to the installation and licensing of the Revd. John Davies was noted. Cllr Price (Chairman) will attend.

(iii) The invitation to the Yorkshire Dales National Park Parish Forum Meeting of 25<sup>th</sup> April 2018 was noted. Councillor Sheridan will attend.

##### **b. Receive and respond to items of correspondence received too late to be circulated prior to this meeting.**

(i) The Council noted the DEFRA consultation on proposals to tackle crime and poor performance in the waste disposal sector and instructed the clerk as to its response.

(ii) An email from the Police and Crime Commissioner was noted.

#### **13. To receive items of information and decide further action where necessary**

Cllr Price informed the Council that he had been approached by a member of Bentham Town Council who had asked if the Council would object to the planting of poppy seeds at locations where Clapham cum Newby and Bentham had shared borders. This is to be part of the commemoration of the end of the First World War. The Council **RESOLVED** that there would be no objection.

#### **14. Confidential Minute**

#### **15. Date of the next meeting of Clapham cum Newby Parish Council**

**RESOLVED:** The date of the next meeting will be Tuesday 27<sup>th</sup> March 2018, 7.30pm at Clapham Village Hall