

## Explanation of variances – pro forma

Name of smaller authority: **Clapham cum Newby Parish Council**

County area (local councils and parish meetings only):

Please provide full explanations, including numerical values, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	2016/17 £	2017/18 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
<b>Box 2</b> <i>Precept or Rates and Levies</i>	7445	7899	454	6	
<b>Box 3</b> <i>Total other receipts</i>	1036	2447	1411	136.2	£2200 grant received from Forest of Bowland AONB at end of financial year. To be spent next year.
<b>Box 4</b> <i>Staff costs</i>	3707	2730	977	26.4	New clerk appointed part way through the year on lesser salary. Expenses payment not finalised until December.
<b>Box 5</b> <i>Loan interest/ capital repayments</i>	Nil	Nil	Nil	Nil	
<b>Box 6</b> <i>All other payments</i>	3213	3105	108	3.4	
<b>Box 9</b> <i>Total fixed assets &amp; long term investments &amp; assets</i>	27250	27250	Nil	Nil	
<b>Box 10</b> <i>Total borrowings</i>	Nil	Nil	Nil	Nil	
<b>Explanation for 'high' reserves</b>	<p>Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:                      The budget envisaged an income of £8408. The PC received £10345, a grant of £2200 being received from the Forest of Bowland AONB at the end of the financial year. Budgeted expenditure was set at £8204. In the event only £5835 was spent. Subscriptions were down by £63 and lighting maintenance by £48. During the year the Council was unable to appoint a Parish Caretaker. There were therefore no seat repairs, signage costs or tree works-£800 had been budgeted for these purposes. A new clerk was appointed on a lesser salary than the preceding clerk and his regular expenses payments were not put in place until December 2018 only £254 being spent</p>				

	on expenses.
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