

CLAPHAM CUM NEWBY PARISH COUNCIL

Parish Councillors are summoned to attend the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 22nd May 2018 at 7.30pm. The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Parish Clerk
16th May 2018

AGENDA

- 1. To receive Apologies for Absence**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
 - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
 - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
- 3. To consider co-opting a further member of the Parish Council**
- 4. To receive the Police Report**
- 5. Highways and Street Lighting, Road Signage and Boundary Markers**
 - a. To receive requests for action on highways, streetlights, road signage and boundary markers
 - b. To receive updates and decide further action on outstanding issues
 - (i) Potholes-Keasden Road
 - (ii) Broken sign-A65/Station Road, Clapham
 - (iii) Flooding from railway onto Lawsings Brow
- 6. To approve the Minutes of the Meeting of Clapham cum Newby Parish Council held on 24th April 2018 and review matters arising**
- 7. To receive information on the following on-going issues and decide further action where necessary**
 - 7.1 Parish Maintenance Matters**
 - a. To discuss and consider the appointment of a new parish caretaker and/or whether any work requires allocation to an independent contractor
 - b. To receive an update on the restoration of the ornamental drinking fountain water supply
 - c. To consider current and future works funded by the Forest of Bowland AONB grant
 - 7.2 Hyperfast Broadband Project**
 - 7.3 Neighbourhood Planning**
 - 7.4 The community emergency plan, community defibrillator training and other topics related to the emergency services**
 - 7.5 General Data Protection Regulations**
- 8. Finance**
 - a. To authorise payment of accounts
 - (i) To authorise payment of £130.00 to Yorkshire Internal Audit Services for internal audit
 - (ii) Clerk's expenses
 - b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
 - c. To consider the internal audit report for 2017-18 carried out by Yorkshire Internal Auditors Ltd
 - d. To receive and approve the Annual Governance Statement for the 2017-18 Annual Governance and Accountability Return
 - e. To receive and approve the Accounting Statement for the 2017-18 Annual Governance and Accountability Return
 - f. To agree a period for the exercise of electors' rights relating to the annual accounts (Accounts and Audit Regulations 2015) between the 4th of June 2018 and the 13th of July 2018.
 - g. To authorise letter to HSBC to alter payment of clerk's salary in accordance with new rate of pay.
- 9. Planning**
 - a. To consider applications:
 - (i) C/18/173E/LB Application for listed building consent for installation of two fireplace surrounds and inserts to Study and Sitting Room existing fire place openings, connecting to existing chimney flues: 2 Gildersbank, Church

Avenue, Clapham

b. To receive decisions:

- (i) 2017/18486/FUL : Full planning application for (1) proposed new detached garage (2) proposed new parking and turning area (3) proposed re-siting of an existing stable block (4) partially retrospective to retain an existing fence and double gates: The Heigh , Mewith, Bentham, Lancaster, LA2 7AU- Application granted
- (ii) 2018/19045/FUL: Extension to existing classroom at Keasden Head. Create a timber extension to be 50.1sqm with a veranda of 27sqm for the use of tables for eating at for the mental health/disabled visitors for educational visits: Keasden Head, Keasden Road, Clapham, Lancaster, LA2 8EZ – Application granted
- (iii) Application to fell willow tree at 1 Clapdale Way-Not opposed by YDNPA

c. To consider other planning issues and correspondence

2018/18922/MMA: Application to vary condition 2 of original planning consent reference 18/2016/17399 to alter access: Station Road, Clapham, Lancaster, LA2 8ER, Item for consideration at Craven District Council Planning Committee meeting on 8th May 2018

10. To receive and respond to correspondence

- a. To receive and respond to items of correspondence received prior to this meeting
 - (i) Ballot for election of parish member to Yorkshire Dales National Park Authority
 - (ii) To receive the response of the Ingleborough Estate to correspondence from a parishioner with regard to the clearance of shrubs from the banks of Clapham Beck
- b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

11. To receive items of information and decide further action where necessary

- (i) To receive an order authorising a road closure for Clapham Street Fair
- (ii) Parish Forum Meeting of 25th April 2018

12. To confirm the date of the next meeting of Clapham cum Newby Parish Council

Tuesday 26th June 2018, 7.30pm at Clapham Village Hall