

## CLAPHAM CUM NEWBY PARISH COUNCIL

**AGENDA** for the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 26th June 2018 at 7.30pm.

Parish Councillors are summoned to attend the meeting.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Parish Clerk  
18<sup>th</sup> June 2018

- 1. To receive Apologies for Absence**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
  - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
  - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
- 3. To receive the Police Report**
- 4. Highways and Street Lighting, Road Signage and Boundary Markers**
  - a. To receive requests for action on highways, street lights, road signage and boundary markers
  - b. To receive updates and decide further action on outstanding issues
    - (i) Erosion of bank Keasden Beck posing threat to Reeby's Lane near to the old Temperance Hall
    - (ii) Cross roads sign Keasden Cross Roads
    - (iii) Footpath from B6480 to Lawsings Brow via Crina Bottom Farm
    - (iv) Travellers' horses tethered too close to highway
    - (v) Residents parking zones.
- 5. To approve the Minutes of the Meeting of Clapham cum Newby Parish Council held on 22nd May 2018 and review matters arising**
- 6. To receive information on the following on-going issues and decide further action where necessary**
  - 6.1 Parish Maintenance Matters**
    - a. To consider the appointment of a new parish caretaker and whether any work should be assigned to an independent contractor
    - b. To receive an update with regard to the restoration of the ornamental drinking fountain water supply
    - c. To consider current and future works funded by the Forest of Bowland AONB grant
  - 6.2 Hyperfast Broadband Project**
  - 6.3 Neighbourhood Planning**
  - 6.4 The community emergency plan, community defibrillator training and other topics related to the emergency services**
  - 6.5 GDPR**
    - (i) To authorise purchase by the Clerk of a locking cabinet and consider security in relation to electronically stored data
    - (ii) To consider adoption of a Records Management Policy
    - (iii) To receive a Data Protection Audit
- 7. To review standing orders, complaints procedure, publication scheme, financial regulations, risk management and register of members' interests**
- 8. Finance**
  - a. To authorise payment of accounts
  - b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
  - c. To receive remittance advice from HMRC - VAT repayment of £248.73
- 9. Planning**
  - a. To consider applications:
    - (i) C/18/628- Amendment to application to convert barn to dwelling: Low Barn Newby Cote
    - (ii) 2018/19332/VAR: Application to vary condition no. 3 of application reference number 18/2015/16232 granted 14/01/2016. Location: The Laithe, High Bentham, Lancaster, LA2 7AT
    - (iii) 2018/19307/LBC: Listed Building Consent for external and internal alterations to existing property: Dubsyke, Clapham, Ingleton, LA2 8EY.
    - (iv) C/18/630 full planning permission for a small scale excavation project as part of 'Stories in Stone': Clapham

Bottoms, Clapham

**b.** To receive decisions:

(i) 2018/19099/HH: Proposed replacement of existing conservatory structure with new garden room structure, enlarge window to South elevation and to form a glazed UPVC porch to the existing main entrance on the South elevation.

Location: Marridales , Off Green Lane, Newby, Clapham, Lancaster, LA2 8HR. Application granted

(ii) C/18/629 Full planning permission for demolition of asbestos cement trafford tile building and plinth and erection of new portal frame building with pitched roof on footprint of demolished building (for use by the cave rescue organisation): Home Farm, Clapham: Application granted.

**c.** To consider other planning issues and correspondence

**10. To receive and respond to correspondence**

a. To receive and respond to items of correspondence received prior to this meeting

(i) Survey re Community Infrastructure Levy

(ii) Application to Transfer a right of common in gross and application for registration of the transfer in the commons register-Newby Moor Clapham

**b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.**

**11. To receive items of information and decide further action where necessary**

**12. To confirm the date of the next meeting of Clapham cum Newby Parish Council**

Tuesday 24th July 2018, 7.30pm at Clapham Village Hall