

## CLAPHAM CUM NEWBY PARISH COUNCIL

**AGENDA** for the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 25<sup>th</sup> September 2018 at 7.30pm.

Parish Councillors are summoned to attend the meeting.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Nigel Harrison  
Parish Clerk  
18<sup>th</sup> September 2018

- 1. To receive Apologies for Absence**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
  - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
  - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
- 3. To receive the Police Report**
- 4. Highways and Street Lighting, Road Signage and Boundary Markers**
  - a. To receive requests for action on highways, streetlights, road signage and boundary markers
    - (i) Blocked drains: Church Avenue, Clapham
  - b. To receive updates and decide further action on outstanding issues
    - (i) Potholes Keasden Road
    - (ii) Brown tourist signs
- 5. To approve the Minutes of the Clapham cum Newby Parish Council meeting held on 24<sup>th</sup> July 2018 and review matters arising**
- 6. To receive information on the following on-going issues and decide further action where necessary**
  - 6.1 Parish Maintenance Matters**
    - a. To discuss and consider the appointment of a new parish caretaker and consider whether any work is to be allocated to independent contractors
    - b. To receive an update on the restoration of the ornamental drinking fountain water supply
    - c. To consider current and future works funded by the Forest of Bowland AONB grant
    - d. To receive an update with regard to the placing of a signpost at Newby Cote
  - 6.2 Hyperfast Broadband Project**
  - 6.3 The community emergency plan, community defibrillator training and other topics related to the emergency services**
  - 6.4 Neighbourhood Planning**
  - 6.5 GDPR**
    - (i) To consider and authorise a revised records management policy
    - (ii) To note the purchase of a locking cabinet
    - (iii) To consider and authorise policies/documentation for data protection breaches and access requests
- 7. To consider amendments to standing orders**
- 8. To consider planning for a beacon to commemorate the end of the First World War**
- 9. Finance**
  - a. To authorise payment of accounts
    - (i) Invoices from J.Hartley and Sons - £189.00 for grass cutting etc. (June invoice) + £153.00 for grass cutting etc. (July Invoice)
    - (ii) To authorise payment of £40.00 to the Information Commissioner for Data Controller's registration fee
    - (iii) Clerk's expenses for mileage and postage
    - (iv) To authorise reimbursement of the clerk in the sum of £49.99 for purchase of a locking cabinet.
  - b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
  - c. To discuss a draft budget for 2019-20
  - d. To consider a request for a donation to Clapham Newsletter
- 10. Planning**
  - a. To consider applications:**
    - (i) C/18/613C section 73 application for variation of Condition 2 of C/18/613A to replace drawing L3500/120B with new drawing L3500/122 in respect of amended details including removal of chimney breast in cottage: Hall Garth, Clapham
    - (ii) C/18/613D/LB section 19 application for variation of Condition 2 of C/18/613B/LB to replace drawing L3500/120B

with new drawing L3500/122 in respect of amended details including removal of chimney breast in cottage: Hall Garth Clapham

(iii) 2018/19656/LBC: Application for listed building consent for the provision of two automated ticket vending machines and two customer information screens with PA on platforms 1 and 2 and the refurbishment of the existing toilet on platform 1: Railway Station, Wenning Bank, Clapham

(iv) C/18/146C/AA Application for consent to display 9 No. interpretation signs and 4 No. fingerpost signs: Ingleborough Nature Trail and Ingleborough Cave, Clapham

**b. To receive decisions:**

(i) Tree works-removal of one oak tree at 7 Clapdale Way, Clapham. Permisson granted by YDNPA

(ii) C/18/631/AA: Consent to display 3 No. A2 map board signs in the village at Clapham: Application approved conditionally.

**c. To consider other planning issues and correspondence:**

(i) Woodgill Farm Keasden Road Clapham-Original Application Ref: 2017/18688/VAR Appeal reference: APP/C2708/W/18/3202753: appeal to the Secretary of State against the Craven District Council's refusal of permission for: Application to remove condition No 10 of original planning consent reference 18/2013/13681 to allow retention of the farmhouse.

(ii) Letter expressing concern over development at Clapham Station Sidings

**11. To receive and respond to correspondence**

a. To receive and respond to items of correspondence received prior to this meeting

(i) To receive the response of the Ingleborough Estate to correspondence sent with regard to the ownership of the Clapham Hearse House

(ii) Email and attached letter: The Pub Is The Hub

(iii) email re Parish Map

b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

**12. To receive items of information and decide further action where necessary**

**13. To confirm the date of the next meeting of Clapham cum Newby Parish Council**

Tuesday 23rd October 2018, 7.30pm at Clapham Village Hall