

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 4th DECEMBER 2018

MINUTES

PRESENT: Cllrs John Dawson (Vice-Chairman), Diane Elphinstone, Paul Bratt and Gerald Kay

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer) and 2 members of the public.

PUBLIC PARTICIPATION: A member of the public raised an issue over parking on the road into Clapham close to the bend at the New Inn, a matter that was already on the agenda.

1. Apologies for Absence: Cllrs Colin Price and Ann Sheridan.

2. Code of Conduct and Disclosable Pecuniary Interests

a. Cllr Dawson declared an interest in item 8 a.(ii) and completed the relevant register when that item came to be discussed.

b. No requests were made for DPI dispensations in connection with items on the agenda.

3. The Police Report

There was no police representative in attendance. The Council noted that the Police had submitted a written report setting out details of four incidents in the parish occurring between 10th November and 2nd December, 2018

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers

(i) The Council instructed the Clerk to write to Clapham C of E School seeking assistance in discouraging parking between the Dalesview development and the corner by the New Inn, Clapham.

(ii) The Council noted that under-cutting on Old Road, Clapham had again been raised with North Yorkshire County Council (NYCC) after removal of cones that had been placed at the relevant site. NYCC are monitoring the location.

(iii) The clerk was instructed to report a pothole on Old Road, near to the road end at Bleak Bank Farm, to NYCC.

b. Updates and further actions on outstanding issues

(i) The Council noted that a letter had been sent to the relevant letting agents in relation to parking issues in Newby connected to two holiday cottages

(ii) The Council also noted that overgrown willow trees at the entrance to Newby had been cut back

(iii) The Council further noted that a response had been received from NYCC in relation to brown tourist signs which had appeared in the district. These had been placed without authority and the business concerned will be asked to remove them and to go through the correct procedure to place such signs

5. Minutes of the previous meeting

Approval of the minutes of the meeting of Clapham cum Newby Parish Council held on 23rd October, 2018 was held over to the next meeting, there being only two Councillors present who had been at the October meeting.

The draft minutes referred to the tipping of rubble on Tenter Hill, Newby as a matter arising. It was noted that the rubble has now been dealt with satisfactorily.

6. On-going issues

6.1 Parish Maintenance Matters

a. Appointment of new Parish Caretaker and assignment of work to contractors

The meeting was informed that there is still no candidate for the position of Parish Caretaker. The Council decided at the last meeting to further the construction of a ramp at the A65 underpass, Station Road, Clapham. There was no information available as to progress and the matter was held over to the next meeting.

b. Ornamental drinking fountain

Cllr Dawson informed the meeting that further pipe has been purchased to facilitate the attempt to connect a water supply to the fountain. Works are planned for the weekend 8th/9th December 2018.

c. Forest of Bowland AONB grant

There was no information before the Council in relation to this matter.

d. Churchyard paths

Cllr Dawson had been approached by Clapham Church PCC with concerns over the paths in Clapham Churchyard. The question raised was with regard to the Parish Council's responsibility for the same. Council noted that it is responsible for maintaining the paths in the closed churchyard in decent order. Cllr Dawson undertook to convey the same to the PCC.

6.2 Hyperfast Broadband Project

The Council was informed that completion of the project is held up pending the completion of required road crossings.

6.3 Community emergency plan and community defibrillator training

Cllr Elphinstone informed the meeting that there will be training in conjunction with Austick Parish in February, 2019. Posters to advertise the event are awaited

6.4 Neighbourhood Planning

Cllr Sheridan, who was absent through illness, gave a written update: there has been an award of £3,690 to fund a website, print off a questionnaire, analyse data from the questionnaire and facilitate a final round of consultation sessions in the spring. A draft questionnaire based on the first round of consultation sessions has been completed. It is hoped to have it printed before Christmas ready for delivery immediately afterwards. The Parish Council will hold the funds for the Steering Group and any money unspent will be returned to Locality at the end of the funding period 31st March 2019.

7. Meeting dates for 2018

The Council **RESOLVED** to meet on the following dates in 2019:

Tuesday 23rd January

Tuesday 26th February

Tuesday 26th March

Tuesday 23rd April

Tuesday 28th May

Tuesday 25th June

Tuesday 23rd July

Tuesday 24th September

Tuesday 22nd October

Tuesday 3rd December

The annual parish meeting and annual meeting of the parish council will be held on Tuesday 26th March and Tuesday 28th May respectively.

8. Finance

a. **RESOLVED** to authorise and make payments as follows:

(i) £162.00 to J. Hartley and Sons for grass cutting etc. in Clapham Churchyard invoice of 30th September 2018

(ii) £126.52 to J. Dawson and Sons for alkathene pipe (Cllr Dawson not participating)

(iii) £1538.40 to Leander Architectural for fabrication of fingerpost system

(iv) £99.71 to Messrs Harrison and Cross for street light repairs

(v) £25.00 for hire of Clapham Village Hall by the Neighbourhood Planning Steering Group

(vi) £4.50 to the trustees of Dr JA Farrer DWT for rent for sign

(vii) £40.00 For hire of Clapham Village Hall by the Parish Council

(viii) £112.20 to J. Hartley and Sons for grass cutting etc. in Clapham Churchyard

b. **RESOLVED** to pay £96.00 to K. Pearce as a donation towards production of "Clapham Answers the Call to Arms"

c. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2)

d. **RESOLVED** that the budget for 2019-20 will be £7,997.84

e. **RESOLVED** that the precept for 2019-20 should be set at £7,789.04 The precept form was duly signed.

9. Planning

a. Applications

(i) 2018/19656/LBC: Notification of amendment: Application for listed building consent for the provision of 1 automated Ticket Vending Machine, 2 Customer Information Screens, 2 PA systems, CCTV and the refurbishment of 2 existing waiting shelters: Railway Station, Wenning Bank, Clapham, Lancaster. It was noted that this amended application has been granted by Craven District Council (CDC).

(ii) C/18/613G/LB: listed building consent for removal of gate and infilling of gateway with walling stone, in the boundary wall with 'Honeywood': Hall Garth, Clapham. Application supported.

(iii) C/18/613/F: full planning permission for removal of gate and infilling of gateway with walling stone, in the boundary wall with 'Honeywood': Hall Garth, Clapham. Application supported.

(iv) 2018/19872/LBC : Alteration to the sandstone lintel to insert a saw-cut drip groove to prevent water ingress, and replacement of the internal window board: 6 Farrer Lodge , Clapham, Lancaster, LA2 8ES. Application supported.

b. Decisions

None

c. Other planning issues and correspondence

(i) Tree works Clapham Conservation Area. The Council noted the email from the Yorkshire Dales National Park Authority dated 18th October 2018 giving notice of various approved tree works in the Parish

(ii) C/18/628: full planning permission for conversion of barn to form 1 local occupancy/ holiday let dwelling: report on proposed borehole received: Low Barn, Newby Cote. The Council was aware of the report on a possible borehole at the site and heard from a representative of the Ingleborough Estate that it is now proposed to connect the site to a mains water supply. On that basis the Council supported the application.

(iii) 2018/19550/FUL: Change of use of land from Former Railway Goods Yard to site 9 no. holiday lodges (Phase 2): Former Railway Goods Yard, Clapham Station, Clapham, Lancaster, LA2 8ES: It was noted that this application was

withdrawn on 21st November, 2018.

10. Correspondence

a. Items of correspondence received prior to this meeting

(i) The Council received an Email giving details of the Yorkshire Dales National Park Management Plan Annual Forum to be held on 6th December, 2018 and noted that Cllr Sheridan planned to attend

(ii) The Council received Emails in connection with the naming of the development off Station Road, Clapham and had no comment to make on the matter.

(iii) The Council received an Email from NYCC Area 5 in connection with missing cycle signs and noted that the matter raised related to signs in Lawkland Parish. It also noted that a response had been sent to indicate that Clapham cum Newby Parish Council had no involvement in the disappearance of the signs.

(iv) The Council received an Email from Stories in Stone indicating that a progress report is required in connection with the drinking fountain project. It concluded that the same should be delivered after the proposed works of 8th/9th December 2018.

b. Items of correspondence received too late to be circulated

The Council noted receipt of the following items:

(i) Invoice from J.Hartley & Sons dated 31st October 2018-see item 8 a.(vii)

(ii) Email giving details of road closure - Eggshell Lane, Clapham 3.12.18

(iii) Email setting out details of YLCA Craven Branch meetings for 2019

(iv) Email giving details of a consultation on the Forest of Bowland AONB Management Plan

11. Items of information

None

12. Date of the next meeting

RESOLVED: The next meeting of Clapham cum Newby PC will be on Tuesday 22nd January 2019, 7.30pm at Clapham Village Hall