

## CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 22<sup>nd</sup> JANUARY 2018

### MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan and Gerald Kay

**IN ATTENDANCE:** Nigel Harrison (Parish Clerk & Responsible Financial Officer) and 3 members of the public.

**PUBLIC PARTICIPATION:** None

**1. Apologies for Absence:** Cllr D. Ireton, Cllr D. Elphinstone, Cllr P. Bratt

**2. Code of Conduct and Disclosable Pecuniary Interests**

**a.** Cllr Dawson declared an interest in item 9 a.(iii) on the agenda and entered details in the appropriate record when the item came to be discussed.

**b.** No requests were made for DPI dispensations in connection with items on this agenda.

**3. Police Report:**

The Council received a written report from PCSO Jayne Grace of North Yorkshire Police. Incidents dealt with by the police in the parish from the 2nd December 2018 to the 18<sup>th</sup> of January 2019 were as follows: two road traffic collisions, three other highway concerns, three burglaries, a theft and a vehicle seen in suspicious circumstances.

In view of the number of incidents involving criminal activity, the clerk was instructed to write to the Police and Crime Commissioner to urge that adequate resources be assigned to policing in the area.

**4. Highways and Street Lighting, Road Signage and Boundary Markers**

**a. Requests for action on highways, streetlights, road signage and boundary markers**

(i) An enquiry had been received in relation to an untidy hedge adjacent to the B6480 near to the old A65. The Council was informed that this had originally been planted by the Ingleborough Estate. A representative of the Estate was present and undertook to look into the matter.

(ii) The Council agreed to monitor the position as to the adequacy of dog-waste bins in Clapham.

(iii) The Council noted that a defective street light in Newby which had been reported by a parishioner had been repaired.

(iv) The Clerk was instructed to report two potholes on Keasden Road in the vicinity of Black Hill to North Yorkshire County Council.

**b. Updates and decide further action on outstanding issues**

(i) The Council was informed that a pothole near to the road end at Bleak Bank had been partially repaired

(ii) It was noted that a response had been received from the Acting Head Teacher at Clapham C of E primary school in relation to parking between the Dalesview development and the New Inn corner. Advice has been given to parents not to park at this location. Councillors were under the impression that the situation had improved in recent weeks.

**5. Minutes of the previous meetings**

**RESOLVED** that the Minutes of the Clapham cum Newby Parish Council meeting held on 23<sup>rd</sup> October, 2018 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. Further **RESOLVED** that the Minutes of the Clapham cum Newby Parish Council meeting held on the 4<sup>th</sup> of December 2018 should be approved and signed by Cllr Dawson as a true and accurate record. There were no matters arising from either set of minutes not already covered in the agenda.

**6. On-going issues**

**6.1 Parish Maintenance Matters**

**a. The appointment of a new Parish Caretaker and works for independent contractors.**

There is currently no Parish Caretaker. It was noted that a contractor has been asked to construct a ramp at the entrance/exit to the underpass on Station Road, Clapham. This will be completed once the weather improves.

**b. The restoration of the ornamental drinking fountain**

The Council was informed that pipe is in place in Clapham Beck to connect the fountain to a water supply. The work will be completed once weather permits

**c. Works funded by the Forest of Bowland AONB grant**

A fingerpost is to be completed and erected on Newby Moor when the assigned contractor is available. The works described at 6.1 a. are also to be paid for from the Forest of Bowland grant.

**d. The 2018 grass cutting contract for St James Churchyard**

**RESOLVED** to extend the grass cutting contract for St James' Churchyard, Clapham to Messrs J.Hartley and Sons for the year 2019-20.

**6.2 Hyperfast Broadband Project**

An update was received from Cllr Sheridan. There remains one road crossing to be completed. Connections on Gildersbank should be completed by early February, 2018.

**6.3 The community emergency plan, community defibrillator training and other topics related to the emergency services**

There was no information before the Council in connection with this issue.

#### **6.4 Neighbourhood Planning.**

An update was received from Councillor Sheridan. The website is now live. Arrangements are under way to complete the required survey and to appoint a facilitator.

#### **7. Clapham School Consultation on Closure**

The Council noted that there is a proposal for consultation on the closure of Clapham C of E Primary School and instructed the clerk to write to the school's management setting out its opposition to closure.

#### **8. Finance**

a. **RESOLVED** to authorise and make payment as follows:

(i) £375.04 to Executive Lifestyle Computing for Neighbourhood Planning website development.

(ii) £19.31 to the clerk for mileage and postage expenses

(iii) £40.78 to Messrs Harrison & Cross for street light repairs

b. The Council noted receipt of a grant in the sum of £3690.00 to fund the Neighbourhood Planning initiative. This to be held by the Council on behalf of the Steering Group

c. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

d. The arrangements for the annual condition survey of the Parish Assets were discussed. The list of assets was considered and Councillors were able to speak as to the condition of each item from recent viewing. No issues were identified.

e. The arrangements for the annual safety inspection of memorials within the closed churchyard of St James', Clapham were agreed. The Chairman and Cllr Kay will carry out the inspection when weather permits.

f. The bank reconciliation for quarter 3 was verified by Cllr Sheridan

(vi) The budget for Quarter 3 was reviewed by Cllr Sheridan

(vii) **RESOLVED** to approve donations of £100, £200 and £100 as stated in the 2018-19 budget to Citizens Advice Bureau, Settle Swimming Pool and Clapham Play Park respectively

#### **9. Planning**

##### **a) Applications**

(i) C/18/65R Application for full planning permission for demolition of storage building and erection of 1 no. two bedroom bungalow; alterations and extension to former office building and construction of associated parking and gardens, siting of oil tanks and bin stores with enclosures: Old Masons Yard, Cross Haw Lane, Clapham: **RESOLVED** to support the application subject to the proviso that the development should be for local occupancy or affordable housing

(ii) C/18/626: full planning permission for conversion of barn to form two dwellings for local occupancy or holiday lets: Cruck Barn, Newby Cote, Clapham: **RESOLVED** to support the application.

(iii) C/18/632 application for full planning permission for erection of replacement agricultural storage building and removal of existing: Bleak Bank, Old Road (West), Clapham: **RESOLVED** to support the application.

##### **b) Decisions**

(i) C/18/613G/LB: listed building consent for removal of gate and infilling of gateway with walling stone, in the boundary wall with 'Honeywood': Hall Garth, Clapham Application approved conditionally.

(ii) C/18/613/F: full planning permission for removal of gate and infilling of gateway with walling stone, in the boundary wall with 'Honeywood': Hall Garth, Clapham. Application approved conditionally.

##### **c) Other planning issues and correspondence**

None

#### **10. To receive and respond to correspondence**

a. **Receive and respond to items of correspondence received prior to this meeting**

None

**b. Receive and respond to items of correspondence received too late to be circulated prior to this meeting**

See 8 a. (iii) - invoice for Messrs Harrison & Cross

#### **11. Items of information and further action**

The Council noted receipt of (i) Yorkshire Dales National Park Management Forum notes, (ii) YLCA Craven Branch Meeting - 28<sup>th</sup> January 2019. No action was required.

#### **12. Date of the next meeting of Clapham cum Newby Parish Council**

**RESOLVED:** The date of the next meeting will be Tuesday 26<sup>th</sup> February 2019, 7.30pm at Clapham Village Hall