

## CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 28<sup>th</sup> May 2019

### MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Diane Elphinstone, Gerald Kay and Paul Bratt

**IN ATTENDANCE:** Nigel Harrison (Parish Clerk & Responsible Financial Officer), Cllr D Ireton, Cllr Carl Lis (attended at 8pm) PCSO Jayne Grace and 11 members of the public.

**PUBLIC PARTICIPATION:** An update was received on behalf of the Friends of Clapham Station. There are extra trains now running thus making the service more likely to be convenient for travellers. A leaflet dispenser is to be provided at the station and there is a possibility that some artwork will be installed.

There was substantial public participation after the police report was delivered. Details are recorded at item 3.

1. **Apologies for Absence:** Cllr Ann Sheridan

2. **Code of Conduct and Disclosable Pecuniary Interests**

a. **Councillors' Disclosable Pecuniary and Other Interests in relation to Agenda Items**

None

b. **Councillors Requests for Dispensations in connection with Agenda Items**

No requests were made for DPI dispensations in connection with items on this Agenda.

3. **Police Report:** PCSO Jayne Grace gave details of seventeen incidents that had occurred in the locality since the last meeting. These included four burglaries, reports of animals on the road, suspicious vehicles, safety concerns, an obstruction of the underpass at Clapham and two violent incidents, one of them a serious alleged assault. Substantial public concerns were raised over the way in which travellers had been apparently allowed to park in dangerous and obstructive positions and over the volume of crime in the area. It was pointed out that there had only been one complaint to the police about travellers' vehicles. A lack of police resources was identified as a problem in so far as the level of crime was concerned. Parishioners were advised to consider participating in a Rural Watch scheme. The clerk was instructed to write again to the Police and Crime Commissioner and to send a copy of the letter to the Chief Constable.

4. **Highways and Street Lighting, Road Signage and Boundary Markers**

a. **Requests for action.**

(i) It was noted that the village signs in Clapham had been cleaned and that it had been suggested that they had deteriorated to the point where replacement should be considered. A Councillor is to inspect the signs and report back to the Parish Council

(ii) It was noted that blocking of access to the A65 underpass, Station Road, Clapham had been reported to the police.

(iii) The Council noted that a complaint had been made with regard to inconsiderate and obstructive parking over the Spring Bank Holiday weekend. It was concluded that there is no ready solution to this recurrent problem.

(iv) The clerk was instructed to report erosion of the side of the bank of Keasden Beck, Reeby's Lane to North Yorkshire County Council

(v) A parishioner pointed out that it is often difficult for elderly pedestrians to cross the B6480 near to Clapham Village Store because of the speed at which some vehicles travel and the prevalence of parked cars. The clerk was asked to contact NYCC to canvas the possibility of a sign warning of elderly pedestrians.

b. **Updates and further actions on outstanding issues**

(i) The Parish Council noted that the defective SLOW sign on the Southern approach to Clapham on the B6480 had been reported to NYCC

(ii) The Parish Council further noted that Leander Architectural had been asked to deliver the traditional sign post for installation at Newby Cote but had not responded. The clerk was instructed to contact them again.

5. **Minutes of the previous meeting**

The Parish Council **RESOLVED** that the Minutes of the meeting of Clapham cum Newby Parish Council held on 23rd April 2019 should be approved and signed by Cllr Price (Chairman) as a true and accurate record. There were no matters arising not already covered in the Agenda.

6. **On-going issues**

6.1 **Parish Maintenance Matters**

a. **Allocation of work to independent contractors**

No items were identified.

b. **update on the restoration of the ornamental drinking fountain.**

Cllr Dawson informed the meeting that work to install pipe in Clapham Beck will recommence when time and circumstances permit.

c. **works funded by the Forest of Bowland AONB grant**

Cllr Price indicated that there is a requirement for ongoing ditching and guttering work in the Keasden area. The need for

painting at Clapham School was also identified as a possible use for the available funds.

## **6.2 Hyperfast Broadband Project**

In the absence of Cllr Sheridan there was no detailed update although Cllr Elphinstone was able to point to anticipated completion of the road crossing to Clapham Village Store on 17<sup>th</sup> June, 2019

## **6.3 Neighbourhood Planning**

In the absence of Cllr Sheridan no information was received in connection with this matter.

## **6.4 The community emergency plan etc.**

The Council took forward its plan to install 3 further defibrillators in the Parish. Cllr Elphinstone undertook to consult over purchase of the same and with regard to arrangements for their ongoing maintenance. Cllr Dawson indicated that there will be no objection to the installation of a defibrillator at Newby Chapel. The Clerk was asked to correspond with representatives of the Ingleborough Estate and the Ingleborough Cave to assess the possible siting of a machine at the entrance to the Nature Trail. A representative of the Friends of Clapham Station kindly undertook to look into the possibility of siting a machine at Clapham Station

## **7. Finance**

### **a. Payment of Accounts**

(i) Yorkshire Internal Audit Services had not submitted their invoice for the internal audit. The clerk was asked to follow this up.

(ii) **RESOLVED:** to pay £20.00 to Mr D. North for the cleaning of village signs

(iii) **RESOLVED:** to pay £9.70 to the clerk for mileage and postage expenses

(iv) **RESOLVED:** to renew the insurance cover with Messrs Hiscox, to enter into a “long term” agreement with that company and to pay the insurance premium of £337.71

(v) **RESOLVED:** to pay £162.00 to J. Hartley and Sons for grass cutting etc. in Clapham Churchyard

(vi) **RESOLVED:** to pay £3000.00 to the Centre for Facilitation for Neighbourhood Planning facilitation fees

**b. RESOLVED:** the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

**c.** The internal audit report for 2018-19 carried out by Yorkshire Internal Auditors was considered. There were no issues arising

**d. RESOLVED:** The Certificate of Exemption from a limited assurance review be signed by Cllr Price. (This and items 7e-g were dealt with at the end of the meeting by Cllrs Price, Dawson and Kay owing to the initial unavailability of the relevant documentation)

**e. RESOLVED:** The Annual Governance Statement for the 2018-19 Annual Governance and Accountability Return was received and approved and signed by Cllr Price (chairman).

**f. RESOLVED:** The Accounting statement for the 2018-19 Annual Governance and Accountability return was received and approved and signed by Councillor Price (chairman).

**g. RESOLVED:** A period for the exercise of electors’ rights was agreed. The relevant dates are between 17<sup>th</sup> June 2019 and 26<sup>th</sup> July 2019.

## **8. Planning**

### **a. Applications:**

(i) 2019//20385/LBC: Erection of greenhouse to side of existing patio and car parking area: Dubsyke, Keasden, Clapham LA2 8EY

The Council did not oppose this application although it understood that it had already been refused

### **b. Decisions**

None

### **c. Other planning issues and correspondence**

2019/20202/OUT: Land adjacent to Fountain House Farm, The Green, Clapham, LA2 8EH: Change of use of agricultural land and the siting of a detached house and associated external works.

This application had not been received by the Parish Council and thus there was no comment from it to the Planning Authority. The clerk was instructed to write to the Chief Planning Officer and the Chief Executive of the Council to point out the apparent defect in the proceedings attaching to this application

## **9. Correspondence**

### **a. Items of correspondence received prior to the meeting.**

None

### **b. Items of information received too late to be circulated prior to the meeting**

None

## **10. Items of Information etc**

None

## **11. Date of Next Meeting**

The date of the next meeting was put forward in error as the 26<sup>th</sup> of June 2019. **The correct date will be Tuesday 25<sup>th</sup> June 2019, the meeting to take place in Clapham Village Hall at 7.30pm**