

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 25th June 2019

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Diane Elphinstone, Paul Bratt, Ann Sheridan and Gerald Kay

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer), Cllr David Ireton (attended at 7.55 pm) and 11 members of the Public

PUBLIC PARTICIPATION:

None at the outset of the meeting but comments were received when agenda items in relation to parking issues in Clapham and a proposed further development of holiday lodges at Clapham Sidings were considered

1. Apologies for Absence: Cllr Lis (Craven District Council (CDC))

2. Code of Conduct and Disclosable Pecuniary Interests

a. No councillors recorded Disclosable Pecuniary Interests (DPI) or other interests in relation to items on the Agenda.

b. No requests were made for DPI dispensations in connection with items on the Agenda.

3. Police Report:

The police were unable to send a representative to the meeting but had forwarded written details of matters they had dealt with in the preceding month. These included a suspicious incident in Clapham, travellers occupying a car park (treated as a civil dispute), a sudden death, a horse on the A65, a burglary at Ingleborough Cave and a suspicious vehicle on Old Road, Clapham (this turned out to be someone sleeping)

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action.

(i) Members of the public complained of persistent inconsiderate parking in Clapham. The issue was discussed with input from those affected. The Council concluded that, if other remedies do not work, it may have to seek formal parking restrictions in those areas of the village where parking is particularly problematic. A member of the public particularly affected by obstructive parking undertook in the meantime to place informal signs outside their property to see if they might have some effect. If the problem is not solved that way, the matter is to be reconsidered.

b. Updates and further actions on outstanding issues

(i) The Council noted that erosion of the bank of Keasden Beck posing a potential threat to passage along Reeby's Lane had been reported to North Yorkshire County Council (NYCC).

(ii) The Council further noted that NYCC had considered a request made in the aftermath of the May meeting for signs warning of elderly people crossing to be placed in the vicinity of Clapham Village Store. NYCC indicated that such signs are only placed in locations near to care homes and sheltered accommodation.

(iii) The Council was informed that the clerk had met with Mr Gray of CDC for a "walk-around" inspection of waste bins in the parish. Mr Gray's written conclusions are awaited but the Council noted that CDC will not service a proposed bin on the A65 at the lay by at the end of Newby Moor and will require further evidence for a proposed bin on Old Road, Clapham.

(iv) The Council noted that Network Rail had proposed to write off a previous request for action in relation to drainage issues in the Lawsings Brow area but that this had been averted by a telephone response to their communication by the clerk.

(v) It was noted that Leander Architectural had arranged delivery of the traditional sign post to be placed at Newby Cote. Councillors undertook to examine the sign post, assess the work required and consider arrangements for its being put in place.

5. Minutes of the previous meeting

The Parish Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 28th of May 2019 should be approved and signed by Cllr Price (Chairman) as a true and accurate record.

As matters arising, the Council noted that, following the May meeting, letters had been sent to the Police, Fire and Crime Commissioner and the Chief Constable of North Yorkshire Police. A response from the latter was received. There had not been a response from the former.

6. On-going issues

6.1 Parish Maintenance Matters

a. To consider assignment of any work for independent contractors.

None identified

b. To receive an update on the restoration of the ornamental drinking fountain

Cllr Dawson indicated that this project is still ongoing and will progress further when time and circumstances permit.

c. Works funded by the Forest of Bowland AONB grant.

(i) At the Parish Council's May meeting it had been suggested that some monies from the grant might be made available for painting at Clapham Primary School. It was noted that Maria Farrer had contacted the clerk to indicate that this would be welcome and is arranging for details of what is required to be obtained. The Council noted that while it would be in order for it to donate for this purpose, it might not be an approved use of the AONB grant because the school is the responsibility of another authority.

6.2 Hyperfast Broadband Project

An update was received from Cllr Sheridan. The end of the project is in sight. The final road crossing has been completed and duct is to be inserted to connect Clapham Village Store and nearby properties.

6.3 Neighbourhood Planning

Cllr Sheridan gave an update. The survey and the report from the Centre for Facilitation are on the website and the Steering Group is grateful for the response received. A meeting has been held with CDC Community Housing Team. It is hoped that the plan will be drafted in early July.

6.4 The community emergency plan etc.

The Council noted that favourable responses have been received from the Ingleborough Estate, Newby Chapel and Gerald Townson in relation to proposals to site defibrillators at Clapham Sawmill, the Chapel and Clapham Station. It also noted that correspondence had been received from London Hearts, a charity, to indicate possible funding for further defibrillators. The clerk was instructed to contact London hearts to establish the extent of possible funding. Cllr Elphinstone will be making further enquiries with regard to arrangements for servicing of the defibrillators.

7. To review standing orders, complaints procedure, publication scheme, finance regulations and risk management.

These matters were addressed and no required amendments to existing arrangements were identified.

8. Finance

- a. (i) **RESOLUTION:** to pay Yorkshire Internal Audit Services £135.00 for carrying out the Internal Audit for 2018-19
 - (ii) **RESOLUTION:** to pay £10.34 to the Clerk in respect of mileage and postage expenses.
 - (iii) **RESOLUTION:** to pay £60.00 to Clapham cum Newby Village Hall for room hire by the Parish Council (see 10 b. (iii))
 - (iv) **RESOLUTION:** to pay £162.00 to J. Hartley & Sons for grass cutting etc in Clapham Churchyard (see 10 b. (iv))
- b. **RESOLUTION:** the statements of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

9. Planning

a. Applications:

- (i) 2019/20487/FUL: Change of use of land from former Railway Goods Yard to 9 Holiday Lodges (Phase 2): Former Railway Goods Yard, Clapham Station, Clapham, Lancaster, LA2 8ES(ii)2019/20597/HH Erection of greenhouse, Dubsyke, Keasden, Clapham, LA2 8EY. The Parish Council **RESOLVED** to oppose this application
- (ii) 2019/20385/LBC: Erection of greenhouse to side of the existing patio and car parking area: Dubsyke, Keasden, Clapham LA2 8EY. The Parish Council **RESOLVED** to support this application. (see 10 b. i)

b. Decisions:

None

c. Other planning issues and correspondence

- (i) Response from Craven District Council to letter dealing with non-receipt of planning application 2019/20202/OUT: Land adjacent to Fountain House Farm, The Green, Clapham, LA2 8EH: Change of use of agricultural land and the siting of a detached house and associated external works.

The Parish Council noted the response from CDC which consisted of a concession that they had used the wrong email address for the clerk but their records showed that they had sent out a hard copy and adopted other means of publication. The Clerk was instructed to complain on behalf of the Parish Council about the lack of consultation with it to the Complaints Officer for CDC.

10. Correspondence

a. Items of correspondence received prior to this meeting.

- (i) The Council noted a communication from the Yorkshire Local Councils Associations in relation to The Public Sector Bodies (Websites and Mobile Applications) (No2) Accessibility Regulations 2018. It noted that these will apply to the Council which will have to comply by a deadline in 2020. Further information is expected in due course.
- (ii) Response on behalf of the Chief Constable North Yorkshire Police to correspondence sent on behalf of the Parish Council. See item 5 above.

b. Items of correspondence received too late to be circulated prior to this meeting.

- (i) Planning application: Dubsyke, Keasden (See item 9.a. (ii) above)
- (ii) The Council received notice of a temporary road closure on Wenning Bank, Clapham on 1st and 2nd July, 2019 for works to be carried out by Network Rail.

(iii) Invoice from Clapham cum Newby Village Hall (see 8. a. (iii) above

(iv) Invoice from J. Hartley & Sons (see 8..a.(iv) above)

11. Items of Information

None

12. Date of the next meeting

The date of the next meeting of the Parish Council was confirmed as Tuesday 23rd July 2019 at 7.30pm. The meeting to be held at Clapham Village Hall.