

CLAPHAM CUM NEWBY PARISH COUNCIL

AGENDA for the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 24th September 2019 at 7.30pm.

Parish Councillors are summoned to attend the meeting.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Nigel Harrison
Parish Clerk
18th September 2019

- 1. To receive Apologies for Absence**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
 - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
 - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
- 3. To receive the Police Report**
- 4. Highways and Street Lighting, Road Signage and Boundary Markers**
 - a. To receive requests for action on highways, streetlights, road signage and boundary markers
 - (i) Request from a parishioner for consideration to be given to keeping the verges in Clapham in a tidier and more attractive condition
 - (ii) Clapham-New Inn Corner-To consider whether any safety measures are required
 - (iii) Sign post Newby Moor-reported to be damaged
 - (iv) Parking in Newby
 - (v) Ice cream van-Clapham
 - b. To receive updates and decide further action on outstanding issues
- 5. To approve the Minutes of the Clapham cum Newby Parish Council meeting held on 23rd July 2019 and the Extraordinary Meeting of 23rd August 2019 and review matters arising**
- 6. To receive information on the following on-going issues and decide further action where necessary**
 - 6.1 Parish Maintenance Matters**
 - a. To consider whether any work is to be allocated to independent contractors
 - b. To receive an update on the restoration of the ornamental drinking fountain water supply
 - c. To consider current and future works funded by the Forest of Bowland AONB grant
 - d. To receive an update with regard to the placing of a signpost at Newby Cote
 - 6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services**
 - 6.4 Neighbourhood Planning**
- 7. Lake and Dam, Clapham Village**
- 8. To Consider Amendments to Financial Regulations**
- 9. To consider a request to provide a Christmas Tree for Clapham Village**
- 10. To Consider Adoption of Discipline and Grievance Policies**
- 11. To consider a request to affix a memorial plaque to the bench at Newby Cote**
- 12. Finance**
 - a. To authorise payment of accounts
 - (i) To authorise payment of £172.80 to Messrs J.Hartley & Sons for grass-cutting etc. in Clapham churchyard
 - (ii) To authorise payment of £40.00 to the Information Commissioner for Data Protection Fee
 - (iii) To authorise payment of £140.40 to Messrs J.Hartley & Sons for grass-cutting etc. in Clapham churchyard
 - (iv) To authorise payment of the Clerk's expenses for mileage and postage in the sum of £12.02
 - b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
 - c. To verify bank reconciliations for quarter 1
 - d. To discuss a draft budget for 2019-20
- 13. Planning**
 - a. **To consider applications:**
 - (i) 2019/20785/OUT: Relocation of allotments and redevelopment of allotment site and siting of a two storey house: Allotment Site, Cross Haw Lane, Clapham, Lancaster. To consider amended application submitted after the Parish Council Extraordinary Meeting of 23rd August 2019
 - (ii) 2019/20818/HH: Proposed extension to front and new porch to side of existing dwelling to include other associated

internal and external alterations: Beckansgill, Henbusk Lane, Newby, Nr Clapham, Lancaster, LA2 8HR

(iii) 2019/20487/FUL: Change of use of land from former Railway Goods Yard to 9 Holiday Lodges (Phase 2): Former Railway Goods Yard, Clapham Station, Clapham, Lancaster, LA2 8ES. Amended application.

(iv) 2019/20915/HH: Proposed new rear extension to existing dwelling including replacing existing timber windows and doors: Rantree Farm, Keasden Road To Rantree Top, Clapham, Lancaster, LA2 8EZ

b. To receive decisions:

(i) 2019/20597/HH: Erection of greenhouse: Dubsyke, Keasden, Clapham, Lancaster, LA2 8EY-Permission granted.

(ii) 2019/20756/HH: Demolition of existing conservatory and carport. Erection of single storey sun lounge and carport at rear: Old Manor House, The Green, Clapham, Lancaster, LA2 8EH-Application approved conditionally

c. To consider other planning issues and correspondence:

(i) Complaint to CDC re Planning Application 2019/20202/OUT: Land adjacent to Fountain House Farm, The Green, Clapham, LA2 8EH: Change of use of agricultural land and the siting of a detached house and associated external works

14. To receive and respond to correspondence

a. To receive and respond to items of correspondence received prior to this meeting

(i) Letter from CDC-Parish Liaison Meeting of 25th September 2019

(ii) Email from YLCA- NALC Policy Consultation-Independent Review-Local Government Audit

(iii) Email from Julia Mulligan-survey police use of tasers

b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

15. To receive items of information and decide further action where necessary

(i) Yorkshire Village of the Year

16. To confirm the date of the next meeting of Clapham cum Newby Parish Council

Tuesday 22nd October 2019, 7.30pm at Clapham Village Hall