

## CLAPHAM cum NEWBY PARISH COUNCIL

TUESDAY 22nd October 2019

### MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan and Gerald Kay.

**IN ATTENDANCE:** Nigel Harrison (Parish Clerk & Responsible Financial Officer and five members of the public.

**PUBLIC PARTICIPATION:** None

1. **Apologies for Absence:** Cllr D. Ireton, Cllr Diane Elphinstone

2. **Code of Conduct and Disclosable Pecuniary Interests**

a. None.

b. No requests were made for DPI dispensations in connection with items on the Agenda.

3. **Police Report:** There was no police representative in attendance. The Council received a written report which set out details of eight matters dealt with by the police between the 26<sup>th</sup> of September and the 18<sup>th</sup> of October, 2019: theft of wheelie bins, an enquiry involving another police force, an abandoned call made in error, a suspicious vehicle, an on-farm accident, the theft of twenty four sheep, calves on the A65 and a suspicious vehicle on the car park in Clapham. The police also reported six arrests in connection with alleged thefts of quad bikes with investigations ongoing. Further, they reported that there had been a good attendance at the Mobile Rural Watch meeting on the 5<sup>th</sup> of August, 2019 with nineteen volunteers signing up to the scheme.

4. **Highways and Street Lighting, Road Signage and Boundary Markers**

a. **Requests for action**

(i) It was noted that a blocked culvert on Old Road (Silly Sally Stream) had been reported to NYCC.

(ii) The clerk was asked to report to NYCC that there is an accumulation of water on Lawsings Brow adjacent to the railway

b. **Updates and further actions on outstanding issues**

(i) The Council noted that the defective SLOW sign and the issue of dangerous parking near to the corner at the New Inn, Clapham had been reported to NYCC but that no response had been received. The clerk was asked to raise these matters again.

(ii) It was noted that the poor state of the signs denoting the school and the National Park Car Park at the bridge over Clapham Beck on the B6480 had been reported to NYCC.

(iii) With regard to parking issues in Clapham and Newby, the Council deferred further consideration pending the availability of further information from the Ingleborough Estate.

5. **Minutes of the previous meeting**

Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 24<sup>th</sup> of September 2018 should be approved and signed by Cllr Price (Chairman) as a true and accurate record. There was one matter arising not otherwise covered on the agenda. The Council noted that a letter had been sent to the Co-op urging the installation of electric car charging points at the newly refurbished garage at Whitefriars, Settle

6. **On-going issues**

6.1 **Parish Maintenance Matters**

a. **To consider any required works**

(i) It was noted that some ditching work had been carried out in the Keasden area by a contractor. That same contractor is to be asked to assist in the placing of the traditional sign post at Newby Cote.

b. **To receive an update on the restoration of the ornamental drinking fountain.**

Cllr Dawson indicated that a contractor has been asked to assist and it is hoped that works will be

completed in the near future.

**c. Works funded by the Forest of Bowland AONB grant.**

(i) The works described at 6.1.a.(i) are to be funded from the AONB grant

**6.2 The community emergency plan, community defibrillator and other matters related to the emergency services**

(i) It was noted that the clerk had written to Northern Rail seeking formal permission to install a defibrillator at Clapham Station. No response had been received and the matter is to be followed up.

(ii) Further discussion was deferred pending the availability of Cllr Elphinstone.

**6.3 Neighbourhood Planning.**

Cllr Sheridan indicated that a meeting has been held with the Ingleborough Estate. Potential sites for affordable housing were identified. The various policies are mostly drafted with just one outstanding.

**7. Letter of Condolence**

(i) The Council **RESOLVED** to send a letter of condolence to Mrs Chris Conder of B4RN following the death of her husband

**8. Finance**

a. (i) **RESOLUTION:** authorising payment of £60.00 for hire of the Village Hall by the Council

(ii) **RESOLUTION:** authorising payment of £382.50 to B. Tooke for ditching work in the Keasden area

(iii) **RESOLUTION:** authorising payment of £162.00 to Messrs J. Hartley and Sons for grass cutting etc. in Clapham Churchyard.

(iv) **RESOLUTION:** authorising payment of £8.60 to the clerk for mileage and postage expenses

b. **RESOLUTION:** the statements of accounts HSBC1 and HSBC2 were reviewed and approved

c. A draft budget for the year 2020-21 was considered. This will be finalised at the meeting on 3rd December 2019.

d. The bank reconciliation for quarter 2 could not be verified because the bank statements had not arrived from HSBC. The matter is to be considered at the next meeting of the Parish Council

e. The current budget for the year to September 2019 was reviewed by Cllr Dawson.

**9. Planning**

**a. Applications:**

(i) 2019/21027/HH: Proposed Extension to Rear and New Porch To Side Of Existing Dwelling To Include Other Associated Internal And External Alterations. Resubmission of application referenced 2019/20818/HH withdrawn 23 September 2019: Beckansgill, Henbusk Lane, Newby, Clapham, Lancaster, LA2 8HR. The Council had no comment to make with regard to this application

**b. Decisions**

(i) 2019/20822/CPL: Certificate of Lawful Development: Brock A Bank House, Keasden, Clapham, Lancaster, LA2 8EY. The Council noted this decision

(ii) 2019/20818/HH: Proposed extension to front and new porch to side of existing dwelling to include other associated internal and external alterations: Beckansgill, Henbusk Lane, Newby, Nr Clapham, Lancaster, LA2 8HR. Withdrawn on 23rd September, 2019

**c. Other planning issues and correspondence**

(i) 2019/20202/OUT: Complaint to CDC re lack of consultation. To consider the response of the Chief Executive of CDC. The Council noted the response from the Chief Executive of CDC to its complaint.

(ii) 2019/04689/DUTY: Consultation on intended removal of public payphone: Clapham. The Council **RESOLVED** to attempt to adopt the telephone box which is used by bus passengers as a shelter

**10. Correspondence**

**a. Correspondence received prior to meeting**

(i) Letter of thanks on behalf of the Friends of Clapham School. The Council noted this letter thanking it for its donation.

(ii) YDNPA-Management Plan-Annual Forum-Response required by 15/11/2019. The Council noted this correspondence. It will not be sending a representative to the meeting.

(iii) Email re Yorkshire Village of the Year. The Council noted that Clapham has been placed as runner up in the competition and will be guided by any advice received as to what use can be made of this development.

**b. Correspondence received too late to be considered prior to the meeting.**

None

**11. Items of information and further action**

None

**12. Date of Next Meeting**

The Council confirmed the date of the next meeting of Clapham cum Newby Parish Council as Tuesday 3<sup>rd</sup> December, 2019 at 7.30.pm at Clapham Village Hall.

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| AONB  | Area of Outstanding Natural Beauty      |
| CDC   | Craven District Council                 |
| NYCC  | North Yorkshire County Council          |
| SLCC  | Society of Local Council Clerks         |
| YDNPA | Yorkshire Dales National Park Authority |
| YLCA  | Yorkshire Local Councils Association    |
| NALC  | National Association of Local Councils  |
| B4RN  | Broadband for the Rural North           |