

CLAPHAM CUM NEWBY PARISH COUNCIL

AGENDA for the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 3rd December 2019 at 7.30pm.

Parish Councillors are summoned to attend the meeting.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Nigel Harrison
Parish Clerk
27th November 2019

- 1. To receive Apologies for Absence**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
 - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
 - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
- 3. To receive the Police Report**
- 4. Highways and Street Lighting, Road Signage and Boundary Markers**
 - a. To receive requests for action on highways, streetlights, road signage and boundary markers
 - (i) Litter A65-Lay-by opposite Bowsber Farm
 - (ii) Litter lay-by Old Road West, Clapham
 - (iii) Notification of presence of pirri-pirri bur on bridge, Church Avenue, Clapham
 - b. To receive updates and decide further action on outstanding issues
 - (i) Corner by the New Inn, Clapham- parking and road signage
 - (ii) Accumulation of water Lawsings Brow
 - (iii) Parking issues Clapham and Newby
- 5. To approve the Minutes of the Clapham cum Newby Parish Council meeting held on 22nd October 2019 and review matters arising**
- 6. To receive information on the following on-going issues and decide further action where necessary**
 - 6.1 Parish Maintenance Matters**
 - a. To consider whether any work should be assigned to independent contractors
 - b. To receive an update on the restoration of the ornamental drinking fountain water supply
 - (i) Correspondence from the Millenium trust re funding and signage
 - c. To consider current and future works funded by the Forest of Bowland AONB grant
 - 6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services**
 - 6.3 Neighbourhood Planning**
- 7. To agree meeting dates for 2019**
- 8. To consider progress towards providing Christmas decorations in Clapham Churchyard**
- 9. To consider adoption of Discipline and Grievance Procedure**
- 10. Finance**
 - a. To authorise payment of accounts
 - (i) To authorise payment of £945.00 to B. Tooke for work on re-connecting fountain
 - (ii) To authorise payment of £107.74 to JW Dawson and Sons for supply of plumbing fittings for drinking fountain
 - (iii) To authorise payment of £172.80 to Messrs J. Hartley & Sons for grass cutting etc. in Clapham Churchyard
 - (iv) To authorise payment of £9.30 to the clerk for mileage and postage
 - b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
 - c. To verify the bank reconciliations for quarter 2
 - d. To consider and agree the budget for 2019-20
 - e. To consider and agree the precept for 2019-20
- 11. Planning**
 - a. To consider applications
 - (i) 2019/21015/OUT: Outline application for detached bungalow (access applied for with all other matters reserved): Site at Henbusk Lane, Newby, Lancaster, LA2 8HS,
 - b. To consider decisions

- (i) 2019/20915/HH: Proposed new rear extension to existing dwelling including replacing existing timber windows and doors: Rantree Farm, Clapham, Lancaster, LA2 8EZ-Application approved conditionally
- (ii) Trees in Clapham Conservation Area-approval given by YDNPA for reduction of a Beech Tree at West View, Clapham

c. To consider other planning issues and correspondence

(i) Removal/ Adoption of telephone kiosk-Clapham

(ii) 2019/20785/OUT: Relocation of allotments and erection of 1 two storey house: Allotment Site , Cross Haw Lane, Clapham, Lancaster. Notification received that this matter will be before CDC Planning Committee on 26th November 2019

12. To receive and respond to correspondence

a. To receive and respond to items of correspondence received prior to this meeting

(i) Email from YLCA-VE Day - commemoration of 75th anniversary

(ii) Letter from Leigh Marshall-sponsorship for Mobile Rural Watch

(iii) Temporary road closure Church Avenue Clapham 20.01.2020

b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

13. To receive items of information and decide further action where necessary

(i) Yorkshire Village of the year - runner up certificate

14. To agree the date of the next meeting of Clapham cum Newby Parish Council

Tuesday 28th January 2020, 7.30pm at Clapham Village Hall