

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 25th FEBRUARY 2020

MINUTES

PRESENT: Cllrs John Dawson (Vice-Chairman), Diane Elphinstone and Gerald Kay

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer) and six members of the public.

PUBLIC PARTICIPATION: There were no matters raised in the public participation section of the meeting but public contributions were received in relation to matters on the agenda as they arose.

1. Apologies for Absence: Cllr Colin Price (Chairman), Cllr Ann Sheridan, Cllr Paul Bratt, Cllr David Ireton and Cllr Carl Lis.

2. Code of Conduct and Disclosable Pecuniary Interests

a. No Disclosable Pecuniary Interests (DPI) or other interests were recorded in relation to items on this agenda.

b. No requests were made for DPI dispensations in connection with items on this agenda.

3. Police Report:

There was no police representative in attendance. The police had forwarded a written report setting out details of three incidents that had occurred in the parish between the 27th of January and the 22nd of February, 2020: a suspicious vehicle, an absconder and a vehicle broken down in floods on the A65.

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, streetlights, road signage and boundary markers

(i) The Council was updated by a parishioner as to the current position with regard to flooding in the Clapham Station and Lawsings Brow areas and undertook to investigate the possibility of some ditching work on Lawsings Brow to rectify the particular problem there.

(ii) The Council was informed of some wearing of the road due to a flow of water across it on Old Road Clapham above Silly Sally Stream and the clerk was asked to draw this to the attention of NYCC.

(iii) Parishioners drew the Council's attention to littering problems, particularly at the top of Old Road, Clapham, at Clapham Station and along the roadside on Station Road and Lawsings Brow. The clerk was asked to draw the problem to the attention of CDC. The Council noted that "litter picks" are from time to time arranged by the Clapham Association.

(iv) A parishioner also asked if it would be possible to have a dog waste bin at Clapham Station. The clerk was asked to approach CDC with regard to this request.

b. Updates and decide further action on outstanding issues

The Council noted that a pothole near to Calterber Bridge, flooding near to Clapham Station and at Lawsings Brow, a broken street sign on Eggshell Lane, Clapham and a broken dog waste bin at the entrance to Newby had been reported to the relevant authorities.

A response from Andrew Jarman of Ingleborough Cave in relation to a letter from the Parish Council about parking issues was received. The Council concluded that the response was a reasonable one. The clerk was asked to investigate, via the police, the possibility of no parking cones being placed at problematic points in the village during busy periods.

5. Minutes of the previous meeting

RESOLVED that the Minutes of the Clapham cum Newby Parish Council meeting held on 28th January, 2020 should be approved and signed by Cllr Dawson, Vice-Chairman, as a true and accurate record.

The issue of the future management of the Playpark was considered as a matter arising, the Council receiving an update from Mr Gamble who has been managing the Playpark's finances and upkeep but is due to step down upon ceasing to live in the village. His plea for others to step in to assist was noted.

A further matter arising was in relation to the purchase of a dash-cam for use by the Mobile Rural Watch. The response of Leigh Marshall was noted and arrangements for purchase of the camera will be undertaken by Cllr Elphinstone.

6. Maintenance of paths St James's Churchyard Clapham

(i) Quotes for re-surfacing the path leading to the old church door were received. Wenning Surfacing would charge £2,900 for the work or £2,750 if the job of removing and disposing of the existing flags was not included. This was considered an undue expense and Cllr Dawson will explore, in consultation with the PCC, the possibility of resurfacing the path with limestone chippings.

(ii) It was noted that a quote had also been received for the installation of a handrail. Cllr Dawson will obtain 2 further quotes.

7. Arrangements for the Annual Parish Meeting

Arrangements for the Annual Parish Meeting were discussed. It was agreed that the clerk would invite representatives from local organisations and make other necessary arrangements.

8. On-going issues

8.1 Parish Maintenance Matters

a. Works to be assigned to independent contractors.

Drainage work in the Lawsings Brow area was identified as a possible job for a contractor cf 4.a.(i)

b. The restoration of the ornamental drinking fountain

(i) The Council received a cheque for £1000.00 from the Yorkshire Dales Millenium Trust as funding for the restoration project

(ii) It was noted that the matter of further signage denoting funding of the project has been left with the Yorkshire Dales Millenium Trust

c. Works funded by the Forest of Bowland AONB grant

There was no information in relation to this matter.

8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

Cllr Elphinstone informed the Council that she had attended a meeting on the 5th February 2020 to discuss with representatives of the Community Rail Project and Northern Rail the installation of a defibrillator at Clapham Station. The Community Rail project will install the defibrillator at its expense. Cllr Elphinstone will now speak to the Ingleborough estate about purchase of the other proposed defibrillators so that she can assess how to proceed. It is likely that they will have to be purchased earlier than the one for Clapham Station.

8.3 Neighbourhood Planning.

In the absence of Cllr Sheridan there was no information before the Council in relation to this matter.

9. Road Closure-Church Avenue, Clapham

The Council **RESOLVED** to authorise support for the closure of Church Avenue, Clapham on the 25th of July, 2020 on the occasion of Clapham Street Fair.

10. Finance

a. Payment of accounts:

(i) **RESOLVED** to authorise payment of £16.00 to Clapham cum Newby Village Hall for room hire.

(ii) **RESOLVED** to authorise payment of £18.42 to the clerk for mileage and postage expenses and for reimbursement for purchase of a warning sign for the fountain

b. Donations:

The Council **RESOLVED** to authorise payment of donations as follows:

(i) Donation to Settle Pool under LG(MP)A 1976 S19 = £200.00

(ii) Donation to Craven Citizen's Advice Bureau under LGA 1972 S142 (2A) = £100.00

(iii) Donation to Clapham Playpark under the LGA 1972 Sch 14 para 27 = £200.00

c. RESOLVED to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

d. The annual safety inspection of memorials within the closed churchyard of St James' Clapham was deferred and will be completed when circumstances permit.

e. Cllr Elphinstone had carried out a survey of parish assets as far as possible. All was in order except some work was required to remove deteriorated chipboard from the notice board on the Millenium Trust building. The Council will also consider upgrading that board to one with doors on it. A parishioner pointed out that the locking mechanism for the board at Clapham Station requires a screw fitting to the locking bar and Cllr Kay undertook to look into that.

11. Planning

a) Applications

(i) C/18/109N full planning permission for creation of an external/outdoor kitchen: Ingleborough Hall Outdoor Education Centre, Clapham. The Council **RESOLVED** to support this application.

(ii) 2020/21387/FUL: Change of use of part residential and bed and breakfast to provide 3 letting bedrooms back to full residential: Bridge Cottage , Station Road, Clapham, Lancaster, LA2 8DP. The Council **RESOLVED** to support this application.

(iii) 2020/21446/HH: Single storey conservatory extension to front elevation: Croft House , Station Road, Clapham, Lancaster, LA2 8ER. The Council **RESOLVED** to support this application.

b) Decisions

(i) 2019/21015/OUT: Outline application for detached bungalow (access applied for with all other matters reserved): Site at Henbusk Lane, Newby-refused by CDC

(ii) 2019/21206/VAR: Application to vary condition 2 (approved plans - to substitute plan no 1382.P.9 with plan no 1382.P.9 Rev H to reflect the fact that there are no trees on site) and removal of conditions 6 (tree works) & 7 (tree protection) on application reference number: 2019/20377/FUL granted 03 July 2019: The Dairy, Hammon Head Hall, Mewith, Bentham, LA2 7AR-Withdrawn

(iii) 2019/21207/VAR: Application to vary condition 2 (approved plans - substitute plan no 1382.P.2 with plan no 1382.P.2.(rev H) to reflect the fact that there are no trees on site) and removal of conditions 6 (tree works) & 7 (tree protection) of application reference number: 2019/20376/FUL granted 03 July 2019: The Barn, Hammon Head Hall, Hollin Lane, Bentham, Lancaster, LA2 7AR -Withdrawn

c) Other planning issues and correspondence

None

12. To receive and respond to correspondence

a. Receive and respond to items of correspondence received prior to this meeting

The Council noted the following items of correspondence:

- (i) YDNPA-Invitation to Spring Parish Forum
- (ii) Letter from CDC re nominations to Standards Committee (None to be made)
- (iii) Email from a parishioner with regard to provision of electric charging points. (It was noted that there had been no response from the Co-op save inaction on the suggestion made. It was assumed that the suggestion was made when renovation plans at the site were too advanced and that there is no intention to take it on board).
- (iv) Email YLCA-free training event
- (v) CDC Spring Parish Forum-25th March 2020
- (vi) NYCC consultation on developer contributions for education
- (vii) Email from a parishioner concerning flooding at the old chapel, Keasden (the Council agreed that a visit to the author of the correspondence by Cllr Price and another would assist to answer this correspondence)

b. Receive and respond to items of correspondence received too late to be circulated prior to this meeting.

The Council noted the following items:

- (i) Email re Water Cycle Challenge
- (ii) Email from NYCC re Better Deal for Bus Users.
- (iii) Details of planning application 2020/21446/HH (see 11.a) (iii) above)

13. Items of information and further action

The Council noted that the church bells are to be rung in Clapham to commemorate VE day.

14. Date of the next meeting of Clapham cum Newby Parish Council

The date of the next meeting will be Tuesday 26th March 2018, 7.30pm at Clapham Village Hall. This will take place immediately after the Annual Parish Meeting.

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YLCA	Yorkshire Local Councils Association
NALC	National Association of Local Councils
B4RN	Broadband for the Rural North