

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 28th JANUARY 2020

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Diane Elphinstone, Paul Bratt, Ann Sheridan and Gerald Kay

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer) and 7 members of the public.

PUBLIC PARTICIPATION: None at the outset but contributions were received as various items were considered

1. **Apologies for Absence: None**
2. **Code of Conduct and Disclosable Pecuniary Interests**

- a. None
- b. No requests were made for DPI dispensations in connection with items on this agenda.

3. **Police Report:**

The Council received a written report from PCSO Jayne Grace of North Yorkshire Police. Incidents dealt with by the police in the period 1st December 2019 to 26th January 2020 were as follows: Sheep on the A65, two road traffic collisions, anti social behaviour, an inquiry from another police force, a suspicious vehicle and occupants and an abandoned call made in error.

4. **Highways and Street Lighting, Road Signage and Boundary Markers**

- a. **Requests for action on highways, streetlights, road signage and boundary markers**

(i) Parking issues in Clapham. The Council was made aware of difficulties experienced with visitor parking during busy periods and decided to attempt to work towards some solution in consultation with the proprietors of Ingleborough Cave to whom the clerk was asked to write.

(ii) The clerk was instructed to report the following to the relevant authorities: drainage issues near to Clapham Station and on Lawsings Brow, a pothole near to Calterber Bridge, a broken road sign on Eggshell Lane, Clapham and a broken dog-waste bin at the entrance to Newby.

- b. **Updates and decide further action on outstanding issues**

(i) The Council was informed that the presence of pirri-pirri bur on the Bridge on Church Avenue, Clapham had been reported to NYCC who had responded but had not apparently acted yet. Cllr Elphinstone indicated that the Cave Rescue Organisation had kindly agreed to assist in its removal.

5. **Minutes of the previous meetings**

RESOLVED that the Minutes of the Clapham cum Newby Parish Council meeting held on 3rd December, 2019 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There was one matter arising from the minutes not covered elsewhere on the agenda: Cllr Elphinstone was to look into the purchase of a dash-cam for the Mobile Rural Watch. This is held over pending an assessment of need.

6. **On-going issues**

- 6.1 **Parish Maintenance Matters**

- a. **Works for independent contractors.**

(i) Cllr Price will contact Mr S. Foster, a contractor accredited to work on the highway, to arrange installation of the traditional sign post at Newby Cote

- b. **Ornamental drinking fountain**

The Council noted that a sign warning against drinking the water from the fountain has been purchased at a cost of £10.00. This is to be affixed to the fountain. A further sign is to be obtained setting out details of the reconnection and its funding. Cllr Dawson is currently in negotiations with the YDMT with regard to the purchase of such a sign.

- b. **Works funded by the Forest of Bowland AONB grant**

The Council noted that some ditching work has been carried out in the Keasden area and that there is more to do. Further, James Shaw has been asked to construct the ramp at the underpass on Station Road, Clapham but is yet to complete the work.

- c. **The 2020 grass cutting contract for St James Churchyard**

RESOLVED to extend the grass cutting contract for St James' Churchyard, Clapham to Messrs J.Hartley and Sons for the year 2020-21

- 6.2 **The community emergency plan, community defibrillator training and other topics related to the emergency services**

The Council noted that Cllr Elphinstone is to attend a meeting at Bentham Station on the 5th February 2020 in connection with the installation of a defibrillator at Clapham Station. After that progress will be made towards purchase and installation of machines at the proposed sites.

- 6.3 **Hyper-fast Broadband Project**

The Council was informed that there is to be a celebration of the completion of the project at Clapham Village Hall on the evening of the 21st of March 2020

6.4 Neighbourhood Planning.

An update was received from Cllr Sheridan. There is to be a meeting on the 30th of January, 2020 and it is anticipated that the draft plan will be complete fourteen days thereafter. The aim is for the document to be out for consultation by February/ March 2020.

7. Finance

a. **RESOLVED** to authorise and make payment as follows:

- (i) £16.00 to Clapham cum Newby Village Hall for room hire
- (ii) £382.50 to B. Tooke for ditching work in the Keasden area
- (iii) £8.42 to the clerk for mileage and postage expenses

b. The Council noted receipt of £1566.75, returned donation to the Friends of Clapham School

c. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

d. Cllr Elphinstone undertook to carry out the annual condition survey of parish assets

e. Arrangements for the annual safety inspection of memorials within the closed churchyard of St James', Clapham were agreed. The Chairman and Cllr Kay will carry out the inspection.

f. The bank reconciliations for quarter 3 were verified by Cllr Sheridan

g. The budget for Quarter 3 was reviewed by Cllr Bratt

h. **RESOLVED** to approve donations of £100, £200 and £200 to Citizens Advice Bureau, Settle Swimming Pool and Clapham Play Park respectively

8. Planning

a. Applications

(i) 2019/21206/VAR: Application to vary condition 2 (approved plans - to substitute plan no 1382.P.9 with plan no 1382.P.9 Rev H to reflect the fact that there are no trees on site) and removal of conditions 6 (tree works) & 7 (tree protection) on application reference number: 2019/20377/FUL granted 03 July 2019: The Dairy, Hammon Head Hall, Mewith, Bentham, LA2 7A2. The Council had no comment to make in relation to this matter.

(ii) 2019/21207/VAR: Application to vary condition 2 (approved plans - substitute plan no 1382.P.2 with plan no 1382.P.2.(rev H) to reflect the fact that there are no trees on site) and removal of conditions 6 (tree works) & 7 (tree protection) of application reference number: 2019/20376/FUL granted 03 July 2019: The Barn, Hammon Head Hall, Hollin Lane, Bentham, Lancaster, LA2 7AR. The Council had no comment to make in relation to this matter.

(iii) NY/2019/0205/73: Consultation on planning application for the purpose of the retention of prefabricated classroom unit 0001 for a further three years, Clapham C of E Primary School. The Council had no comment to make in relation to this matter.

(iv) 2019/21290/FUL: Covered yard area over existing haylage bale store and open yard area to reduce rainwater to yard surfaces Location: Keasden Head, Keasden Road, Clapham, Lancaster, LA2 8EZ. The Council **RESOLVED** to support this application.

b. Decisions

(i) 2019/20785/OUT: Relocation of allotments and erection of 1 no two storey house.: Allotment Site, Cross Haw Lane, Clapham, Lancaster. The Council noted that this application had been approved conditionally by CDC.

(ii) 2019/21027/HH: Proposed Extension to Rear and New Porch To Side Of Existing Dwelling To Include Other Associated Internal And External Alterations. Resubmission of application referenced 2019/20818/HH withdrawn 23 September 2019: Beckansgill, Henbusk Lane, Newby, Clapham, Lancaster, LA2 8HR. The Council noted that this application had been approved conditionally by CDC.

(iii) 2019/21152/PNAG: Proposed extension to an agricultural storage building: Keasden Head, Keasden Road, Clapham, Lancaster, LA2 8EZ. The Council noted that prior approval had been refused by CDC.

c. Other planning issues and correspondence

None

9. Discipline and grievance policies

The Council **RESOLVED** to adopt discipline and grievance policies based on NALC suggested templates LTN22

10. Consultation on Closure Clapham School

The Council noted details of the consultation process. Cllr Price indicated that he wished to record his personal regret that school numbers had fallen to the point where proceedings towards closure were again in place, particularly given the efforts last year to keep the school open.

11. To receive and respond to correspondence

a. Receive and respond to items of correspondence received prior to this meeting

(i) Yorkshire Dale National Park Authority-consultation on new Local Plan. The Council noted items (i) to (iii)

(ii) Notification of temporary road closure-Hen Busk Lane, Newby

(iii) Stories in Stone grants for restoration of milestones and boundary markers.

(iv) Email from D. Gamble-Clapham Playpark Management. The Council **RESOLVED** to increase to £200 its donation to the Playpark and indicated that those currently involved in the running of it should be invited to the next Parish Council meeting to discuss its future management.

(v) Home Office Consultation-strengthening police powers to tackle unauthorised encampments. This item was noted by the Council.

(vi) NYCC-consultation on closure-Clapham C of E Primary School> This matter was considered at item 10

(vii) Email from the Police and Crime Commissioner-level of payment for Police and Fire Services. The Council

noted this item.

(viii) Email from Church Warden, Clapham Church re maintenance of the churchyard. It was noted that Cllrs Price and Dawson had met with the Church Warden and that works to two paths had been identified as required. The clerk was asked to contact Wenning Surfacing to obtain a quote for work to one of the paths.

b. Receive and respond to items of correspondence received too late to be circulated prior to this meeting

(i) NY/2019/0205/73: Consultation on planning application for the purpose of the retention of prefabricated classroom unit 0001 for a further three years, Clapham C of E Primary School. The Council had no comment to make in relation to this matter. The Council noted that this application had been granted subject to conditions.

(ii) The Council noted receipt of an email from a parishioner to indicate that the defective road marking (SLOW sign) near to the New Inn corner had been rectified.

12. Items of information and further action

13. Date of the next meeting of Clapham cum Newby Parish Council

RESOLVED: The date of the next meeting will be Tuesday 25th February 2020, 7.30pm at Clapham Village Hall

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YLCA	Yorkshire Local Councils Association
NALC	National Association of Local Councils
B4RN	Broadband for the Rural North