

## CLAPHAM CUM NEWBY PARISH COUNCIL

**AGENDA** for the meeting of the Clapham cum Newby Parish Council to be held online on Tuesday 28<sup>th</sup> April, 2020 at 7.30pm.

Councillors are summoned to the meeting.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting. The time allowed will be restricted by the Chairman to 15 minutes.



Nigel Harrison,  
Parish Clerk  
22<sup>nd</sup> April 2020

LOG IN via the following link [Join the Parish Council Meeting on Zoom – April 28<sup>th</sup> 2020](#)

The link can be accessed via the Clapham North Yorks website-<https://claphamyorkshire.co.uk>

Alternatively, you can use the following details to join the meeting through your Zoom app.

Meeting ID: 756 728 801

Password: 032634

**Dial 0203 695 0088** and when you are asked, enter the following on your keypad: **756728801#** You will then be invited to enter a participants ID, this isn't needed so just enter #

You may be asked for a password, which is: 032634. Please be aware that you will be charged for your call if you do not have a contract that includes daytime calls.

- 1. To receive Apologies for Absence**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
  - a.** To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
  - b.** To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
- 3.** To adopt an addendum to the Council's standing orders for the purpose of holding "remote" meetings.
- 4. To confirm the cancellation of the Parish Council Meeting scheduled for 24<sup>th</sup> March 2020 and the Annual Parish Meeting scheduled for the same date and the cancellation of the re-arranged Annual Parish Meeting scheduled for 28<sup>th</sup> April 2020**
- 5. To receive the Police Report**
- 6. Highways and Street Lighting, Road Signage and Boundary Markers**
  - a.** To receive requests for action on highways, streetlights, road signage and boundary markers  
None to date
  - b.** To receive updates and decide further action on outstanding issues
    - (i) Erosion of Road-Old Road, Clapham
    - (ii) Littering.
    - (iii) Dog waste bin-Clapham Station
    - (iv) Ditching work-Lawsings Brow
    - (v) No parking cones
    - (vi) Flooding Keasden
    - (vii) Parking
- 7. To approve the Minutes of the Clapham cum Newby Parish Council meeting held on 25<sup>th</sup> February 2020 and review matters arising**
- 8. To receive information on the following on-going issues and decide further action where necessary**
  - 8.1 Parish Maintenance Matters**
    - a.** To consider required maintenance work in the parish
    - b.** To consider current and future works funded by the Forest of Bowland AONB grant

**8.2 Hyperfast Broadband Project**

**8.3 The community emergency plan, community defibrillator training and other topics related to the emergency services**

- (i) Defibrillators
- (ii) Corona Virus-Clapham Cobra

**8.4 Neighbourhood Planning**

**9. Finance**

- a. To authorise payment of accounts
  - (i) To authorize payment of £16.00 to Clapham cum Newby Village Hall for room hire
  - (ii) To authorize payment of £293.00 to Yorkshire Local Councils Association for membership subscription
  - (iii) To authorise payment of £13.24 to the Clerk for mileage and postage expenses
- b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
- c. To receive the results for the annual safety inspection of memorials within the closed churchyard of St James', Clapham.
- d. To review the effectiveness of internal audit procedures including financial risk management and budgeting.
- e. To agree the financial value of the Asset Register for the purposes of insurance, works required and disposal of unwanted or redundant assets
- f. To provide an update on the internal audit
- g. To review the annual VAT return
- h. To compare actual income and expenditure with the budget for 2019-20
- i. To verify the bank reconciliations for quarter 4 of 2019-20

**10. Maintenance of paths St James's Churchyard Clapham**

**11. VE Day**

**12. Applications under Section 12 of the Commons Act 2006-Burn Moor, Clapham; Tongue of Land, Clapham; Newby Green, Clapham; Newby Moor, Clapham.**

**13. Planning**

- a. To consider applications
  - (i) 2020/21493/FUL: Demolish barn and replace with 2 single storey agricultural buildings: Birk Knott , Clapham, Lancaster, LA2 8HB
  - (ii) 2020/21521/HH: Detached single storey double garage, with workshop, therapy room and store: Halsteads Barn, Mewith Lane, Mewith, Bentham, Lancaster, LA2 7AR,
- b. To consider decisions
  - (i) 2019/21290/FUL: Agricultural building over existing haylage bale store and open yard area: Keasden Head , Keasden Road, Clapham, Lancaster, LA2 8EZ, Permission granted by CDC
  - (ii) C/18/109/N full planning permission for creation of an external/outdoor kitchen: Ingleborough Hall Outdoor Education Centre, Clapham LA2 8EF Permission granted by YDNPA
  - (iii) 2020/21446: Single storey conservatory extension to front elevation: Croft House , Station Road, Clapham, Lancaster, LA2 8ER. Permission granted by CDC

**C. Other Planning issues and correspondence**

- (i) Correspondence from the Ingleborough Estate- proposed development at the Saw Mill, Clapham

**14. To receive and respond to correspondence**

- a. To receive and respond to items of correspondence received prior to this meeting
  - (i) Email re closure of Clapham School and return of donation
  - (ii) Email from CAB acknowledging donation
  - (iii) Pre renewal email from Came and Co (insurance)
  - (iv) Email re cancellation of Clapham Street Fair
  - (v) Email re putting back of External Audit dates
  - (vi) Email from YDNPA-Dark Skies Reserve Status
- b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

**15. To receive items of information and decide further action where necessary**

**16. To confirm the date of the next meeting of Clapham cum Newby Parish Council**

Tuesday 26th May 2020, 7.30pm. Mode of proceeding and venue to be determined in the light of developments in relation to the Covid-19 pandemic