

CLAPHAM CUM NEWBY PARISH COUNCIL

AGENDA for the meeting of the Clapham cum Newby Parish Council to be held online on Tuesday 28th July, 2020 at 7.30pm.

Parish Councillors are summoned to attend the meeting.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Parish Clerk
22nd July 2020

LOG IN via the following link <https://us02web.zoom.us/j/88421054651?pwd=Ky8yVm05bi9QWW12Z09TZzVDczhGdz09>

The link can be accessed via the Clapham North Yorks website-
<https://claphamyorkshire.co.uk>

Alternatively, you can use the following details to join the meeting through your Zoom app.

Meeting ID: 884 2105 4651

Password: 339887

Dial 0203 695 0088 and when you are asked, enter the following on your keypad: 88421054651# You will then be invited to enter a participants ID, this isn't needed so just enter #

You may be asked for a password, which is: 339887. Please be aware that you will be charged for your call if you do not have a contract that includes daytime calls.

1. **To receive Apologies for Absence**
2. **Code of Conduct and Disclosable Pecuniary Interests**
 - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
 - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
3. **To receive the Police Report**
4. **Highways and Street Lighting, Road Signage and Boundary Markers**
 - a. **To receive requests for action on highways, street lights, road signage and boundary markers**
 - (i) Litter picking
 - (ii) Railings - Church bridge
 - (iii) Stone parapet over culvert on Reeby's Lane, Keasden
 - b. **To receive updates and decide further action on outstanding issues**
 - (i) Flooding Lawsings Brow
 - (ii) National Park Car Park
 - (iii) Parking issues Clapham
 - (iv) Motorcycles-noise and speed
5. **To approve the Minutes of the Meeting of Clapham cum Newby Parish Council held on 23rd June 2020 and review matters arising**
6. **To receive information on the following on-going issues and decide further action where necessary**

6.1 Parish Maintenance Matters

a. To consider whether any work is to be allocated to an independent contractor

(i) Work on tower steps-Clapham Church

b. To consider current and future works funded by the Forest of Bowland AONB grant

6.2 Neighbourhood Planning

6.3 The community emergency plan, community defibrillator training and other topics related to the emergency services

(i) To consider three quotes for the installation of a defibrillator at Newby Chapel and decide whether to allocate the work to any of the contractors concerned

7. Finance

a. To authorise payment of accounts

(i) To authorise payment of £230.00 to J. Hartley & Sons for grass cutting etc. in Clapham Churchyard

(ii) To authorise payment of £135.00 to Yorkshire Internal Audit Services for carrying out the internal audit

(iii) to authorise payment of £78.00 as subscription to The Society of Local Council Clerks

(iv) To authorise payment of the clerk's mileage and postage expenses: £10.02

b. To review and approve statement of accounts (HSBC 1 and HSBC 2)

c. To verify bank reconciliations for quarter 1

d. To review the 2020-21 budget for quarter 1

c. To receive the internal auditor's report to members for 2019-20 and consider the appointment of internal auditors for the financial year 2020-21

d. To consider and sign the Certificate of Exemption from a limited assurance review

e. To note the Internal Audit report as included at page 4 of the Annual Governance and accountability Return 2019/20

f. To receive and approve the Annual Governance Statement as included at page 5 of the Annual Governance and Accountability Return 2019/20

g. To receive and approve the Accounting Statement as included at page 6 of the Annual Governance and Accountability Return 2019/20

h. To agree a period for the exercise of electors' rights relating to the annual accounts (Accounts and Audit Regulations 2015) between the 3rd of August 2020 and the 14th of September 2020.

i. To consider and approve amendments to the asset register

j. To note receipt of repaid VAT in the sum of £1087.83

a. To consider applications:

(i) 2020/21799/LBC: Installation of painted timber windows into existing openings following removal of steel windows; insertion of lead damp tray: Nutta Farm , Clapham, Lancaster, LA2 8HN

(ii) 2020/21775/FUL: Conversion of 2 barns into 3 dwellings, conversion and extension of existing stone outbuilding to form one new dwelling and one new build dwelling to replace existing steel framed cow shed: Fountain House Farm Buildings, The Green, Clapham, Lancaster

(iii) 2020/21718/FUL: Conversion of barn to dwellinghouse and creation of access: Giffords Barn, Wenning Bank To Reebys Lane, Keasden, Clapham, Lancaster, LA2 8ET

b. To receive decisions:

(i) 2020/21387/FUL: Change of use of part residential and bed and breakfast to provide 3 letting bedrooms back to full residential: Bridge Cottage, Station Road, Clapham, Lancaster, LA2 8DP-Approved by CDC

(ii) C/18/30D: householder planning permission for enlargement of dining room window to south elevation: Long Barn, Cross Haw Lane, Clapham LA2 8DZ-Approved by YDNPA.

(iii) 2020/21625/HH: Construction of an attached garden room to the South-west elevation of the existing domestic property: Brunton Park, Keasden Road, Clapham, Lancaster, LA2 8EZ Approved by CDC

c. To consider other planning issues and correspondence

None to date

9. To consider how the Parish Council might try to influence future plans for the development/use of the Clapham School building(s)

10. To receive and respond to correspondence

a. To receive and respond to items of correspondence received prior to this meeting

(i) YDNP Management Plan Annual Progress Report

b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

11. To receive items of information and decide further action where necessary

12. To confirm the date of the next meeting of Clapham cum Newby Parish Council

Tuesday 22nd September 2020, 7.30pm mode of proceeding/venue to be determined.

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority

