

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 26th May 2020

MINUTES

Meeting held online

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan, Gerald Kay, Diane Elphinstone and Paul Bratt

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer), Cllr D Ireton and 10 members of the public.

PUBLIC PARTICIPATION: None at the outset of the meeting. There was some public contribution to the discussion of the planning application relating to the Old Saw Mill, Egg Shell Lane, Clapham

1. Apologies for Absence:

None

2. Code of Conduct and Disclosable Pecuniary Interests

a. Councillors' Disclosable Pecuniary and Other Interests in relation to Agenda Items

None

b. Councillors Requests for Dispensations in connection with Agenda Items

No requests were made for DPI dispensations in connection with items on this Agenda.

3. Police Report:

The Council received a police report by email. This set out details of seven incidents which had occurred during the period 3rd May 2020 to 23rd May 2020. These comprised two dog bites in the Newby area, two road traffic collisions, two abandoned calls and a fly-tipping incident.

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action.

(i) The clerk was asked to report blocked drains on Station Road, Clapham to the west of the A65 to NYCC

b. Updates and further actions on outstanding issues

(i) The Council noted that potholes on Keasden Road and Henbusk Lane, Newby had been repaired.

(ii) The Council received information as to the cost of purchase of No Parking cones and asked the clerk to arrange purchase of 20 cones.

(iii) It was noted that an incident of fly-tipping at the lay-by opposite Sand Quarry had been reported to CDC, although an informal arrangement was made in the meantime whereby refuse collectors on their routine round cleared the refuse concerned.

(iv) It was noted that work on the traditional signpost on Newby Moor is to be completed by David Clements

(v) it was further noted that the traditional sign post at Newby Cote has been put in place. The Council expressed its particular gratitude to Stephen Foster who had given his assistance free of charge. The clerk was asked to write a letter of thanks to Mr Foster.

(vi) The clerk was asked to look into responsibility for flooding on Lawsings Brow adjacent to the railway and to report the matter to the appropriate authority.

5. Minutes of the previous meeting

The Parish Council **RESOLVED** that the Minutes of the meeting of Clapham cum Newby Parish Council held on 28th April, 2020 should be approved and signed by Cllr Price (Chairman) as a true and accurate record. There were no matters arising not already covered in the Agenda.

6. On-going issues

6.1 Parish Maintenance Matters

a. Allocation of work to independent contractors

No items were identified. It was acknowledged that this and other ongoing matters are affected by

the Covid-19 outbreak and are likely to be held over while restrictions persist

b. works funded by the Forest of Bowland AONB grant

Cllr Price will contact Elliot Lorrimer of the AONB to enquire as to possible funding to repair the stepping stones on the path between Crina Bottom and Lawsings Brow. During discussion of this matter, it was identified that fencing remains on two areas of common land in the area concerned (at Conisber and near to Clapham Viaduct) and the clerk was asked to write to the Ingleborough Estate to seek its removal.

6.2 Neighbourhood Planning

There was no update available in relation to this issue; the comment at 6.1a. applies

6.3 The community emergency plan etc.

Cllr Elphinstone indicated that progress is impeded by current circumstances. She will however be taking steps to update the Emergency Plan to include things that have arisen during the Covid-19 outbreak and to include a different assembly point to the one currently in place. She will also obtain quotes for the installation of the proposed new defibrillator at Newby Chapel.

7. Annual Parish Meeting and Annual Meeting of the Parish Council

The Council **RESOLVED** to hold the next Annual Parish Meeting in March 2021 and the next Annual Meeting of the Parish Council in May 2021.

8. Handrail-St James's Churchyard, Clapham

Cllr Dawson indicated that he has received two quotes of £2750 for this work from M. Lawson and S. Preston respectively. He has received a further quote of £2220 from R. Briggs. The Council **RESOLVED** to proceed with the work which is to be assigned to Mr Briggs. Cllr Dawson will consult the PCC over steps required to gain permission for the work and with regard to possible contributions to funding.

9. Finance

a. Payment of Accounts

(i) **RESOLVED:** to pay £7.90 to the clerk for mileage and postage expenses

b. RESOLVED: the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

c. The Council noted that documentation to facilitate the Internal Audit has been submitted to the Auditor. The audit is awaited although there is a delay this year caused by the Covid-19 outbreak.

10. Planning

a. Applications:

(i) C/18/30D: Householder planning permission for enlargement of dining room window to south elevation: Long Barn, Cross Haw Lane, Clapham LA2 8DZ. The Council **RESOLVED** to support this application

(ii) C/18/624 full planning permission for change of use of former Sawmill to visitor centre, café, ticket office, community/education rooms with associated amenities and associated external works to provide carparking, widening of existing vehicular access and provision of new pedestrian access: The Old Sawmill, Eggshell Lane, Clapham. There was lengthy discussion of this matter, particularly with regard to parking and traffic management issues. The Council received information that parking is to be confined to staff and disabled visitors and **RESOLVED** to support the application

(iii) 2019/20443/FUL: Erection of agricultural building (retrospective): Bowsber Farm, Clapham, Lancaster, LA2 8HJ. The Council **RESOLVED** to support this application

(iv) 2020/21625/HH: Construction of an attached garden room to the South-west elevation of the existing domestic property (built for agricultural need). Materials to be based on the traditional local vernacular of natural stone walls and slate roof with metal rainwater goods. Design to include bi-fold patio doors, windows and conservation roof lights: Brunton Park, Keasden Road, Clapham, Lancaster LA2 8EZ. The Council **RESOLVED** to support this application

c. Other planning issues and correspondence

None

11. Correspondence

a. Items of correspondence received prior to the meeting.

None

b. Items of correspondence received too late to be circulated prior to the meeting

The item determined at 10.a.(iv) was received too late to be particularised on the agenda.

12. Items of Information etc

The Council noted that a plaque had been placed on the bench at Newby Cote in memory of Richard Grayston. Permission had been given by the Parish Council at its meeting on the 24th of September, 2019.

13. Date of Next Meeting

The date of the next meeting will be Tuesday 23rd June 2020 at 7.30pm. Mode of proceeding/venue to be determined.

AONB Area of Outstanding Natural Beauty
CDC Craven District Council
NYCC North Yorkshire County Council
SLCC Society of Local Council Clerks
YDNPA Yorkshire Dales National Park Authority
YLCA Yorkshire Local Councils Association
NALC National Association of Local Councils
B4RN Broadband for the Rural North