

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 23rd June 2020

MINUTES

Meeting held online

PRESENT: Cllrs Ann Sheridan, Diane Elphinstone and Gerald Kay. The Parish Councillors present **RESOLVED** to appoint Cllr Sheridan to take the chair in the absence of the Chairman and Vice-Chairman

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer) and 7 members of the Public
PUBLIC PARTICIPATION:

None

1. Apologies for Absence: Cllrs Price, Dawson and Bratt

2. Code of Conduct and Disclosable Pecuniary Interests

a. No councillors recorded Disclosable Pecuniary Interests (DPI) or other interests in relation to items on the Agenda.

b. No requests were made for DPI dispensations in connection with items on the Agenda.

3. Police Report:

The police forwarded a report by email setting out details of the following incidents in the parish between 29th May and 20th June 2020: caravan parked on moors – moved on by police because of Covid-19 regulations, 3 separate speeding motorbikes, arson – Henside moor – Fire service & police attended & CDC informed, suspect vehicle – Clapham Old Road, alarm sounding Clapham village – in order false, highway disruption – cow on road A65 Junction with B6480

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action.

(i) The Council noted that complaints had been received about noisy and speeding motorcycles and that this had been reported to the police by the clerk. The parishioner raising the matter had also informed Julian Smith MP and others.

(ii) A parishioner had informed the clerk of a broken footpath sign at Keasden. It was noted that this had been reported to NYCC

(iii) It was further noted that a broken street sign on Old Road Clapham had been reported to NYCC by the clerk after a parishioner raised the matter.

b. Updates and further actions on outstanding issues

(i) The Council noted that, with the help of Cllr David Ireton, the persistent problem of flooding on Lawsings Brow had been brought to the attention of NYCC who will look into the matter when it recurs in wet weather.

(ii) It was noted that blocked drains on Station Road, Clapham had been reported to NYCC.

(iii) It was further noted that 20 no parking cones had been purchased and are currently being stored by the clerk. A protocol for their use will be put before the council for approval. In the meantime, the clerk will contact the parishioner particularly affected by obstructive parking on Riverside, Clapham to inform him of their availability.

5. Minutes of the previous meeting

The Parish Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 28th of April 2020 should be approved and signed by Cllr Sheridan as a true and accurate record.

As matters arising, the Council noted that a letter of thanks had been sent by the clerk to Mr S. Foster to recognise his assistance in erecting the traditional signpost at Newby Cote and that fencing on common land near to Clapham Viaduct and at Conisber had been referred to the Ingleborough Estate whose representative had undertaken to look into the matter.

6. On-going issues

6.1 Parish Maintenance Matters

a. To consider assignment of any work for independent contractors.

(i) The Council received information from Cllr Dawson with regard to the installation of a handrail in the churchyard. He had attended a meeting at the church along with the contractor who will complete the work. The church are seeking the required faculty.

b. Works funded by the Forest of Bowland AONB grant.

There was no further information on works to be completed, namely the sign on Newby Moor and the ramp at the A65 underpass. The possibility of funds also being used to repair the stepping stones over the River Wenning was raised and will be discussed on a future occasion.

6.2 Neighbourhood Planning

Cllr Sheridan gave an update. Progress has been affected by the Covid-19 outbreak. Policies are being written and it is hoped that the referendum process can be completed in the spring of 2021

6.3 The community emergency plan etc.

Cllr Elphinstone informed the Council that she has sought three quotes for the installation of the defibrillator at Newby Chapel. One has been received and two are awaited.

7. To review standing orders, complaints procedure, publication scheme, finance regulations and risk

management.

These matters were addressed and no required amendments to existing arrangements were identified.

8.Finance

- a. (i) **RESOLUTION:** to pay Start Traffic Ltd £192.60 for supply of 20 no parking cones
- (ii) **RESOLUTION:** to pay £173.00 to J. Hartley & Sons for grass cutting etc. in Clapham Churchyard
- (iii) **RESOLUTION:** to pay £7.81 to the clerk for mileage and postage expenses
- b. **RESOLUTION:** the statements of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

9. Planning

a. Applications:

- (i) C/18/626A/LB: listed building consent for conversion of barn to form two dwellings for local occupancy or holiday lets: Cruck Barn, Newby Cote, Clapham.. The Council **RESOLVED** to comment that it would prefer local occupancy to holiday letting with regard to the proposed development, that there are problems with the water supply at the site and that there are likely to be issues arising from increased traffic.
- (ii) 2020/21606/FUL: Erection of 3 dwellings, associated access and landscaping (alternative to planning permission 18/2017/17834): Old Road, Clapham, Lancaster. The Council **RESOLVED** to oppose this application on the basis that surveys carried out for the neighbourhood planning initiative have not identified any need for the type of housing proposed.

b. Decisions:

- (i) 2020/21493/FUL: Demolish barn and replace with 2 single storey agricultural buildings: Birk Knott , Clapham, Lancaster, LA2 8HB. The Council noted that the application had been granted by CDC.
- (ii) 2020/21521/HH: Detached single storey double garage, with workshop, therapy room and store: Halsteads Barn, Mewith Lane, Mewith, Bentham, Lancaster, LA2 7AR. The Council noted that the application had been granted by CDC.

c. Other planning issues and correspondence

- (i) Email clarifying parking situation at proposed development at The Old Saw Mill, Clapham. The Council noted this item.

10. Correspondence

a. Items of correspondence received prior to this meeting.

- (i) NALC guidance-Compliance with The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations, 2018. The Council noted that an action plan for compliance and an accessibility statement are required by 23rd September 2020. The clerk will look into these matters.

b. Items of correspondence received too late to be circulated prior to this meeting.

None

11. Items of Information

The Council was informed that the Internal Audit report had arrived just before the meeting and will be forwarded in due course. There are no issues.

12. Date of the next meeting

The date of the next meeting of the Parish Council was confirmed as Tuesday 28th July 2020 at 7.30pm. Mode of proceeding and venue to be determined.

AONB Area of Outstanding Natural Beauty
CDC Craven District Council
NYCC North Yorkshire County Council
SLCC Society of Local Council Clerks
YDNPA Yorkshire Dales National Park Authority
NALC National Association of Local Councils