

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 22nd September 2020

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan, Gerald Kay, Paul Bratt, Diane Elphinstone,

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer), Cllr Carl Lis and nine members of the public.

PUBLIC PARTICIPATION: No matters were raised by members of the public that were not elsewhere covered on the agenda

1. Apologies for Absence: None

2. Code of Conduct and Disclosable Pecuniary Interests

a. No disclosable pecuniary interests or other interests were recorded in relation to items on the agenda

b. No requests were made for DPI dispensations in connection with items on the Agenda.

3. Police Report: A written report was received from the police which gave details of twenty five incidents that had occurred in the Parish between the 29th of July and the 21st of September, 2020

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action

(i) The Council noted that a complaint of obstructive parking near to the gates of Ingleborough Hall had been dealt with by the provision of no parking cones.

(ii) It was further noted that a reported blocked culvert on Old Road, Clapham had been brought to the attention of NYCC

b. Updates and further actions on outstanding issues

The Council noted that faded road markings at Lawsings Brow/Wenning Bank; a pothole in Newby; road subsidence at Black Hill, Keasden and undercutting of the road on Reeby's Lane had been drawn to the attention of NYCC. It further noted that ten additional no parking cones had been purchased, five of which had been deployed to deal with problems near to the gates of Ingleborough Hall.

5. Minutes of the previous meeting

The Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 28th of July, 2020 should be approved and signed by Cllr Price (Chairman) as a true and accurate record.

6. On-going issues

6.1 Parish Maintenance Matters

a. To consider work for allocation to an independent contractor.

(i) It was noted that a ramp had been constructed at the A65 underpass, Station Road Clapham

(ii) Guttering work on Reebys Lane was identified as required and it was agreed that Cllr Price would seek a quote for the work from R. Close

b. Works funded by the Forest of Bowland AONB grant.

(i) The Council was informed that Cllr Price has had some preliminary discussions with Mr E. Lorimer of the AONB about the stepping stones over the River Wenning

6.2 Community emergency plan, community defibrillator training and other topics related to the emergency services

Cllr Elphinstone informed the Council that she has received the form to order the defibrillator for Newby Chapel and has spoken to Harrison & Cross to engage their services for its installation. Further she has prepared a note for two parishioners in Newby who it is hoped will be involved with maintenance and monitoring of the device. She awaits a link to an online training course which might suffice for some. Face to face training will however be required for others without previous experience.

6.3 Neighbourhood Planning.

Cllr Sheridan informed the Council that policies are currently being reviewed . It is hoped that the consultation process can take place some time after Christmas. Progress will depend on the Covid-19 situation.

7. Clapham Playpark

The Council was made aware of work carried out both in maintenance of the park and in fund raising and expressed its gratitude on behalf of the parish. It was **RESOLVED** that the clerk should send a letter of thanks to the Park Association on behalf of the Parish Council

8. Possible Works on The Green, Clapham

The Council was made aware of plans to create a wild flower meadow on The Green. It was broadly supportive but

concerned that any such work be carried out in accordance with proper procedure and that the meadow should be properly maintained. An officer of the AONB was identified as a potential source of sound advice and Cllr Price undertook to attempt to put her in contact with the Ingleborough Estate.

9. Finance

a. Payment of accounts

(i) **RESOLUTION:** authorising payment of £276.00 to J.Hartley & Sons for grass-cutting etc. in Clapham Churchyard. This payment to replace cheque 100722 issued on 28th of July 2020 in the incorrect amount. That cheque will not be presented and the erroneous payment has been removed from the Council's accounts

(ii) **RESOLUTION** authorising payment of £96.60 to Start Traffic Ltd for supply of ten no waiting cones

(iii) **RESOLUTION:** authorising payment of £40.00 to the Information Commissioner for Data Protection Fee.

(iv) **RESOLUTION:** to pay £192.00 to J. Hartley & Sons for grass cutting etc. in Clapham Churchyard.

(v) **RESOLUTION:** to pay £10.45 to the Clerk for mileage and postage expenses.

(vi) **RESOLUTION:** To authorise payment of £60.00 to B. Tooke for works to create a ramp at the A65 underpass Clapham

b. RESOLUTION: the statements of accounts HSBC1 and HSBC2 were reviewed and approved

c. The Council discussed a draft budget for the year 2021-22. Cllr Elphinstone requested that £100.00 be budgeted for training in connection with the provision of the new defibrillator in Newby

10. Planning

a. To consider applications:

(i) 2020/21636/VAR: Application for variation of condition no. 2 (Approved Plans) and no. 7 (Tree Protection) on planning permission referenced 2019/20376/ FUL granted 03 July 2019: The Barn Hammon Head Hall, Hollin Lane, Clapham, LA2 7AR. The Council had no comment to make on this application

(ii) 2020/21861/FUL: Single storey extension to form library and drying rooms: Green Close House, Clapham Road, Clapham, Lancaster, LA2 8HW,; Northern Pennine Club. The Council **resolved** to support this application.

(iii) 2020/21854/MMA: Minor material amendment application to vary condition no. 2 (Approved Plans) on application reference number 18/2016/17399 granted 20 December 2016 for amendments to the detached dwellinghouse: Land To The South Of Clapham, Bounded By Station Road, Clapham, Lancaster, LA2 8ER. The Council **resolved** to support this application

(iv) C/18/606/G: full planning permission for change of use of first floor areas from bunkhouse accommodation to residential accommodation associated with the business on the ground floor: The Old Manor House, Church Avenue, Clapham LA2 8EQ. The Council **resolved** to support this application

(v) C/18/606H/LB: listed Building Consent for internal alterations associated with the change of use of first floor areas from bunkhouse accommodation to residential accommodation associated with the business on the ground floor: The Old Manor House, Church Avenue, Clapham LA2 8EQ. The Council **resolved** to support this application.

(vi) 2020/21922/HH: Single storey rear extension to existing lean-to porch, with new roof over: Beckside House , Keasden Road, Clapham, Lancaster, LA2 8EY. The Council **resolved** to support this application.

b. Decisions:

The Council noted the following decisions:

(i) Town and Country Planning Act 1990: Tree Preservation Order No 3 (Clapham) 1985 (Shamba)

(ii) 2020/21799/LBC: Installation of painted timber windows into existing openings following removal of steel windows; insertion of lead damp tray: Nutta Farm , Clapham, Lancaster, LA2 8HN (Approved by CDC on 27/08/2020)

c. Other planning issues and correspondence

(i) Clapham sidings. The Council noted that there is to be a CDC Planning Committee meeting in connection with this application on 28th September 2020. Arrangements were made for Council representations to be made available for presentation at the meeting.

11. Correspondence

a. Correspondence received prior to meeting

(i) YDNPA Local Plan Consultation no 2. This item was noted.

(ii) Reply from the Ingleborough Estate re ownership of Clapham School site. This item was noted.

(iii) Response from Julian Smith MP re noisy and speeding motorcycles. This item was noted.

(iv) Letter from Angela Bettison-Post Office facilities. The Clapham Bunkbarn and the Church were identified as possible locations to accommodate a weekly Post Office. The availability of these premises is to be established.

(v) Letter from Cllr Richard Foster-Local Government Reorganisation.

(vi) Email from North Craven Heritage Trust-the future of local democracy. The clerk was instructed to forward the Council's response to this item and the item above at (v), namely the Council is supportive of the Craven Heritage Trust and is not supportive of the proposal to establish a single Unitary Authority to cover the current area covered by NYCC. If there is to be reform, the Council would prefer a solution based on a division along East-West lines

(vii) Email from Craven District Council-Draft Affordable Housing Supplementary Planning Document consultation. This item was noted.

b. Correspondence received too late to be considered prior to the meeting.

Notification of Planning Committee meeting re Clapham Sidings. See item 10.c.(i)

12. Items of information and further action

In relation to compliance with The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility

Regulations 2018 the Council was informed that the clerk had visited Edward Sexton and the website had been tested for accessibility. An accessibility statement has been drafted and is now on the website.

13. Date of Next Meeting

The Council confirmed the date of the next meeting of Clapham cum Newby Parish Council as Tuesday 27th October 2020, 7.30.pm online.

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YLCA	Yorkshire Local Councils Association
NALC	National Association of Local Councils