

CLAPHAM cum NEWBY PARISH COUNCIL

TUESDAY 27th October 2020

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan, Paul Bratt, Diane Elphinstone.

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer, Cllr D Ireton, Cllr Carl Lis and nineteen members of the public.

PUBLIC PARTICIPATION: None

1. **Apologies for Absence:** Cllr Dawson had given apologies for late arrival owing to another commitment (7.35pm)

2. **Code of Conduct and Disclosable Pecuniary Interests**

a. Cllr Elphinstone declared an interest in items 6.1.a.(i), 7. and 8. on the agenda

b. No requests were made for DPI dispensations in connection with items on the Agenda.

3. **Police Report:** The Council received a written report which set out details of eleven matters dealt with by the police between the 22nd of September and the 21st of October, 2020: Suspect lights – woodland near Jack Beck, a general administration matter, a broken down vehicle – Green Close Bridge, theft of Sheep from Cragg Lane to High Birks, a domestic incident, a stolen burnt out vehicle recovered – Keasden Road (stolen overnight from Clitheroe), a sexual offence, loose sheep – Wenning Bank, concern for welfare /safety-Newby, a Fraud and a road traffic collision – Keasden.

4. **Highways and Street Lighting, Road Signage and Boundary Markers**

a. **Requests for action**

(i) The Council discussed a query from a parishioner as to whether no parking cones which have been in use on Riverside, Clapham are the most appropriate way of dealing with the parking issues arising there. It concluded that the cones have been successful and that yellow lines would be unlikely to be approved by NYCC and would anyway lack the flexibility of cones. They are to continue in use at this stage but the position will be monitored in the coming months.

(ii) Cllr Bratt sought views on parking on the verge at Henbusk Lane/Old Road, particularly in view of changes at that location involving its mowing and the presence of a bench with memorial plaques on it. Cllr Dawson had spoken to the parishioner whose family mow the verge and whose husband is named on one of the plaques. She would prefer there not to be parking but only sees it as an issue at weekends. The Council considered that any sign requesting no parking would be unlikely to be heeded and that methods of preventing parking such as stones or posts would interfere with the mowing. For the moment the Council opted to monitor the position.

(iii) The Council had been asked to consider the appropriateness of signs placed on the road to Clapdale Farm but concluded these were on private land and that the matter was not one for the Parish Council.

(iv) The clerk was asked to report the following to NYCC: a broken manhole cover near to Clapham Station, faded give way lines, Lawsings Brow/Wenning Bank, flooding on Lawsings Brow and a blocked culvert on Old Road (Silly Sally Stream)

b. **Updates and further actions on outstanding issues**

None

5. **Minutes of the previous meeting**

The Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 22nd of September 2020 should be approved and signed by Cllr Price (Chairman) as a true and accurate record. It noted as matters arising that a letter of thanks had been sent to the Clapham Park Association, that an email had been sent to Post Office Facilities to provide contact details for potential accommodation of mobile Post Office facilities, that emails had been sent to Cllr Richard

Foster and the Craven Heritage Trust setting out the Parish Councils view of proposed local government reorganisation and that the clerk had spoken to Mr T. Coultherd with regard to the wildflower meadow planned for the Green. This has already been seeded, the Ingleborough Estate having given its permission.

6. On-going issues

6.1 Parish Maintenance Matters

a. To consider any required works

(i) The Council considered a request to fund repairs to the handrail on the path from the viewing platform at the waterfall in Clapham. It suggested that the Ingleborough Estate, the occupier of the land concerned, might wish to seek funds via the Yorkshire Dales Millenium Trust.

(ii) It was noted that Cllr Price has spoken to a contractor with regard to ditching work near to Keasden Church and awaits his response.

(iii) Cllr Sheridan drew attention to further potential ditching work further up Keasden Road from the work already undertaken by B. Tooke. Consideration is to be given to engaging him to complete that work.

b. Works funded by the Forest of Bowland AONB grant.

(i) The question of the stepping stones across the River Wenning was raised by a parishioner. There was no further information available with regard to this issue.

6.2 The community emergency plan,community defibrillator and other matters related to the emergency services

Cllr Elphinstone indicated that she is in contact with the Yorkshire Ambulance Service with regard to purchase of the defibrillator for Newby. She undertook to contact Mr E. Styles with regard to the replacement of the battery in the machine currently in Clapham

6.3 Neighbourhood Planning.

Cllr Sheridan indicated that moves to the pre-submission stage are planned, these being likely to take place just after Christmas 2020.

7. Proposed Climate Emergence Motion

(i) The Council **RESOLVED** to participate in a working group with the Clapham Sustainability Group in connection with this issue and Cllr Bratt undertook to represent the Council in that capacity. The proposed motion was introduced by Mrs M. McSherry and the Council then put off consideration of the motion for debate to its next meeting.

8. Parish Council Noticeboard

The Council considered a request to hand over its noticeboard positioned outside Clapham Village Store to the Shop Management Committee and to take possession of a replacement board to be provided by the Committee. The Council was favourably disposed towards this suggestion and asked the clerk to enter into discussions with a view to coming to a suitable arrangement to be put before the Council for formal approval.

9.Finance

a.

(i) **RESOLUTION:** authorising payment of £192.00 to Messrs J. Hartley and Sons for grass cutting etc. in Clapham Churchyard.

(ii) **RESOLUTION:** authorising payment of £25.96 to Groundwork UK as repayment of unspent grant in connection with Neighbourhood Planning.

(iii) **RESOLUTION:** authorising payment of £8.50 to the clerk for mileage and postage expenses

b. **RESOLUTION:** the statements of accounts HSBC1 and HSBC2 were reviewed and approved

c. A draft budget for the year 2021-22 was considered. This will be finalised at the meeting on 8th December 2020.

d. The bank reconciliations for quarter 2 were verified by Cllr Dawson

e. The current budget for the year to September 2020 was reviewed by Cllr Dawson.

10. Planning

a. Applications:

- (i) C/18/624A/LB: Listed building consent for conversion of former Sawmill to visitor centre, café, ticket office, community/education rooms with associated amenities and associated works: The Old Sawmill, Eggshell Lane, Clapham LA2 8DU. Cllr Elphinstone sought clarification of questions in connection with bat-boxes, the retention of the saw within the building, local authority assistance and the current use of the building which were answered by Mr P. Farrer, confirmation being given that the business currently accommodated within the Saw Mill is to be found alternative accommodation. The Council **RESOLVED** to support the application
- (ii) 2020/21798/FUL: Proposed shed with an associated covered decking area: Stonecroft, Keasden, Clapham, Lancaster, LA2 8EU. The Council **RESOLVED** to support this application.

b. Decisions

The Council noted that the following applications had been granted by CDC:

- (i) 2020/21854/MMA: Minor material amendment application to vary condition no. 2 (Approved Plans) on application reference number 18/2016/17399 granted 20 December 2016 for amendments to the detached dwellinghouse: Land To The South Of Clapham, Bounded By Station Road, Clapham, Lancaster, LA2 8ER,
- (ii) 2020/21922/HH: Single storey rear extension to existing lean-to porch, with new roof over. Location: Becks House, Keasden Road, Clapham, Lancaster, LA2 8EY.
- (iii) 2020/21861/FUL: Single storey extension to form library and drying rooms: Green Close House, Clapham Road, Clapham, Lancaster, LA2 8HW.

c. Other planning issues and correspondence

- (i) 2019/20487/FUL: Change of use of land from former Railway Goods Yard to 5 no. Holiday Lodges (Phase 2): Former Railway Goods Yard, Clapham Station, Clapham, Lancaster, LA2 8ES. Planning Committee on 28th September 2020. The Council was informed by Cllr Sheridan that this application had been rejected by the Planning Committee
- (ii) Alleged breaches of planning permission-Great Harlow Views Lodge Park. The clerk was asked to write to Planning Enforcement at CDC on behalf of the Council to add weight to correspondence already sent by others in connection with apparent breaches of planning permission.
- (iii) Notification under the Town and Country Planning Act 1990 to remove one sycamore, two beech, one cherry, one ash and one downy birch. No objection by YDNPA. Recommendation that six replacement trees of native species to be planted within first planting season after felling. The Council noted this notification.

11. Correspondence

a. Correspondence received prior to meeting

The Council indicated in response to an email from the PCC, St James' Church, that the Parish Council will be represented at the Remembrance Day Service on 8th November 2020

b. Correspondence received too late to be considered prior to the meeting.

None

12. Items of information and further action

None

13. Date of Next Meeting

The Council confirmed the date of the next meeting of Clapham cum Newby Parish Council as Tuesday 8th December, 2020 at 7.30pm online.

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YLCA	Yorkshire Local Councils Association
NALC	National Association of Local Councils

B4RN	Broadband for the Rural North
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