

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 27th July 2021

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan, Diane Elphinstone and Gerald Kay.

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer) and 7 members of the Public

PUBLIC PARTICIPATION:

None at the outset. Contributions from members of the public were received in relation to item 11.c. (i) when it came to be discussed.

1. **Apologies for Absence:** Cllr Carl Lis

2. **Code of Conduct and Disclosable Pecuniary Interests**

a. No councillors recorded Disclosable Pecuniary Interests (DPI) or other interests in relation to items on the Agenda.

b. No requests were made for DPI dispensations in connection with items on the Agenda.

3. **Police Report:**

A Police report was read to the meeting. This set out details of 25 matters that had involved the police between the 21st of June, 2021 and the 26th of July, 2021

4. **Highways and Street Lighting, Road Signage and Boundary Markers**

a. **Requests for action.**

(i) Parking in Clapham. The Council discussed options for dealing with this frequently raised issue. In particular, residents' parking zones and temporary off-road visitor parking were considered each of which presented potential difficulties. For the time being, the clerk was asked to contact Cllr Lis to look into the possibility of putting in place clearer signage to direct visitors to the National Park Car Park

b. **Updates and further actions on outstanding issues**

(i) Potholes-Keasden Road. It was noted that this matter had been reported to NYCC.

(ii) Pothole Station Road. It was noted that this matter had been reported to NYCC

(iii) Grass-Station Road/A65 junction. The Council noted that this had been reported and NYCC had cut the grass. The view at the junction is still however curtailed and the clerk was asked to urge NYCC to cut the grass further back from the roadside.

(iv) Laithbutts Lane. It was noted that this matter had again been raised with NYCC.

(v) Bin-Ivy Cottages. The Council noted that this bin had been removed and replaced with a larger bin placed at the top of Riverside.

(vi) Public footpath-broken sign, Keasden. The Council noted that NYCC had responded to a report in relation to this of 28/05/2020 to indicate that the signpost has been placed on the list of signs due for replacement.

5. Minutes of the previous meeting

The Parish Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 27th of July, 2021 should be approved and signed by Cllr Price as a true and accurate record. There were two matters arising. The Council noted that Cllr Ireton had been contacted with regard to possible funds available through him from NYCC. He had indicated that these are for specific projects such as signs, seating etc. rather than for works such as ditching which should anyway be covered by NYCC. The Council also noted that the Newsletter report in relation to its June meeting included a request for expressions of interest in cycling proficiency training and information as to how to report speeding concerns direct to NYCC.

6. On-going issues

6.1 Parish Maintenance Matters

a. **To consider assignment of any work for independent contractors.**

(i) No work was identified

b. Works funded by the Forest of Bowland AONB grant.

The clerk was asked to contact Sandra Silk at Forest of Bowland AONB to inquire as to the likely availability of funds

c. Parish Council Computer

It was noted that the computer screen is showing signs of deterioration. The clerk was asked to look into the question of repair/replacement with Professional Computer Services, Settle.

6.2 Neighbourhood Planning

Cllr Sheridan gave an update. A grant in excess of £5,000 has been approved and should be available in the near future. This will be used, among other things, for focus groups, leaflets and hard-copy reports. A site on Cross haw Lane has been re-designated as “red-listed” beyond the current approved development. A number of people have expressed interest in participating in the focus groups.

6.3 The community emergency plan etc.

(i) It was noted that the Community Rail Partnership have responded to indicate that that they would wish to arrange installation of the defibrillator as soon as possible. Cllr Elphinstone undertook to submit the order which has already been completed.

6.4 Climate Emergency

The Council was informed that the Sustainability Group participated in a recent event at Clapham Church. There were two main objectives: promoting the forthcoming event scheduled for 11th September, 2021 and the promoting and selling of sheep fleece for use in gardens and allotments. It is anticipated that Julian Smith MP will be in attendance at the event on 11th September for some of its duration.

7. To review standing orders, complaints procedure, publication scheme, financial regulations, risk management and register of members' interests

(i) These matters were considered. No amendments or updates were identified as being required.

8. Clapham Churchyard

(i) The Council noted that there would be an uplift of 35% on Mr R. Briggs' estimate for construction of a handrail making it £2997.00. It was informed of an offer from the church of a generous contribution of £1000. The Council **RESOLVED** to proceed to ask Mr Briggs to complete the work.

(ii) The Council noted that, in relation to proposed tree works in the churchyard, one quote had been received, another was awaited and a third contractor had not responded to the request for a quote. The Council will await the outstanding quote before proceeding with the work.

9. To consider a request to place a memorial plaque on a bench/place a bench

(Newby/NewbyCote)

(i) The Council **RESOLVED** to support a proposed donation of a memorial bench to be placed in Newby, ideally as a replacement for an existing bench which has deteriorated. Efforts are underway to trace relatives of the deceased person commemorated on the original bench

10. Finance

a. To authorise payment of accounts

(i) **RESOLVED** to authorise payment of £126.00 to WH Hartley for grass cutting etc in Clapham Churchyard

(ii) **RESOLVED** to authorise payment of £90.25 to Eon by direct debit on 12th July 2021 and to continue direct debits throughout the current financial year

(iii) **RESOLVED** To authorise payment of £255.12 to Craven District Council for replacement bin, Riverside, Clapham

b. RESOLUTION: the statements of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

c. The bank reconciliations for quarter 1 of 2021-22 were verified by Cllr Dawson

d. The budget for quarter 1 2021-22 was reviewed by Cllr Dawson

11. Planning

a. Applications:

None

b. Decisions:

The Parish Council noted the following decision:

(i) 2021/22528/VAR Application for variation to Condition No. 2 (Approved Plans) to enhance Swallow Facility and provide boot-room within the walls of existing side tank. (This tank space extends to 1500mm below ground floor level) on planning permission reference number 18/2016/17055 granted 25 October 2016: Water Treatment Works, Keasden Road, Clapham, Lancaster. Granted by CDC on 15/06/2021 and 30/06/2021.

c. Other planning issues and correspondence

(i) 2021/22898/REM: Approval of matters reserved in outline consent referenced 2019/20785/OUT granted 9 December 2019 for the house design, replacement garden shed and external works: Former Allotments To Side Of Croft House, Cross Haw Lane, Clapham, Lancaster, LA2 8DZ-Email from a parishioner.

The Parish Council discussed this matter. Its previous resolution of 22nd June 2021 stood but the clerk was asked to write to CDC to clarify that this did not mean that the Parish Council would approve development behind the building line on Cross Haw Lane and to indicate that it would oppose applications proposing the same in the future.

(ii) Correspondence re proposed tree planting, Keasden-Turnerford Fold. The Parish Council **RESOLVED** to support the proposed tree planting

(iii) Correspondence re proposed tree planting, Keasden-Vicinity of Turnerford Lodge. The Parish Council **RESOLVED** to support the proposed tree planting

12. Correspondence

a. Items of correspondence received prior to this meeting.

None not dealt with otherwise on the agenda.

b. Items of correspondence received too late to be circulated prior to this meeting.

(i) Invoice from CDC for bin-dealt with at 10.a.(iii) above

(ii) Email re tree planting Keasden-dealt with at 11.c.(ii) above

(iii) Email re tree planting Keasden-dealt with at 11.c.(iii) above

(iv) Letters from NYCC and CDC re decision on Local Government Reorganisation. The Council noted with some disappointment the decision to proceed with the single unitary authority for North Yorkshire

13. Items of Information

None

14. Date of the next meeting

The date of the next meeting of the Parish Council was confirmed as Tuesday 28th September 2021 at 7.30pm. The meeting will be held at Clapham Village Hall.

AONB Area of Outstanding Natural Beauty; CDC Craven District Council; NYCC North Yorkshire County Council