

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 28th September 2021

MINUTES

PRESENT: Cllrs John Dawson (Vice-Chairman), Ann Sheridan (arrived 8.15pm), Gerald Kay, Paul Bratt (arrived 8.30 pm) Diane Elphinstone. Cllr Dawson took the chair in Cllr Price's absence.

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer), Cllr D.Ireton (arrived 7.45pm), Paul Brady (Wild Ingleborough Project) and 3 members of the public.

PUBLIC PARTICIPATION:

An email from a parishioner was read to the meeting as a result of which the Council indicated that it would look into moving a sign advising visitors to park in the National Park Car Park to a more visible position further up Clapham Beck. The clerk was also asked to write to the YDNPA to urge marking of parking bays in a specific area of the car park together with renewal of existing white lining and clearer demarcation of the coach parking area.

1. Apologies for Absence: Cllr Colin Price, Cllr Ann Sheridan (late arrival due to other commitment), Cllr Carl Lis, Cllr D. Ireton (late arrival due to other commitment)

2. Code of Conduct and Disclosable Pecuniary Interests

a. No disclosable pecuniary interests or other interests were recorded in relation to items on the agenda

b. No requests were made for DPI dispensations in connection with items on the Agenda.

3. Police Report: A written report was received from the police which gave details of thirty eight incidents that had occurred in the Parish between the 27th of July and the 26th of September, 2021

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action

(i) Ash die-back Laithbutts Lane. It was noted that this had been reported to NYCC.

(ii) Warning Posters-Horseriders. The Council had no objections to interested parties themselves placing warning posters in the Mewith Lane area.

b. Updates and further actions on outstanding issues

(i) The Council noted that the clerk had written to the YDNPA asking for more signs to point visitors in the direction of the National Park Car Park and that a response had been received to indicate that this would be considered.

(ii) It was noted that the clerk had reported long grass at the Station Road/A65 junction, Clapham to NYCC

5. Minutes of the previous meeting

The Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 27th of July, 2021 should be approved and signed by Cllr Dawson (Chairman) as a true and accurate record.

The following were matters arising:

(i) Memorial Bench Newby. The Council noted without objection that the current memorial bench in Newby, dedicated to the memory of Mr R. Hylton, will be replaced with a new one dedicated to the memory of Mr R. Monk. A memorial plaque derived from the old bench, which is in an unsafe condition, will be placed in a publicly visible place in Newby and there are plans to install a bench or other suitable memorial to Mr Hylton at Green Close.

(ii) Cycling proficiency training. It was noted that no interest had been shown by anyone in the parish and the Council would therefore not take the matter any further.

(iii) Parish Council computer. The Council noted that the original supplier of the computer was no longer trading at his former place of business. The clerk was advised to approach Multi-Media, Burton in Lonsdale for any necessary work to be assessed with a view to it being carried out in the longer interval between meetings after the meeting of 7th December 2021.

6. On-going issues

6.1 Parish Maintenance Matters

a. To consider work for allocation to an independent contractor.

(i) It was noted that Julia Unwin had carried out cleaning and restorative work to the bench situated next to Clapham Cross. The clerk was asked to write to her to convey the gratitude of the Council.

(ii) The Council instructed the clerk to approach Mr Martin Holroyd to carry out works to two trees in Clapham Churchyard and to make application to YDNPA for those works in accordance with Mr Holroyd's advice.

(iii) Ken Pearce was given permission to clear overgrowth from certain memorials in Clapham Churchyard.

b. Works funded by the Forest of Bowland AONB grant.

(i) It was noted that the clerk had been informed by Sandra Silk of the AONB that it was likely that no more than £200 would be available in the current year for any works.

c. Handrail Clapham Churchyard

(i) It was noted that Richard Briggs has been engaged to carry out the fabrication and installation of the handrail and

anticipates that he can carry out the work in November 2021.

6.2 Community emergency plan, community defibrillator training and other topics related to the emergency services

The Council was informed that the defibrillator for Clapham Station has been obtained and the clerk was asked to contact Gerald Townson of the Community Rail Partnership to arrange delivery of the cabinet for installation. The defibrillator will be retained in the short term for configuration.

6.3 Neighbourhood Planning.

Cllr Sheridan informed the Council that things were progressing well, not least because of the efforts of the team involved. The first Focus Group was a success and was well attended. Two more Focus Groups are scheduled.

6.4 Climate Emergency

The Council was informed that the event held on the 11th of September 2021 was a success and had attracted a greater interest than had been expected. Contributors had put in a great deal of work and the event gained some significance from the attendance of Julian Smith MP.

7. Suggestion that the Parish Council Approach NYCC to adopt a protocol for permitted temporary stopping and camping sites in the lead up to and aftermath of Appleby Fair

Discussion of this was deferred to a future meeting if considered necessary.

8. The Wild Ingleborough Project

This matter was taken as the first item in the meeting. The Council received an informative talk from Paul Brady of the Yorkshire Wildlife Trust about the Wild Ingleborough Project. Mr Brady readily involved himself in discussion and answering questions.

9. Her Majesty the Queen's Platinum Jubilee

This matter was discussed and some ideas were put forward such as the lighting of a beacon and tree-planting. The matter was deferred for further thought and a decision as to what the Council will organise. Cllr Ireton indicated that he may be able to provide funds for events in which the whole community might participate

10. Finance

a. Payment of accounts

(i) **RESOLUTION** to authorise payment of £20 to Clapham Village Hall on 3/8/2021

(ii) **RESOLUTION** to authorise payment of £40 to the Information Commissioner-Data Protection Fee

(iii) **RESOLUTION** to authorise payment of £126 to W.H.Hartley for grass-cutting etc. in Clapham churchyard

(iv) **RESOLUTION** to authorise payment of £80 to SLCC-membership subscription

(v) **RESOLUTION** to authorise payment of £1378.80 to WEL Medical Ltd for supply of a defibrillator for Clapham Station

(vi) **RESOLUTION** to authorise payment of £35 to Keasden Parochial Council for use of Keasden Church by Neighbourhood Planning Focus Group

(vii) **RESOLUTION** to authorise payment of £147 to W.H. Hartley for grass cutting in Clapham Churchyard

b. RESOLUTION: the statements of accounts HSBC1 and HSBC2 were reviewed and approved

c. The Council discussed a draft budget for the year 2022-23. Cllr Bratt suggested that an additional grit bin for Newby should be provided and the clerk was instructed to look into the cost of this.

11. Planning

a. To consider applications:

(i) C/18/634 Full planning permission for refurbishment of existing cottage; conversion of adjoining barn to self-catering visitor accommodation and alterations to existing outbuilding to use as a store at Balderstones, Newby Cote, Clapham, Lancaster, LA2 8HX. The Council had no objections to this application but endorsed comments received from the owner of a neighbouring property about potential damp from a wall to be placed adjacent to her property and the apparent lack of communication with her. The Council also expressed concerns over the water supply at Newby Cote.

(ii) C/18634A/LB Listed building consent for refurbishment of existing cottage; works to adjoining barn to create self-catering visitor accommodation and alterations to existing outbuilding for use as a store at Balderstones, Newby Cote, Clapham, Lancaster, LA2 8HX. The Council's view was that as described at (i) above

(iii) 2021/23181/PNAG: Construction of storage building; Burn Head Farm, Bloe Beck Lane, Mewith, Bentham, Lancaster, LA2 7AR

(iv) 2021/23180/AGRRES: Convert existing agricultural building to a two bed roomed dwelling: Tewitt Hall Farm, Clapham, Lancaster, LA2 8JD. The Council had no objections to this application.

(v) 2021/23281/VAR: Application for variation of condition no. 4 (allotments brought into use) on planning application referenced 2019/20785/OUT: Allotments To Rear Of Croft House, Cross Haw Lane, Clapham, Lancaster-See late correspondence. The Council had no objections to this application.

b. Decisions:

(i) 2021/22890/HH: Single storey rear side extension and alterations: Giffords, Keasden, Clapham, Lancaster, LA2 8ET. It was noted that this application had been approved by CDC on 9/8/2021

(ii) C/18/146E Full planning permission for creation of timber wagon turning and timber stacking area; maintenance and improvement of timber extraction route and installation of reinforced concrete crossing over the sheep underpass at Long Lane, Thwaite Lane and Thwaite Wood, Ingleborough Estate, Clapham-It

was noted that this application had been approved by YDNPA on or about 26/08/2021

c. Other planning issues and correspondence

(i) Tree planting A65-correspondence from the Ingleborough Estate. The Council had already informally given an indication of its support for this application prior to the meeting. This was formally confirmed.

12. Correspondence

a. Correspondence received prior to meeting

None not dealt with elsewhere

b. Correspondence received too late to be considered prior to the meeting.

(i) 2021/23281/VAR: Application for variation of condition no. 4 (allotments brought into use) on planning application referenced 2019/20785/OUT: Allotments To Rear Of Croft House, Cross Haw Lane, Clapham, Lancaster. See 11.a.(v) above.

(ii) Information re Thwaite Lane/Long Lane BOAT applications. The Council noted this correspondence.

(iii) Email from twenty's plenty. The Council noted this correspondence. The issue had been recently discussed by the Parish Council and there was nothing to add at this stage.

(iv) CDC email-invitation to participate in select committee working group-impact of tourism. This correspondence was noted.

(v) Email from a parishioner with regard to sign asking visitors to park on the National Park Car Park etc. See above under public participation.

(vii) Invoice from WH Hartley dated 31/08/2021. See 10.1.(vii) above.

13. Items of information and further action

None

14. Date of Next Meeting

The Council confirmed the date of the next meeting of Clapham cum Newby Parish Council as Tuesday 26th October 2021. The meeting will be held at 7.30.pm at Clapham Village Hall.

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YLCA	Yorkshire Local Councils Association
NALC	National Association of Local Councils