

## CLAPHAM cum NEWBY PARISH COUNCIL

TUESDAY 26th October 2021

### MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan, Gerald Kay

**IN ATTENDANCE:** Nigel Harrison (Parish Clerk & Responsible Financial Officer, Cllr D Ireton and 4 members of the public.

**PUBLIC PARTICIPATION:** The Council was informed of an ongoing dispute between the Ingleborough Estate and the Diocese over the future ownership of the Clapham School site following closure of the school and agreed to assist by sending a representative to future meetings.

**1. Apologies for Absence:** Cllr Diane Elphinstone

**2. Code of Conduct and Disclosable Pecuniary Interests**

**a.** There were no Disclosable Pecuniary Interests or other interests

**b.** No requests were made for DPI dispensations in connection with items on the Agenda.

**3. Police Report:** No Police Report had been provided

**4. Highways and Street Lighting, Road Signage and Boundary Markers**

**a. Requests for action**

(i) The Council noted that Messrs Harrison and Cross had been asked to repair the light in the ginnel between Riverside and Old Mason's Yard and had done so. Their invoice is awaited.

(ii) The clerk was asked to report to NYCC subsidence of the road on the B6480-Newby Moor approaching New Butts.

(iii) it was noted that the problem of flooding on Lawsings Brow, thought to originate from the adjacent railway, had still not been resolved. Cllr Ireton undertook to take this up with NYCC Highways

**b. Updates and further actions on outstanding issues**

None

**5. Minutes of the previous meeting**

The Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 28th of September 2021 should be approved and signed by Cllr Price (Chairman) as a true and accurate record. It noted the following as matters arising:

(i) Correspondence had been sent to YDNPA urging the marking out of parking bays on the car park in Clapham.

(ii) The removal of a sign urging considerate parking and its re-siting remained to be carried out.

(iii) An email conveying the Council's thanks had been sent to Julia Unwin in recognition of her work in restoring the World War 2 memorial bench near to the Cross in Clapham.

(iv) Martin Holroyd had been asked to carry out tree works in Clapham Churchyard and the relevant application had been submitted to YDNPA.

**6. On-going issues**

**6.1 Parish Maintenance Matters**

**a. To consider any required works**

(i) The Council noted that work to install a handrail in Clapham Churchyard is expected to be carried out in November 2021

**b. Works funded by the Forest of Bowland AONB grant.**

(i) The Council noted that there is likely to be a £200.00 limit on funding for works in the current financial year

**6.2 The community emergency plan, community defibrillator and other matters related to the emergency services**

It was noted that the defibrillator to be installed at Clapham Station has been delivered to Gerald Townson of the Community Rail Project for the necessary work to be arranged.

**6.3 Neighbourhood Planning.**

Cllr Sheridan indicated that reports have been received from the Focus Groups. There was a mixed response but it was generally positive. There is to be a meeting with Christine Bell of the Centre for Facilitation. Cllr Sheridan expressed gratitude to the authorities responsible for/owners of Keasden Church, Newby Chapel and Hall Garth Barn for hosting the meetings of the Focus Groups

**6.4 Climate Emergency**

The Council was informed that CDC have signed up to a scheme to provide home upgrade grants for insulation. Two people in the Parish have applied.

There was an update with regard to the event of the 11<sup>th</sup> of September, 2021. One of the contributors who had provided information on the latest technology had received a significant number of inquiries and some take-up from parishioners. The Council was informed that CDC has appointed the environmental charity Hubbub as part of its effort to reduce its carbon footprint. The Sustainability Group has been invited to participate and will be doing so.

It was also noted that there have been further orders of fleeces.

#### **7. Her Majesty the Queen's Platinum Jubilee**

Various ideas were discussed. The clerk was asked to contact a caterer to obtain a quote for provision of afternoon tea for approximately 100 people at a tea party, to look into the possibility of the Council renting a beacon and to liaise with the Ingleborough Estate with regard to possible tree planting.

#### **8. Finance**

a.

(i) **RESOLUTION:** authorising payment of £385.00 to Andrew's for printing Neighbourhood Planning documents.

(ii) **RESOLUTION:** authorising payment of £199.50 to WH Hartley for grass cutting in Clapham Churchyard

(iii) **RESOLUTION:** authorising payment of £10.00 to Clapham Village Hall for room hire

(iv) **RESOLUTION:** authorising payment of £50.69 to the clerk for mileage and postage expenses and reimbursement of computer repair costs

b. **RESOLUTION:** the statements of accounts HSBC1 and HSBC2 were reviewed and approved

c. A draft budget for the year 2022-23 was considered. This will be finalised at the meeting on 7th December 2021.

d. The bank reconciliations for quarter 2 were verified by Cllr Dawson

e. Consideration of the current budget for the year to September 2021 was deferred until the December meeting

#### **9. Planning**

##### **a. Applications:**

None

##### **b. Decisions**

(i) 2020/21775/FUL: Conversion of 2 barns into 3 dwellings, conversion and extension of existing stone outbuilding to form one new dwelling: Fountain House Farm Buildings, The Green, Clapham, Lancaster. The Council noted that this application had been granted by Craven District Council on the 15<sup>th</sup> of October 2021

##### **c. Other planning issues and correspondence**

(i) C/18/146E Full planning permission for creation of timber wagon turning and timber stacking area; maintenance and improvement of timber extraction route and installation of reinforced concrete crossing over the sheep underpass at Long Lane, Thwaite Lane and Thwaite Wood- notification of item before Planning Committee on 19/10/2021. The Council was informed that this application had been granted by the YDNPA Planning Committee on the 19<sup>th</sup> of October 2021

#### **10. Correspondence**

##### **a. Correspondence received prior to meeting**

None not otherwise dealt with on the agenda

##### **b. Correspondence received too late to be considered prior to the meeting.**

(i) Receipt/Invoice for repair of the Parish Council's computer. See item 8.a.(iv)

(ii) Email from Kate Hilditch with regard to signage pointing to YDNPA Car Park. The Council noted that YDNPA consider current signage adequate and that on-street parking is substantially a choice made by motorists wishing to avoid paying for parking

(iii) Email CDC questionnaire re Managing Tourism.

(iv) Email CDC- Consultation on Proposed Changes to the Local List of Planning Application Requirements. This item was noted.

(v) Email NYCC- Invitation to PTC Briefings December 2021. This item was noted.

#### **12. Items of information and further action**

None

#### **13. Date of Next Meeting**

The Council confirmed the date of the next meeting of Clapham cum Newby Parish Council as Tuesday 7<sup>th</sup> December, 2021 at 7.30.pm at Clapham Village Hall.

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| AONB  | Area of Outstanding Natural Beauty      |
| CDC   | Craven District Council                 |
| NYCC  | North Yorkshire County Council          |
| SLCC  | Society of Local Council Clerks         |
| YDNPA | Yorkshire Dales National Park Authority |
| YLCA  | Yorkshire Local Councils Association    |
| NALC  | National Association of Local Councils  |
| B4RN  | Broadband for the Rural North           |