

Clapham cum Newby Parish Council

TUESDAY 25th JANUARY 2022

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Diane Elphinstone and Ann Sheridan

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer), Cllr D. Ireton (arrived late owing to another commitment) and 5 members of the public.

PUBLIC PARTICIPATION: A parishioner expressed thanks to Kevin Lawler for works carried out in the vicinity of the Village Hall in Clapham

1. **Apologies for Absence:** Cllr G. Kay, Cllr D. Ireton (late arrival), Cllr C. Lis and Jill Buckler

2. **Code of Conduct and Disclosable Pecuniary Interests**

a. None

b. No requests were made for DPI dispensations in connection with items on this agenda.

3. **Police Report:**

The Council received a written report from PCSO Jayne Grace of North Yorkshire Police. This set out details of eleven incidents dealt with by the police between the 6th of December 2021 and the 23rd of January 2022

4. **Highways and Street Lighting, Road Signage and Boundary Markers**

a. **Requests for action on highways, streetlights, road signage and boundary markers**

(i) The Council considered an email from a parishioner in Newby but concluded that the matter raised related to a dispute on private land and did not concern the Council.

(ii) The Council noted a proliferation of street signs between Reeby's Lane and Mewith Lane which, to some, might be considered unsightly on rural roads. It will monitor future developments.

(iii) There was some discussion in relation to correspondence received from a parishioner asking about responsibility for various paths, drains and other landmarks in Clapham and the appropriateness their of doing voluntary maintenance work on the same. The Council concluded that it would be prepared to pay for some required maintenance work to be carried out and that the parishioner concerned could carry out voluntary work at their discretion.

(iv) Cllr Sheridan drew attention to the continued presence of brown tourist signs attached to NYCC road-sign posts despite a previous approach to NYCC. The clerk was asked to raise this issue again.

(v) The clerk was asked to report a missing street sign at the junction of Riverside and Church Avenue, Clapham to CDC

(vi) The clerk was asked to report leaning concrete reflector posts and a defective sign on or near to the lay by opposite Sand Quarry to NYCC

b. **Updates and decide further action on outstanding issues**

The Council noted that the following had been reported to the relevant authorities or dealt with.

Silly Sally Stream (gap in wall unblocked by Cllr Dawson), water crossing Old Road (NYCC), a missing sign on Station Road, Clapham (NYCC), a collapsed sign at the junction of the B6480 and the road from Clapham Station (NYCC), a branch overhanging the B6480 (Ingleborough Estate)

5. **Minutes of the previous meetings**

RESOLVED that the Minutes of the Clapham cum Newby Parish Council meeting held on 7th December, 2021 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. There was one matter arising: a correction in relation to regulations governing the sale of "wet wood" and coal as described at item 6.4 in the minutes.

The regulations are already in force and sales of "wet wood" are prohibited. Sales of coal will be prohibited from a date in 2023

6. **On-going issues**

6.1 **Parish Maintenance Matters**

a. **Works for independent contractors.**

No works were identified as required

b. **Works funded by the Forest of Bowland AONB grant**

The clerk was instructed to write again to Sandra Silk to ask whether any funds might be available. Mention is to be made of the project at Toll Bar Wood (See item 7.(i)) as a possible use for funds.

c. **The 2022 grass cutting contract for St James Churchyard**

The Council **RESOLVED** to ask Mr W.H Hartley to continue to cut the grass in the churchyard in the forthcoming season.

d. **Tree-Works Clapham Churchyard**

The Council noted that three trees had undergone crown-reduction.

e. **Handrail Clapham Churchyard**

The Council was informed that work has begun to install the handrail in the churchyard

6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

- (i) Cllr Elphinstone informed the Council that its defibrillator has now been installed at Clapham Station. A parishioner has volunteered to assist with the weekly checks of the device. Some training will be delivered in due course.
- (ii) Cllr Elphinstone also informed the Council that the Village Hall Committee has agreed to allow the Village Hall to be used as an emergency hub. A generator is to be considered as a possible purchase for use, as required, at the hub. The clerk was asked to take advice from Messrs Harrison and Cross as to the size of generator required to power the Village Hall.

6.3 Neighbourhood Planning.

An update was received from Cllr Sheridan. The plan has been sent for checking and feedback is expected imminently.

6.4 Climate Emergency

Jill Buckler had forwarded apologies. Cllr Elphinstone had some information from the Sustainability Group which has been taking steps to assess Clapham's carbon footprint and is considering exploring bulk buying schemes for items such as solar panels for interested parties.

7.The Queen's Platinum Jubilee

- (i) The Council was in receipt of email correspondence from the Ingleborough estate with regard to proposed tree-planting at Toll Bar Wood. It **RESOLVED** to go ahead with the project on the understanding that the wood will be an area of public access. The clerk was instructed to notify Austwick Parish Council of the project, to contact Christopher Guest to notify him of the Council's decision, to approach Austwick School via Mrs Farrer, one of its governors with a view to involvement of children at the school and to write to Newby Landowners to seek some assistance with funding. Mr Farrer will look into the legal process of granting public access.
- (ii) The Council noted that NYCC via Cllr Ireton had approved a grant of £995.00 for a tea party to be held in Clapham on the afternoon of the 5th of June 2022. The Council **RESOLVED** to further the plan and to engage the services of Simply Delicious, Bentham to provide the food. The clerk was asked to arrange matters with the caterer,
- (iii) There was some discussion as to the possibility of lighting a beacon to celebrate the jubilee. Cllr Dawson was aware of possible plans for Ingleton Parish Council to light a beacon on Ingleborough and a suggestion that there might be some collaboration between the two parishes. He will obtain further details.

8. Finance

a. **RESOLVED** to authorise and make payment as follows:

- (i) £180.00 to Martin Holroyd for tree-works in Clapham Churchyard
- (ii) £10.00 to Clapham cum Newby Village Hall for room hire
- (iii) £15.61 to the clerk for mileage and postage expenses

b. **RESOLVED** to approve the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council

c. Cllr Elphinstone undertook to carry out the annual condition survey of parish assets.

d. Arrangements for the annual safety inspection of memorials within the closed churchyard of St James', Clapham were deferred given Cllr Kay's ill-health. The matter will be re-visited.

e. The bank reconciliations for quarter 3 were verified by Cllr Dawson

f. The budget for Quarter 3 was reviewed by Cllr Sheridan

g. **RESOLVED** to approve donations of £100, £200 and £200 to Citizens Advice Bureau, Settle Swimming Pool and Clapham Play Park respectively.

h. **RESOLVED** to approve a donation of £120.00 to a self-help group which has formed in the parish for users of computers and related technology

9. Planning

a. Applications

(i) C/18/626 Full planning permission for conversion of barn to form two dwellings for local occupancy or holiday lets at Cruck Barn, Newby Cote, Old Road, Clapham, LA2 8HX -Notification of amended plans 14/12/2021. The Council instructed the clerk to pass on its comment that it would prefer local occupancy dwellings rather than holiday lets. Concerns were also raised over the water supply and Cllr Elphinstone undertook to notify a neighbouring property holder of the plans and how they might affect them.

(ii) C/18/626A/LB: listed building consent for conversion of barn to form two dwellings for local occupancy or holiday lets: Cruck Barn, Newby Cote, Clapham. Notification of amended plans 14/12/2021. As at (i) above.

(iii) C/18/30E Householder planning permission for installation of a replacement Air Source Heat Pump (ASHP) at Long Barn, Cross Haw Lane, Clapham, Lancaster, LA2 8DZ. The Council had no comment to make with regard to this application.

b. Decisions

c. Other planning issues and correspondence

(i) Great Harlow Lodges. The council noted correspondence with regard to this matter and that the matter is being considered by CDC

(ii) Email from a parishioner re proposed development at Keasden Head. This matter had apparently been resolved by correspondence.

(iii) Tree works-Ingleborough Estate. The Council noted the planned tree-works.

10. To receive and respond to correspondence

a. Receive and respond to items of correspondence received prior to this meeting

(i) Email from YDNPA re car park. The Council noted that YDNPA says it has insufficient resources to re-organise the car park in Clapham but will keep the matter under review.

b. Receive and respond to items of correspondence received too late to be circulated prior to this meeting

(i) Letter re Internal Audit. The Council noted that Yorkshire Internal Audit Services were no longer able to carry out the internal audit. **RESOLVED** to authorise the clerk to ask Rachel Pearson to carry out the audit.

(ii) Copy letter from Austwicck PC chasing up resolution of BOAT decision. The Council noted this item.

(iii) YDGLA-consultation re green lanes-banning recreational vehicles. The Council noted this item.

11. Items of information and further action

None

12. Date of the next meeting of Clapham cum Newby Parish Council

RESOLVED: The date of the next meeting will be Tuesday 22nd February 2022 at 7.30pm at Clapham Village Hall

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YLCA	Yorkshire Local Councils Association
NALC	National Association of Local Councils
B4RN	Broadband for the Rural North