

## CLAPHAM CUM NEWBY PARISH COUNCIL

**AGENDA and NOTICE** for the meeting of the Clapham cum Newby Parish Council to be held in Clapham Village Hall on Tuesday 24th May 2022 at 7.30pm.

Parish Councillors are summoned to attend the meeting. The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.

*M. G. Harrison*

Parish Clerk  
17<sup>th</sup> May 2022

- 1. To receive Apologies for Absence**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
  - a. To record any Councillor's Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.
  - b. To receive, consider, decide and record members' requests for dispensations in connection with items on this Agenda.
- 3. To consider co-option of two additional Parish Councillors**
- 4. To receive the Police Report**
- 5. Highways and Street Lighting, Road Signage and Boundary Markers**
  - a. To receive requests for action on highways, streetlights, road signage and boundary markers
  - b. To receive updates and decide further action on outstanding issues
    - (i) Erosion near the road-Reeby's Lane
    - (ii) Potholes Keasden Road/Station Road
    - (iii) Missing village sign Station Road/A65
- 6. To approve the Minutes of the Meeting of Clapham cum Newby Parish Council held on 26<sup>th</sup> April 2022 and review matters arising**
  - (i) Suggested re-opening of Clapham School
- 7. To receive information on the following on-going issues and decide further action where necessary**
  - 7.1 Parish Maintenance Matters**
    - a. To consider whether any work requires allocation to independent contractors
  - 7.2 Neighbourhood Planning**
  - 7.3 The community emergency plan, community defibrillator training and other topics related to the emergency services**
  - 7.4 Climate Emergency**
- 8. To consider nomination of a Parish Councillor to serve on the management committee of Clapham cum Newby Village Hall**
- 9. Platinum Jubilee**
  - (i) Platinum/Toll Bar Wood (benches, information board, grant offer)
  - (ii) Beacon
- 10. Finance**
  - a. To authorise payment of accounts
    - (i) To authorise payment of £20.00 to Clapham cum Newby Village Hall for room hire
    - (ii) To authorise payment of £909.10 to TDP Ltd for benches for Toll Bar/Platinum Wood
    - (iii) To authorise payment of £10.60 to the clerk for mileage and postage expenses
    - (iv) To authorise renewal of insurance cover and authorise payment of £421.83 to AJG as premium for the same and to consider whether to enter a long term agreement
    - (v) To authorise payment of £137.50 to WH Hartley for grass-cutting etc. in Clapham Churchyard
  - b. To review and approve statement of accounts (HSBC 1 and HSBC 2)
  - c. To consider the internal audit report for 2021-22 carried out by Rachel Pearson
  - d. To consider and sign the Certificate of Exemption from a limited assurance review
  - e. To receive and approve the Annual Governance Statement for the 2021-22 Annual Governance and Accountability Return
  - f. To receive and approve the Accounting Statement for the 2021-22 Annual Governance and Accountability Return
  - g. To agree a period for the exercise of electors' rights relating to the annual accounts (Accounts and Audit Regulations 2015) between the 13<sup>th</sup> of June 2022 and the 22<sup>nd</sup> of July 2022
  - h. To authorise a letter to HSBC, Settle altering bank payments from the current account

**11. Planning**

**a. To consider applications:**

**b. To receive decisions:**

(i) 2022/23838/HH: Erection of new outbuilding and log store: Old Manor House, The Green, Clapham, Lancaster, LA2 8EH-Granted by CDC on 9/5/2022

(ii) 2021/23483/REM: Reserved matters application for approval of details of access, landscaping, scale, layout and appearance pursuant to outline planning permission 2019/20202/OUT: Land To South Of Fountain House Farm, The Green, Clapham, Lancaster .Granted by CDC on 10/5/2022

(iii) Removal of conifer tree. Marton House, Clapham

**c. To consider other planning issues and correspondence**

(i) Development of unsurfaced ATV moorland track, Burnmoor Track. 3.13km of limestone box fill track between location: 368273 (easting / 465640 (northing) and 371303 (easting) / 464772 (northing): Burnmoor Track Yorkshire Burnmoor Common

**12. To receive and respond to correspondence**

a. To receive and respond to items of correspondence received prior to this meeting

b. To receive and respond to items of correspondence received too late to be circulated prior to this meeting.

**13. To receive items of information and decide further action where necessary**

**14. To confirm the date of the next meeting of Clapham cum Newby Parish Council**

The date of the next meeting of Clapham cum Newby Parish Council to be confirmed as Tuesday 28th June 2022, 7.30pm at Clapham Village Hall