

# CLAPHAM CUM NEWBY PARISH COUNCIL

## MINUTES

**Tuesday 26<sup>th</sup> April 2022**

**PRESENT:** Cllrs Colin Price (Chairman) John Dawson (Vice-Chairman), Ann Sheridan, Diane Elphinstone, Gerald Kay

**IN ATTENDANCE:** Nigel Harrison (Parish Clerk and Responsible Financial Officer) and seven members of the public

### **Public Participation**

There was no public participation at the outset but contributions were received in relation to various items on the agenda.

**1. Apologies for Absence:** Cllr D. Ireton, Ann Stewart

### **2. Code of conduct and Disclosable Pecuniary Interests:**

- a. Cllr Elphinstone disclosed an interest in item 9.a.(iii).
- b. No requests were made for DPI dispensations in connection with items on the agenda.

**3. The Police Report:** A police report was read to the meeting. This set out details of fifteen matters requiring police attention in the period between the 20<sup>th</sup> of March and the 24<sup>th</sup> April 2022. Additionally, Cllr Elphinstone mentioned an instance of an apparently organised attempted theft of diesel in a nearby parish and drew attention to the advisability of locking fuel tanks and stores in current circumstances.

### **4. Highways and Street Lighting, Road Signage and Boundary Markers:**

#### **a. Requests for Action**

- (i) The Council asked the clerk to report the numerous potholes on Keasden Road below the crossroads and extending down to Calterber Bridge on Station Road to NYCC
- (ii) The clerk was asked to report the missing Clapham village sign at the junction of Station Road and the A65 to the appropriate authority.
- (iii) In response to a letter from a parishioner, the clerk was asked to report erosion of Reeby's Lane by Keasden Beck near to the culvert carrying Wagmire Stream.

#### **b. Updates and Further Action**

- (i) The Council noted that the poor state of repair of the grit bins on Keasden Road had been reported to NYCC

### **5. Minutes of the previous meeting:**

**RESOLVED** that the minutes of the Clapham cum Newby Parish Council meeting held on 22<sup>nd</sup> March 2022 should be approved and signed by Cllr Price, Chairman, as a true and accurate record. The following matters arising were considered:

- (i) Trees planted on Newby Green.

It was noted that the trees had been removed.

- (ii) Noticeboard.

It was noted that the Ingleborough Estate had taken up the matter of the leaking guttering on the YDMT building and that action was to be taken to repair it. The Council received details of prices for replacement covered notice boards. Depending on the size of board and materials, these varied between just under £1400.00 and just under £2000.00. The Council decided to await the guttering repair and to monitor the state of affairs thereafter before any further consideration of replacing the current board.

### **6. On-going issues:**

#### **6.1 Parish Maintenance Matters:**

##### **a. Update and consideration of future maintenance work**

- (i) The Council noted that replacement of the cap on the marker-post at Mafeking Bridge, Clapham is still outstanding and arrangements will be made by Cllr Dawson.
- (ii) Cllr Dawson also undertook to arrange repair of the Newby noticeboard.

##### **b. To consider current and future works funded by the Forest of Bowland AONB grant**

(i) There were no items considered under this heading.

## **6.2 The community emergency plan, community defibrillator training and other topics related to the emergency plan:**

(i) The Council received price details for generators operable by means of a tractor power take-off. Depending on power capability these varied between £2,796.00 including VAT and £4,503.33 excluding VAT. The Council decided that some discussion with the Village Hall Committee as to the way forward will be required and will await feedback from that quarter.

## **6.3 Neighbourhood Planning**

Cllr Sheridan gave an update. The result of the housing needs survey is still awaited. A meeting is scheduled to discuss the application for the next tranche of funding.

## **6.4 Climate Emergency**

The meeting was informed that the Sustainability Group met on the 21<sup>st</sup> of April, 2022.

The Curlew survey is going ahead . The number of participating farms is 12-16 and there is a larger group of volunteer helpers.

There is continuing availability of grants for insulation. There are plans to hold a further event concentrating on the issue of insulation.

Discussions are underway with regard to the scale of charges for use of the Nature Trail.

## **7. Platinum Jubilee.**

(i) Toll Bar Wood.

The Council received information from Cllr Dawson as to the cost of plastic benches, plaques (or alternatively engraving the benches) and an information board. It **RESOLVED** to authorise purchase of two engraved benches and noted that 75% of the cost is likely to be met by the YDMT. The clerk is to liaise with Cllr Dawson to place the order and to seek funds from YDMT.

(ii) Beacon

Cllr Dawson will Liaise with Ingleton Parish Council to finalise arrangements for the beacon to be lit on the night of 2<sup>nd</sup> June, 2022

(iii) Tea Party

It was noted that the food is to be provided by Amanda Booth. Arrangements are in place for music to be played. It is hoped that tables and chairs can be provided by the Church and if necessary the Village Hall. The clerk will liaise with Maria Farrer in finalising arrangements

## **8. Finance:**

**a. Resolved** to make payments as follows:

(i) £2,069.10 to Messrs Knight Frank for tree-planting etc. in Platinum Toll Bar Wood

(ii) £20.00 to the Village Hall for room hire by the Neighbourhood Planning Steering Group

(iii) £9.18 to the clerk for expenses (mileage and postage)

(iv) £950.00 to Groundwork UK as repayment of unspent grant

(v) £96.00 to Account-ant (Yorkshire Ltd for the Internal Audit

**b. Resolved** to approve the statements of accounts HSBC1 and HSBC2

**c.** An inspection of churchyard memorials etc. had been carried out by Cllrs Price and Kay. The memorials were found to be safe. It was noted that two (self-planted) saplings required attention to remove them before they became a problem

**d.** The Council noted that insurance requirements had been canvassed and that renewal terms were awaited.

**e.** The Council noted that the internal audit had been completed. The report will be formally received at the next meeting

**f.** The Council noted that a claim had been submitted for the repayment of VAT in the sum of £1,566.64

**g.** Comparison of actual income and expenditure with the budget for 2021-22 was carried out by Cllr Dawson .

**h.** The bank reconciliations for accounts HSBC1 and HSBC2 were verified by Cllr Elphinstone

## **9. Planning:**

**a. To consider applications**

(i) 2022/23841/FUL: Development of unsurfaced ATV moorland track, Burnmoor Track. 3.13km of limestone box fill track between location: 368273 (easting / 465640 (northing) and 371303 (easting) / 464772 (northing): Burnmoor Track Yorkshire Burnmoor Common. The Council had no objection in principle to this application but asked the clerk to submit its suggestion that the material used for the track should be of a dark, unobtrusive colour rather than white limestone

(ii) 2022/23717/LBC To remove black paint surrounding 5 mullion windows and the front door surround: Chapel House, Newby, Clapham, Lancaster, LA2 8HR. The Council had no objection to this application.

(iii) C/18/147D: Full planning permission for installation of solar PV roof panels at Clapham Community Shop, Clapham, LA2 8DR. The Council **RESOLVED** to indicate is strong support for this application

**b. To consider decisions**

(i) 2020/21636/VAR: Application for variation of condition no. 2 (Approved Plans) and no. 7 (Tree Protection) on planning permission referenced 2019/20376/ FUL granted 03 July 2019: The Barn Hammon Head Hall, Hollin Lane, Clapham, LA2 7AR Granted by CDC on 30/03/2020

(ii) 2021/22898/REM: Approval of matters reserved in outline consent referenced 2019/20785/OUT granted 9 December 2019 for the house design, replacement garden shed and external works: Former Allotments To Side Of Croft House, Cross Haw Lane, Clapham, Lancaster, LA2 8DZ Application withdrawn on 22.04.2022

c. Other planning issues and correspondence

None

**10. To receive and respond to correspondence**

**a. Correspondence received prior to this meeting**

(i) The Council noted the communication from the YDNPA for nominations for a Parish Member. Cllr Dawson is considering standing

(ii) The Council noted an acknowledgement and thanks for its donation to Age UK Clapham Group

**b. Correspondence received too late to be circulated prior to the meeting.**

The Council noted the following items of late correspondence:

(i) Planning application - Chapel House, Newby. Dealt with at Item 9.a.(ii)

(ii) Planning application - Clapham Community Shop. Dealt with at item 9.a.(iii)

(iii) Withdrawal of planning application re former allotment site. Dealt with at 9.b.(ii)

(iv) Payment request by Groundwork UK for unspent grant. Dealt with at item 8.a.(iv)

(v) Invoice for Internal Audit. Dealt with at item 8.a.(v)

(vi) Email from Ken Pearce urging the re-opening of Clapham School. The Council indicated its support in principle for the reopening of the school and noted that further information is to be gathered in support of the suggestion.

(vii) Letter from a parishioner about potential erosion of Reeby's Lane by Keasden Beck. Dealt with as Item 4.a.(iii)

**11. To receive items of information and decide further action**

The Council noted that this was Cllr Kay's last meeting before standing down. It conveyed its thanks to him for his many years of service to both the Council and the local community and noted with some sadness that his common-sense approach, practical help and sense of humour will be greatly missed. Cllr Kay was presented with a small gift by fellow Councillors as a token of appreciation.

**12. Date of the next meeting of Clapham cum Newby Parish Council**

Tuesday 24<sup>th</sup> May 2022 at Clapham Village Hall. The regular meeting will follow the Annual Meeting of the Parish Council also to be held on that date.

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| AONB  | Area of Outstanding Natural Beauty      |
| CDC   | Craven District Council                 |
| NYCC  | North Yorkshire County Council          |
| SLCC  | Society of Local Council Clerks         |
| YDNPA | Yorkshire Dales National Park Authority |
| YDMT  | Yorkshire Dales Millenium Trust         |