

CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 24th May 2022

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman) Ann Sheridan, Diane Elphinstone, Maria Farrer (after co-option)

IN ATTENDANCE: Nigel Harrison (Parish Clerk & Responsible Financial Officer), and four members of the public.

PUBLIC PARTICIPATION:

There was some discussion of measures to prevent use of Thwaite Lane by unauthorised vehicles. The Council indicated that it would have no objection to the landowner placing signs to indicate prohibition of access to unauthorised vehicles. A parishioner raised the matter of the leaking guttering on the Millennium Trust building which affects the notice board below. This is to be taken up via the Ingleborough Estate.

1. Apologies for Absence:

None

2. Code of Conduct and Disclosable Pecuniary Interests

a. Councillors' Disclosable Pecuniary and Other Interests in relation to Agenda Items

None

b. Councillors Requests for Dispensations in connection with Agenda Items

No requests were made for DPI dispensations in connection with items on this Agenda.

3. Co-option of additional Parish Councillors

Four members had been elected unopposed on the 5th of May, 2022 leaving two vacancies on the Council. It was **RESOLVED** to co-opt Maria Farrer as a member of the Council. Cllr Farrer signed a Consent to Co-option form, a Declaration of Acceptance of Office and a Registration of Pecuniary Interests. All documents were received by the Council.

4. Police Report:

A police report was read to the meeting. This set out details of six matters requiring police attention between the 25th of April and the 21st of May 2022

5. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action.

The clerk was asked to report the following matters to the relevant authorities:

- (i) A burst water main near to Keasden Church
- (ii) Trees growing from the stonework on Wenning Bridge
- (iii) A collapsed Give Way sign at the junction of the A65 and the road across Newby Moor
- (iv) Apparent defacement of the signs indicating No Waiting on the verges on the approach to Clapham from the Bentham direction on the B6480
- (v) A landslip on Reeby's Lane near to the Old Temperance Hall

b. Updates and further actions on outstanding issues

The Council noted that the following had been reported to NYCC:

- (i) Erosion near the road-Reeby's Lane
- (ii) Potholes Keasden Road/Station Road
- (iii) Missing village sign Station Road/A65

6. Minutes of the previous meeting

The Parish Council **RESOLVED** that the Minutes of the meeting of Clapham cum Newby Parish Council held on 26th April 2022 should be approved and signed by Cllr Price (Chairman) as a true and accurate record. It was noted that the clerk had written to Cllr David Ireton to indicate the Council's support in principle for the re-opening of Clapham School while appreciating that evidence in support of the suggestion is to be gathered.

7. On-going issues

7.1 Parish Maintenance Matters

a. Allocation of work to independent contractors

Various potential future works were discussed but no work was confirmed for allocation

7.2 Neighbourhood Planning

Cllr Sheridan indicated that the process is nearing completion. The Housing Needs Survey has been received. Contact has been made with a planning consultant who is expected to draw all available material together

7.3 The community emergency plan etc.

There was nothing by way of update. Cllr Elphinstone indicated that she would look at the CDC Flood Risk Assessment Survey

7.4 Climate Emergency

The Council was informed that the Sustainability Group has been asked to consider joining with other like-minded

groups. It will be joining a steering group to work towards that end.

The Sustainability Group is looking to focus on a specific project and has identified the provision of car charging points as meriting its attention. Matters are currently at a preliminary stage. It is hoped that the Council will lend its support in due course.

8. Nomination of a Councillor to Join the Management Committee of Clapham cum Newby Village Hall

Cllr Price was nominated to serve in this capacity at the Council's Annual Meeting

9. Platinum Jubilee

The Council noted that two benches have been ordered for placement in Toll Bar Wood and that arrangements for the provision of an information board are under discussion with a local supplier.

It was **RESOLVED** to accept the grant offer of £1125.00 from the Yorkshire Dales Millennium Trust and the acceptance form was signed by Cllr Price.

The Clerk was asked to write to the Ingleborough estate to obtain written confirmation of public access to the site.

With regard to the beacon to be lit on 2nd June 2022, it was noted that it will now be lit at 9.45pm

10. Finance

a. Payment of Accounts

- (i) **RESOLVED** to authorise payment of £20.00 to Clapham cum Newby Village Hall for room hire
- (ii) **RESOLVED** to authorise payment of £909.10 to TDP Ltd for benches for Toll Bar Wood
- (iii) **RESOLVED** to authorise payment of £10.60 to the clerk for mileage and postage expenses
- (iv) **RESOLVED** to authorise renewal of insurance cover and authorise payment of £421.83 to AJG as premium for the same and to enter a long term agreement

(v) **RESOLVED** to authorise payment of £137.50 to WH Hartley for grass-cutting etc. in Clapham Churchyard

b. RESOLVED: the statement of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

c. The internal audit report for 2021-22 carried out by Rachel Pearson was received and its recommendations noted.

d. RESOLVED: The Certificate of Exemption from a limited assurance review be signed by Cllr Price.

e. RESOLVED: The Annual Governance Statement for the 2021-22 Annual Governance and Accountability Return was received and approved and signed by Cllr Price (chairman).

f. RESOLVED: The Accounting statement for the 2021-22 Annual Governance and Accountability return was received and approved and signed by Councillor Price (chairman).

g. RESOLVED: A period for the exercise of electors' rights was agreed. The relevant dates are between 13th June 2022 and 22nd July 2022.

h. RESOLVED to authorise a letter to HSBC, Settle altering bank payments from the current account

11. Planning

a. Applications:

(i) 2022/24042/HH: Installation of 20 photovoltaic panels to the roof of High Hazel Barn: High Hazel Barn, High Hazel Hall Farm, Clapham, Ingleton, LA2 8HN. The Council **RESOLVED** to support this application.

b. Decisions

(i) 2022/23838/HH: Erection of new outbuilding and log store: Old Manor House, The Green, Clapham, Lancaster, LA2 8EH-Granted by CDC on 9/5/2022

(ii) 2021/23483/REM: Reserved matters application for approval of details of access, landscaping, scale, layout and appearance pursuant to outline planning permission 2019/20202/OUT: Land To South Of Fountain House Farm, The Green, Clapham, Lancaster. Granted by CDC on 10/5/2022

(iii) Removal of conifer tree Marton House, Clapham. Approved by YDNPA.

(iv) C/18/61M Full planning permission for construction of a covered booth-seating area, installation of a freestanding foldable canopy and alteration to an existing low stone wall to provide two entrances to a new overflow area and existing car park; provision of raised decked area with balustrade and siting of timber planters to demarcate overflow area at New Inn Hotel, The Green, Clapham, Lancaster, LA2 8HH Conditionally approved by YDNPA on 19/05/2022

(v) C/18/61N/LB Listed building consent for construction of a covered booth-seating area, installation of a freestanding foldable canopy and alteration to an existing low stone wall to provide two entrances to a new overflow area and existing car park; provision of raised decked area with balustrade and siting of timber planters to demarcate overflow area at New Inn Hotel, The Green, Clapham, Lancaster, LA2 8HH. YDNPA notified withdrawn 17/05/2022

(vi) C/18/147D: Full planning permission for installation of solar PV roof panels at Clapham Community Shop, Clapham, LA2 8DR. Conditional approval by YDNPA on 19/5/2022

c. Other planning issues and correspondence

(i) Development of unsurfaced ATV moorland track, Burnmoor Track. 3.13km of limestone box fill track between location: 368273 (easting / 465640 (northing) and 371303 (easting) / 464772 (northing): Burnmoor Track Yorkshire Burnmoor Common. It was noted that following representations from the FOB AONB, the Council and Cllr Lis, this matter has now been referred to CDC Planning Committee.

12. Correspondence

a. Items of correspondence received prior to the meeting.

None not dealt with elsewhere on the agenda

b. Items of correspondence received too late to be circulated prior to the meeting

- (i) Planning decisions re New Inn - see items 11.b.(iv) and (v)
- (ii) Planning Decision re Clapham Community shop - see item 11.b.(vi)
- (iii) Planning application re High Hazel Barn – see item 11.a.(i)

13. Items of Information etc

14. Date of Next Meeting

The date of the next meeting of Clapham cum Newby Parish Council was confirmed as 28th June, 2022. The meeting is to be held in Clapham Village hall at 7.30pm

FOB AONB	Forest of Bowland Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YDMT	Yorkshire Dales Millenium Trust