

# CLAPHAM CUM NEWBY PARISH COUNCIL

TUESDAY 28th June 2022

## MINUTES

**PRESENT:** Cllrs Colin Price (Chairman), Ann Sheridan, Diane Elphinstone and Maria Farrer.

**IN ATTENDANCE:** Nigel Harrison (Parish Clerk & Responsible Financial Officer) and 2 members of the Public

**PUBLIC PARTICIPATION:** A parishioner raised the following matters:

-The length of the grass on the verges of the A65 obscuring the view for emerging traffic. It was noted that NYCC had been involved in some recent mowing in the district and it was anticipated that they would deal with this in the near future. The position is to be monitored.

-The sign advocating courteous parking situated opposite Lake House. It was noted that the Parish Council had, on a previous occasion, undertaken to consider re-positioning that sign and it undertook to seek to make progress with the matter.

-While carrying out works at the A65 underpass it was noted that top-stones from the wall had apparently been thrown into the Beck and other stone from the wall was missing. The clerk was asked to report the matter to NYCC.

- The noticeboard attached to the YDMT building. It was noted that this item appeared separately on the agenda.

**1. Apologies for Absence:** Cllr J. Dawson

**2. Code of Conduct and Disclosable Pecuniary Interests**

**a.** Cllr Farrer recorded an interest in item 9.a.(iii) when that item came to be discussed.

**b.** No requests were made for DPI dispensations in connection with items on the Agenda.

**3. Police Report:**

A report was read to the meeting. This set out details of 15 incidents that had required police attention between the 22<sup>nd</sup> of May and the 26<sup>th</sup> of June, 2022

**4. Highways and Street Lighting, Road Signage and Boundary Markers**

**a. Requests for action.**

(i) The Council noted an email from a parishioner seeking replacement of the home made sign pointing to the National Park Car Park currently attached to the traditional signpost at the junction of Riverside and Church Avenue, Clapham. The clerk was asked to write to the YDNPA.

**b. Updates and further actions on outstanding issues**

The Council noted that the following had been reported to the relevant authorities:

(i) Burst water main near to Keasden Church

(ii) Trees growing from the stonework on Wenning Bridge

(iii) Collapsed Give Way sign at the junction of the A65 and the road across Newby Moor

(iv) Apparent defacement of the signs indicating No Waiting on the verges on the approach to Clapham from the Bentham direction on the B6480

(v) Landslip on Reeby's Lane near to the Old Temperance Hall

**5. Minutes of the previous meeting**

The Parish Council **RESOLVED** that the Minutes for the Meeting of Clapham cum Newby Parish Council held on 24<sup>th</sup> of May, 2022 should be approved and signed by Cllr Price as a true and accurate record. It was also **RESOLVED** that the minutes of the Annual Meeting of the Parish Council held on the 24<sup>th</sup> of May 2022 should be approved and likewise signed.

One matter arising from the ordinary meeting was considered, namely, the noticeboard on the YDMT building. It was noted that there had been a response on behalf of the Ingleborough Estate indicating that the guttering and downpipes were in good order but that there was a problem from time to time with overflow in heavy downpours. This is not considered economic to remedy. A parishioner undertook to design and cost a new noticeboard with a canopy and submit details for consideration by the Council.

**6. On-going issues**

**6.1 Parish Maintenance Matters**

**a. To consider assignment of any work for independent contractors.**

(i) See item 5 in connection with the noticeboard on the YDMT building.

**6.2 Neighbourhood Planning**

Cllr Sheridan gave an update. A quote for the cost of drawing the plan together has been received from a planning consultant. There is to be an application for a grant to meet the cost.

**6.3 The community emergency plan etc.**

There was no information in connection with this heading.

**6.4 Climate Emergency**

The Council was informed that a successful "Give and Take" event had been held on the 25<sup>th</sup> of June, 2022 with an estimated attendance of over a hundred people.

Meetings between the Sustainability Group and the North Yorkshire Climate Coalition are planned.

The Sustainability Group will be talking to Dent Parish Council with regard to its involvement in installing electric vehicle charging points with a view to promotion of a local project.

#### **7. Platinum Jubilee**

i) The Council noted the successful holding of the tea-party at Hall Garth on the 5<sup>th</sup> of June, 2022 and recorded its thanks to Maria and Philip Farrer for hosting the event, to the caterer who provided the food, the musicians and helpers present on the day and to Cllr David Ireton and NYCC for funding.

(ii) The Council **RESOLVED** to approve the specifications for the information board for Platinum Toll Bar Wood as submitted by Cllr Dawson and to authorise ordering of the same.

#### **8. Finance**

##### **a. To authorise payment of accounts**

The Council **RESOLVED** to authorise the following payments:

(i) Payment of £294.00 to Ingleton Parish Council as contribution towards the purchase of a gas beacon

(ii) Payment of £20.00 to Clapham cum Newby Village Hall for room hire

(iii) Payment of £995.00 to Simply Delicious for provision of food for Jubilee Tea Party

(iv) Payment of £150.00 to WH Hartley for grass-cutting in Clapham Churchyard

(v) Payment of £10.19 to the clerk for mileage and postage expenses

**b. RESOLUTION:** the statements of accounts (HSBC 1 and HSBC 2) for the Parish Council were reviewed and approved.

**c. RESOLUTIONS:** to continue accounts with HSBC Bank PLC and the Bank is authorised to:

-pay all cheques and act on other instructions for payment signed on behalf of the Council by any two Councillors currently listed as signatories with the Bank

-deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of the Proper Officer, namely, Nigel Harrison of 3, The Beeches, Clapham, Lancaster LA 2 8DT

-accept the said Proper Officer, Nigel Harrison, as fully empowered to act on behalf of the Council in any other transaction with the Bank

That the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the bank to the contrary be repayable on demand.

That the Parish Clerk, Nigel Harrison (the Proper Officer) is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the Bank may rely upon such lists.

That these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a certified copy is received by the Bank

That the Council accepts the accounts and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions as amended from time to time together with any terms and conditions in respect of specific products and services requested by the Council from time to time.

#### **9.Planning**

##### **a. Applications:**

(i) 2022/24052/HH: Rear single-storey: 19 Dalesview Close, Clapham, Lancaster, LA2 8RP. The Council noted that this application had already been approved by CDC

(ii) 2022/24071/HH: External and internal alterations to existing dwelling, (converted barn), adjacent to listed building: Wellbeck Barn, Henbusk Lane, Newby, Clapham, Lancaster, LA2 8HU. The Council had no comment to make with regard to this application.

(iii) C/18/627: Full planning permission for conversion of existing barn to create 2 dwellings with associated parking and garden space; conversion of existing Nissen building to create garage and demolition of modern lean-to structures: Big Barn, Old Road, Newby Cote, Clapham, LA2 8HX. The Council had no comment to make with regard to this application.

##### **b. Decisions:**

(i) 2022/23717/: To remove black paint surrounding 5 mullion windows and the front door surround: Chapel House, Newby, Clapham, Lancaster, LA2 8HR. The Council noted that this application had been approved by CDC on 1<sup>st</sup> June 2022

(ii) 2022/24052/HH: Rear single-storey: 19 Dalesview Close, Clapham, Lancaster, LA2 8RP. The Council noted that this application had been granted by CDC on 23<sup>rd</sup> June, 2022

##### **c. Other planning issues and correspondence**

There was some discussion with regard to activity on Burn Moor following the previously considered application to construct stone-surfaced tracks. It was understood that the matter had been referred to CDC Planning Committee. Cllr Sheridan undertook to contact Cllr Carl Lis to clarify the position.

#### **10. Correspondence**

##### **a. Items of correspondence received prior to this meeting.**

None not dealt with otherwise on the agenda.

##### **b. Items of correspondence received too late to be circulated prior to this meeting.**

(i) Planning matter 10.b. (ii)

(ii) Email from Freda's Play Group. The Council felt unable to make a donation because of budget limits but asked the clerk to refer the matter on to Cllr Ireton

**11. Items of Information**

None

**12. Date of the next meeting**

The date of the next meeting of the Parish Council was confirmed as Tuesday 26th July 2022 at 7.30pm. The meeting will be held at Clapham Village Hall

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| AONB  | Area of Outstanding Natural Beauty      |
| CDC   | Craven District Council                 |
| NYCC  | North Yorkshire County Council          |
| SLCC  | Society of Local Council Clerks         |
| YDNPA | Yorkshire Dales National Park Authority |
| YDMT  | Yorkshire Dales Millenium Trust         |