

CLAPHAM CUM NEWBY PARISH COUNCIL

Tuesday 27th September 2022

MINUTES

PRESENT: Cllrs Colin Price (Chairman), Cllr John Dawson (Vice Chairman), Cllr Ann Sheridan and Cllr Diane Elphinstone

IN ATTENDANCE: Nigel Harrison (Clerk and Responsible Financial Officer) Kate Hilditch (Area Manager, YDNPA) and seven members of the public.

PUBLIC PARTICIPATION: None at the start of the meeting although contributions from members of the public were received in relation to specific items on the agenda.

1. Apologies for Absence: Cllr Maria Farrer, Scott Thornley, Ken Pearce

2. Code of Conduct and Disclosable Pecuniary Interests

a. Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.

None recorded

b. Requests for dispensations in connection with items on this Agenda.

None received

2. To receive information about installation of electric vehicle charging points from Mr Scott Thornley, Parish Clerk to Dent with Cowgill Parish Council.

Mr Thornley could not be present owing to illness. There was however lengthy discussion with regard to a suggested project to install charging points in Clapham. The favoured location for the installation was the National Park Car Park. Kate Hilditch pointed out that the two charging points currently installed there are significantly under used. Further, she indicated that there are potential legal complications arising from infrastructure owned by a third party being placed on land belonging to the YDNPA. Ms Hilditch indicated that, at this juncture, the YDNPA would be unable to support the suggested installation of more charging points on its land. A further site near to the car park was identified as a possible location. Inquiries are to be made with the owner/occupier of that site to establish whether they would be favourably disposed to charging points being installed there.

3. To receive the Police Report

A police report was read to the meeting. This set out details of eighteen matters that had required police attention between the 25th July and the 24th September, 2022

4. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, street lights, road signage and boundary markers

(i) **Hedgehog signs-Newby** It was noted that a parishioner had, after consulting the Council and gaining approval, installed two small signs in Newby warning motorists of hedgehogs

(ii) **Waste Bin, Riverside, Clapham** The Council noted that there had been problems over the summer with the bin becoming full. It was further noted that CDC had increased the frequency of emptying the bin to deal with the problem.

(iii) **Speed limit in Clapham** The Council was informed of NYCC's policy on 20 mph speed limits. The clerk was asked to include details of the link giving details of how to report speeding concerns in the Newsletter report for this meeting.

(iv) The clerk was asked to request that NYCC cut the grass verges on Old Road, Clapham and near to Clapham Station.

b. Updates and further action on outstanding issues

(i) **Potholes Keasden Road** It was noted that this matter had been reported to NYCC.

(ii) **Surface of B6480 Green Close to New Butts** It was noted that this matter had been reported to NYCC

(iii) **Missing village sign, Station Road, Clapham** The Council was advised that this matter had been taken up with NYCC who had indicated that village signs are the responsibility of the Parish Council. The clerk was asked to enquire as to whether CDC were able to replace the missing sign

(iv) **Car Park sign-Riverside/Church Avenue**-Kate Hilditch indicated that the YDNPA would be content for a suitable additional sign pointing to the car park to be placed on the traditional sign post at the junction of Riverside and Church Avenue in Clapham and would be prepared to contribute towards the cost. Cllr Price undertook to contact a contractor to obtain details for approval.

5. Minutes of the Clapham cum Newby Parish Council meeting held on 26th July 2022

The Parish Council **RESOLVED** that the minutes of the meeting held on the 26th of July 2022 should be approved and signed by Cllr Price as a true and accurate record. There were no matters arising that were not covered elsewhere on the agenda.

6. Information on on-going issues and further action

6.1 Parish Maintenance Matters

a. Work to be allocated to independent contractors

(i) **Steps below viewing platform, Clapham in need of repair** The Council noted that this matter had been raised by a parishioner and taken up by the clerk with the Ingleborough Estate and that the clerk is due to meet a representative of the Estate to assess the work and assist in a grant application.

(ii) **Notice Board-YDMT Building** The Council had received details, with costings, of options for the replacement or

adjustment of the notice board. It **RESOLVED** to approve the lowering of the board on the wall and to coat the surface in self-sealing rubber. A parishioner undertook to arrange matters with the contractor concerned.

6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

(i) **Defibrillator recall** Cllr Elphinstone indicated that the defibrillators are now back in place after a brief recall

(ii) **Defibrillator Old Saw Mill** Cllr Elphinstone indicated that revival of the plan to install a defibrillator at the Old Saw Mill in Clapham has been taken up with the Ingleborough Estate now that works at the site have been completed.

6.3 Neighbourhood Planning Cllr Sheridan indicated that the Planning Consultant engaged in the current phase of proceedings is pleased with progress and that its completion is anticipated by the end of October 2022.

6.4 Climate Emergency The Sustainability Group which had contributed substantially to the discussion with regard to electric vehicle charging points had no further matters to put before the Council.

7. Platinum Toll Bar Wood Cllr Dawson informed the Council that two benches have now been installed at the site. Further that the information board is partly installed and the sign for the entrance is under construction.

8. Finance

a. To authorise payment of accounts

The following were **RESOLVED**:

(i) To authorise payment of £15.00 to YLCA made on 25/08/2022 for posting job details in YLCA publications

(ii) To authorise payment of £513.60 made on 25/08/2022 -reimbursement of the clerk for payment made to Newsquest Media Group Ltd for job advertising Craven Herald

(iii) to authorise payment of £20.00 to Clapham Village Hall for room hire

(iv) To authorise payment of £40.00 to the Information Commissioner-Data Protection Fee

(v) To authorise payment of £300.00 to Messrs WH Hartley for grass-cutting etc. in Clapham Churchyard

(vi) To authorise payment of £80.00 to SLCC for membership subscription

(vii) To authorise further payment to WH Hartley in the sum of £164.50 for grass cutting etc. in Clapham Churchard

b. Receipt of £7795.00 from Groundwork UK for Neighbourhood Planning The Council noted receipt of this grant.

c. RESOLUTION after review to approve statements of accounts (HSBC 1 and HSBC 2)

d. Draft budget for 2023-24 There was some discussion with regard to next year's budget. No Councillors identified any particular items of expenditure that they had in mind to be included

9. Planning

a. Applications:

The following applications were noted. The Council made no comment in each instance.

(i) 2022/24297/LBC: External and internal alterations to existing dwelling, (converted barn): Wellbeck Barn, Henbusk Lane, Newby, Clapham, Lancaster, LA2 8HU

(ii) C/18/146F: Section 73 application for variation of Condition 2 of C/18/146E (full planning permission for creation of timber wagon turning and timber stacking area; maintenance and improvement of timber extraction route and installation of reinforced concrete crossing over the sheep underpass) in respect of the haulage route being amended to include the use of Greystonber Lane, Austwick by haulage vehicles associated with timber extraction at Thwaite Wood & Lane, Ingleborough Estate, Clapham

(iii) . C/18/637 Full planning permission for works to undertake an archaeological excavation of a medieval structure at Clapham Bottoms, Austwick (Grid Ref SD 75986 72388)

(iv) 2022/24344/HH: Demolition of existing rear extension and construct new replacement lean to extension: Croft House, Henbusk Lane, Newby, Clapham, Lancaster, LA2 8HT

(v) 2022/24345/LBC Proposal: Demolition of existing rear extension and construct new replacement lean to extension: Croft House, Henbusk Lane, Newby, Clapham, Lancaster, LA2 8HT,

(vi) 2022/24253/HH: Demolition of existing conservatory. Proposed single storey rear extension plus internal alterations forming sunroom, utility wc and open plan kitchen / dining / family area plus larger en-suite to master bedroom.

Including the replacement of all windows to existing house: Lower Hardacre House, High Bentham, Lancaster, LA2 7AT

(vii) 2022/24254/LBC: Demolition of existing conservatory. Proposed single storey rear extension, plus internal alterations: forming sunroom, utility, wc and open plan kitchen / dining / family area plus larger en-suite to master bedroom. Including the replacement of all windows to existing house: Lower Hardacre House, High Bentham, Lancaster, LA2 7AT,

(viii) 2022/24401/HH: Extend the house to the rear. Re-roof. Reduce the number of roof lights. Remodel and renovate the interior layout and window openings: Brock Cottage, Keasden Road, Clapham, Lancaster, LA2 8EY

b. Decisions:

The following decisions were noted.

(i) 2022/24179/HH: First floor side extension: Bowsber, Clapham LA2 8HJ Permission granted by CDC on 8/8/2022

(ii) 2022/24046/REM Approval for reserved matters: 1. Design & appearance of the proposed dwelling, 2. Landscaping, 3. Site layout,, 4. Scale. All as reserved on Outline consent referenced 2019/20785/OUT: Allotments To Rear Of Croft

House, Cross Haw Lane, Clapham, Lancaster. Permission granted by CDC 16/08/2022

c. To consider other planning issues and correspondence:

The Council noted that its position with regard to the following correspondence had been conveyed to CDC

- (i) Correspondence from CDC -House naming-Fountain House Farm development
- (ii) Further correspondence as at (i)

10. To receive and respond to correspondence

a. Correspondence received prior to this meeting

- (i) Email CDC re naming of houses -Fountain House Farm development -See item 9.c
- (ii) Correspondence from YDNPA re change of map board-Car Park, Clapham. Kate Hilditch provided copies of the proposed map and comments were made by Cllrs and members of the public.
- (iii) Email from YLCA re Civility and Respect Pledge. The Council saw no need to include this as a further agenda item.
- (iv) YDNPA email-invitation to Parish Forum Meeting. The Council noted this correspondence.
- (v) Invite YDNPA Management Plan Annual Forum 4/11/22. The Council noted this correspondence.
- (vi) Email from Internal Auditor-quote. The Council **RESOLVED** to confirm Rachel Pearson as Internal Auditor for 2022-23
- (vii) Emails from Austwick PC re BOAT Application-Thwaite lane. The Council noted this correspondence.
- (viii) YDNPA email - Planning Seminar. This was noted by the Council.
- (ix) NYCC email -all partner webinar. The Council noted this correspondence.

b. Correspondence received too late to be circulated prior to this meeting

- (i) Planning application-Brock Cottage-see item 9.a.(viii)
- (ii) Invoice from WH Hartley-see item 8.a.(vii)
- (iii) Email from Sue Mann re the Clapham United Charities. The Council noted that there are administrative difficulties with the Charities and it appears that they will need to be closed and their assets distributed appropriately. Steps have been taken with the Charity Commissioners and further developments are awaited.

11. To receive items of information and decide further action where necessary

Matters relating to the death of HM Queen Elizabeth II

The Council placed a message of condolence on its website page and participated in a vigil on the eve of Her Majesty's funeral. The latter was organised and accommodated by Maria and Philip Farrer at Hall Garth for which the Council expressed its thanks.

The Council also announced that it had recently appointed a new clerk to take over the role sometime after 31st October, 2022

12. To confirm the date of the next meeting of Clapham cum Newby Parish Council

Tuesday 25th October, 2022, 7.30pm at Clapham Village Hall

AONB	Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YDMT	Yorkshire Dales Millenium Trust