

Clapham cum Newby Parish Council

Dear Councillor

8th December 2022

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Wednesday 14th December 2022 at 7:30 in Clapham Village Hall



Steven Culver (Parish Clerk)

AGENDA

1. To receive apologies

2. Code of Conduct and Disclosable Pecuniary Interests

2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests

2.2 To receive, consider and decide upon any applications for dispensation

3. To confirm the minutes of the meeting held on 25th October as a true and fair record

4. To receive the Police Report

5. Highways, Streetlight, Road Signage and Boundary Markers

5.1 To receive requests and decide further action on

- i) Newby Bus Shelter
- ii) Ingleborough footpath sign at Newby Cote
- iii) Newby Street Lighting

5.2 To receive updates and decide further action on outstanding issues

- i) Pothole near Lythe Birks
- ii) Street name plate – Jack Beck Lane
- iii) Village Boundary sign Station Road Clapham

6. To receive information on the following ongoing issues and decide further action where necessary:

6.1 Parish Maintenance Matters

- i) To consider whether any work should be assigned to independent contractors
- ii) Platinum Toll Bar Wood

6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

- i) Old Saw Mill Defibrillator

6.3 Neighbourhood Planning

6.4 Climate Emergency

7. To consider and decide upon the following planning applications

8. To receive the following planning decisions / information

- i) 2022/24401/HH – Brock Cottage Keasden Road Clapham – Approved
- ii) Blue Lawson Cypress trees located at Riverside view, Clapham – YDNP approved

9. Financial Matters

9.1 To approve the following accounts for payment

- i) WH Hartley *Churchyard mowing October* - £125
- ii) Stephenson Halliday *Neighbourhood plan fees October* - £2,049.96
- iii) iPrint *Toll Bar Wood Entrance Sign* - £73.32
- iv) Wel Medical *Defibrillator* - £1,378.80
- v) W Roberts *notice board repairs* - £102.49
- vi) A Stewart *Materials for Clapham notice board* - to agree whether to accept offer of donation so either £367.79 or £267.79
- vii) Salary Payment to Clerk (Nov & Dec) of £600.40 and create Standing order for £300.20 for future months.

9.2 To note automated payments made

- i) Standing Orders for Previous Clerks Salary and associated PAYE (October Payroll)
- ii) DD in favour of nPower *October Electricity* - £43.36

9.3 To receive the bank balances of

HSBC1 £3,321.99 (prior to 9.1 vi & vii above)
HSBC2 £12,700.33

9.4 To sign new HSBC Bank Mandate appointing Steven Culver to be fully empowered to act on behalf of the Council

9.5 To review the spend vs budget for Qtr 2 2022/23

9.6 To consider and agree budget for 2023/24

9.7 To consider and agree Precept for 2023/24

10. To receive and consider actions and decisions to be taken

10.1 To receive and respond to items of correspondence received prior to this meeting

- i) E' mail from YLCA re New member/officer protocol – To consider whether to move to adopt
- ii) Civility & Respect Pledge – To consider whether to move to adopt
- iii) Hedgehog Highways – To consider whether to participate in the scheme
- iv) YLCA request for photographs – To consider whether to participate
- v) York & North Yorkshire devolution consultation – To agree any feedback to be sent
- vi) BBC Countryfile – rural “self-support” research – Any suggestions to feedback (B4RN, Community Shop)

11. To notify the Clerk of matters for inclusion on the agenda of the next meeting

12. Employment Matters

12.1 To sign the Clerk's Contract and note SLCC advised pay increase (incorporated in payment under 9.vii)

12.2 To Consider the funding of a YLCA “Induction for New Clerks” Course - £50

13. To agree the schedule of Parish Council meeting for 2023 and the next meeting being Wednesday 18th January 2023

CDC	Craven District Council	YDMT	Yorkshire Dales Millennium Trust
NYCC	North Yorkshire County Council	YDNPA	Yorkshire Dales National Park Authority
SLCC	Society of Local Council Clerks	YLCA	Yorkshire Local Councils Association