

Clapham cum Newby Parish Council

Dear Councillor

13th January 2023

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Wednesday 18th January 2023 at 7:30 in Clapham Village Hall.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Steven Culver (Parish Clerk)

AGENDA

- 1. To receive apologies**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
 - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests
 - 2.2 To receive, consider and decide upon any applications for dispensation
- 3. To confirm the minutes of the meeting held on 14th December as a true and fair record**
- 4. To receive the Police Report**
- 5. Highways, Streetlight, Road Signage and Boundary Markers**
 - 5.1 To receive requests and decide further action on
 - 5.2 To receive updates and decide further action on outstanding issues
 - i) Pothole near Lythe Birks
 - ii) Street name plate – Jack Beck Lane
 - iii) Village Boundary sign Station Road Clapham
 - iv) Newby Bus Shelter
 - v) Ingleborough footpath sign at Newby Cote
 - vi) Newby Street Lighting
 - vii) Grit Bins for Station Road and Keasden Road
- 6. To receive information on the following ongoing issues and decide further action where necessary:**
 - 6.1 Parish Maintenance Matters
 - i) To consider whether any work should be assigned to independent contractors
 - ii) Confirmation of right of access in perpetuity to Toll Bar Wood
 - 6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services
 - 6.3 Neighbourhood Planning
 - 6.4 Climate Emergency
 - i) char.gy EV chargers e'mail passed to sustainability group
 - 6.5 To agree whether the council wishes to "bid" for Gritting responsibility under devolved powers.

7. To consider and decide upon the following planning applications

i) 2022/24578/FUL - Former Goods Yard Adjacent To Railway Station, Clapham

8. To receive the following planning decisions / information

i) 2022/24405/LBC - Dubsyke, Keasden (application now past respond by date)

9. Financial Matters

9.1 To approve the following accounts for payment

i) Amended values on Standing Orders re Clerk Salary and associated PAYE

ii) Clapham Village Hall *December room hire - £22*

9.2 To note automated payments made

i) Standing Orders for Clerks Salary

ii) DDs in favour of nPower *October adj & November Electricity – net £13.26*

9.3 To receive the detailed bank statements as at 31st December 2022 of

HSBC1 £2,613.05

HSBC2 £12,713.71

9.4 To receive Bank reconciliations as at 31 December 2022

9.5 To sign change of address for Bank Correspondence

9.6 To consider authorising Clerk with “read only” internet banking access to check balances, obtain statements etc. and sign form if authorised.

9.6 To authorise funding new Councillor training for Cllr Farrer. *2 sessions £33.40 per session*

9.7 To consider a quarterly / six monthly pre-payment to Village Hall for room hire in order to save bank charges.

9.8 To review the spend vs budget for Qtr 3 2022/23

10. To receive and consider actions and decisions to be taken

10.1 To receive and respond to items of correspondence received prior to this meeting

i) *The YDNPA (restricted byway and byway open to all traffic at Thwaite Lane, Clapham-cum-newby and Austwick) modification order 2007*

ii) *Parish.UK Network*

10.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

11. To notify the Clerk of matters for inclusion on the agenda of the next meeting

12. Employment Matters

i) To note change of PAYE Tax coding for Clerk and requirement to alter salary and PAYE payments under 9.1

13. To confirm the date of the next meeting to be Wednesday 15th February 2023

CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDMT	Yorkshire Dales Millennium Trust
YDNPA	Yorkshire Dales National Park Authority
YLCA	Yorkshire Local Councils Association