

CLAPHAM CUM NEWBY PARISH COUNCIL

Wednesday 18th January 2023

MINUTES

PRESENT: Cllrs Colin Price (Chairman), John Dawson (Vice-Chairman), Ann Sheridan, Maria Farrer

IN ATTENDANCE: Steven Culver (Clerk and Responsible Financial Officer), and seven members of the public

PUBLIC PARTICIPATION: Confirmation on the funding arrangements for the Old Saw Mill defibrillator, other items picked up in subsequent agenda items.

1. Apologies for Absence: Cllr Diane Elphinstone, Carl Lis, David Ireton

2. Code of Conduct and Disclosable Pecuniary Interests

a. Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.

None recorded

b. Requests for dispensations in connection with items on this Agenda.

None

3. To confirm the minutes of the meeting held on 14th December as a true and fair record

The Parish Council **RESOLVED** that the minutes of the meeting held on the 14th of December 2022 should be approved and signed by Cllr Price as a true and accurate record.

4. To receive the Police Report

6 Items reported between 13th December 2022 & 17th January 2023;

31.12.22 Suspect circumstances – alarm sounding – Old Road – in order false

02.01.23 Dog attack – off lead chasing sheep – Ingleborough – believed local dog

07.01.23 Crime Sexual

09.01.23 Deceased Rheas – Crook Beck

14.01.23 DTC – single vehicle – A65

16.01.23 Highway disruption – Sheep on Road – Open moor land

The Council **RESOLVED** to ask the Clerk to contact the Environment Agency Pollution Hotline regarding the Rheas, since neither the Police nor DEFRA were going to remove them.

5. Highways and Street Lighting, Road Signage and Boundary Markers

a. Requests for action on highways, street lights, road signage and boundary markers

(i) Flooding near Clapham Station. It was noted that NYCC had undertaken work in this vicinity previously and it was **RESOLVED** that the Clerk should contact Area 5 re-raising the issue.

(ii) The question of providing a dog waste bin was discussed. It was **RESOLVED** that prior to making a decision the Clerk should ascertain who would be responsible for emptying the bin if it was provided by the Parish Council.

(iii) The Clerk was asked to request that the leaves on Station Road be cleared.

b. To receive updates and decide further action on outstanding issues

The Council noted the following:

(i) The Pot Hole near Lythe Birks had had been followed up with NYCC, who could not identify the same. It was **RESOLVED** that Cllr. Sheridan would send a picture and “What 3 Words” location to the Clerk to assist.

(ii) The road sign at “Jack Beck Lane” NYCC required confirmation of exact location which Cllr Price gave and the Clerk will forward the details to NYCC

(iii) The Village Boundary Sign on Station Road – NYCC Have been engaged to provide.

(iv) Newby Bus Shelter – maintain a watching brief since the bus stop sign has been replaced but not further maintenance has been undertaken at present.

(v) Ingleborough Footpath sign at Newby Cote. The Clerk has reported this to the general YDNPA e’mail address but had received no response. The contact details for Robert Ashford were provided to the Clerk to follow up.

(vi) Newby Street Lighting – Harrison & Cross engaged for cleaning of one light. One quote received for tree trimming, another requested and contact details for Tim Pickup now provided to obtain 3rd quote to allow decision to be made.

(vii) Grit bins for Keasden and Station Road have been declined by NYCC as they do not meet the criteria. It was **RESOLVED** that the Clerk should escalate the matter to Keane Duncan and cc Area 5.

6. To receive information on the following ongoing issues and decide further action where necessary:

6.1 Parish Maintenance Matters

(i) Work to be assigned to independent contractors

Nothing identified at this time

(ii) Platinum Toll Bar Wood

Confirmation of right of access in perpetuity received from Ingleborough estate Land agents.

6.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

(i) Cllrs Elphinstone & Farrer have agreed the positioning of the cabinet with Harrison & Cross who will undertake the work. The Clerk was also requested to provide a copy of the invoice to the Ingleborough Estate who will arrange payment to the Council for the defibrillator.

6.3 Neighbourhood Planning

The council was informed that the final consultation will commence shortly. The work undertaken by Anne-Marie Bond was called out and due recognition and appreciation was expressed by the Council.

6.4 Climate Emergency

The Council had received details of a government backed scheme for local resident EV charge points. The sustainability group have been attempting to secure appropriate site for these. The Clerk was asked to contact Kate Hilditch to see if there was any potential movement on the part of YDNP who had previously declined the use of the Village Car-Park if we could come to some arrangement on a revenue share (10% of receipts would be passed back to the council under the deal).

The Clerk was also asked to draft a letter to Julian Smith regarding potential delay to the banning of house coal and oil-fired boilers given the reliance of these methods of heating in the current energy crisis.

The Clerk was also asked to send a separate letter regarding the volume of sewage discharge taking place in local rivers.

6.5 To agree whether the council wished to bid for gritting responsibility under devolved powers.

The council **RESOLVED** not to bid at this point but to maintain a watching brief.

7. Planning Applications

2022/24578/FUL – Former Goods Yard Adjacent to Railway Station, Clapham

Numerous objections were expressed and the clerk was asked to draft the council's response objecting to the proposal and distribute to councillors by the weekend such that the objection can be lodged in good time, given the up-coming change in the council structure

8. Planning Decisions / Information

2022/24405/LBC – Dubskye, Keasden had been received and no comments had been made by councillors prior to the close date for comments

9. Finance

9.1 Payment of accounts

The Council **RESOLVED** to authorise payments as follows:

- i) To approve amended values on the Standing Order for the Clerks Salary and re-instate the SO in favour of HMRC following the change in tax code for the Clerk
- ii) Invoice from Clapham Village Hall for December Room Hire - £22

9.2 To note automated payments made as follows:

- (i) Standing Orders for Clerks Salary (November & December Payroll)
- (ii) DDs in favour of nPower *October ad & November Electricity* – net £13.26

9.3 To note Bank account balances of:

HSBC1 £2,613.05

HSBC2 £12,713.71

9.4 Received the Bank Reconciliations as at 31st December 2022

9.5 The Council **SIGNED** the change of address form moving all future Bank Correspondence to the Clerk rather than Cllr. Sheridan and also the form to give “read only” access to internet banking to allow the clerk to obtain “real time” bank balances.

9.6 The Council **APPROVED** the new councillor training for Councillor Farrer

9.7 The Council **RESOLVED** that the Clerk should agree pre-paying the expenses for the use of the village hall to reduce bank charges. January – Mar should be paid at the next meeting and going forward move to a six month Charge payable in April & October.

9.8 The Council noted the spend vs budget for YTD end of December. The overspend is principally the result of timing of payments (£995 for Jubilee Tea Party received in prior year, £914 for Toll Bar Wood Received in Jan and £1,379 to be received in respect of defibrillator). Otherwise the investment in Toll Bar wood was unbudgeted and amounts to a total of £1,673 (after Jan grant)

10. To receive and consider actions and decisions in response to correspondence received

10.1 To receive and respond to items of correspondence received prior to the meeting

- (i) The YDNPA (restricted byway and byway open to all traffic at Thwaite Lane, Clapham-cum-Newby and Austwick) modification order 2007

The Council **RESOLVED** to object to any change in the status of Thwaite Lane and the Clerk was instructed to draft a letter to be passed to all councillors for comment using the information supplied by the Ingleborough Estate and also the response from Austwick Parish Council.

- (ii) Parish.UK Network

The Council **RESOLVED** not to pass any personal details of the councillors to this site as the information was readily available to local residents.

10.2. To receive and respond to items of correspondence received too late for formal inclusion on the agenda.

The Council **RESOLVED** to consider the Parish Charter Consultation at the February meeting.

11. To notify the Clerk for matters for inclusion on the agenda of the next meeting

Parish Charter Consultation, Coronation, Platinum Toll bar Wood in light of death of Her Majesty Queen Elizabeth II

12. Staffing Matters

The Council noted the change in the tax code of the Clerk that had given rise to the requirement for 9.1.i

13. The date of the next meeting of Clapham cum Newby Parish Council

The next meeting will be on Wednesday 15th February at Clapham Village Hall, commencing at 7.30 pm.

FOB AONB	Forest of Bowland Area of Outstanding Natural Beauty
CDC	Craven District Council
NYCC	North Yorkshire County Council
SLCC	Society of Local Council Clerks
YDNPA	Yorkshire Dales National Park Authority
YDMT	Yorkshire Dales Millenium Trust