

Clapham cum Newby Parish Council

Dear Councillor

14th July 2023

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Wednesday 19th July 2023 at 7:00 in Clapham Village Hall.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Steven Culver (Parish Clerk)

AGENDA

1. To receive apologies

2. Code of Conduct and Disclosable Pecuniary Interests

2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests

2.2 To receive, consider and decide upon any applications for dispensation

3. To confirm the minutes of the meeting held on 21st June 2023 as a true and fair record

4. To receive updates on actions from previous meetings

Meeting 21-Jun-23

i) Public Liability Insurance – confirmed situation and advised PCC - *COMPLETE*

ii) NYC re waste bin at Clapham Station – 1 month photographic evidence of problem required- *COMPLETE*

iii) Costings for contractor waste collections - £11.41+VAT /wk for weekly, £6.12+VAT/week fortnightly. *COMPLETE*

iv) Clapham Station Overbridge – Network Rail contacted – awaiting response - *ONGOING*

v) Austwick Pumping Station – Environment Agency Contacted – *ONGOING*

vi) Neighbourhood Plan – copy to be sent to all Councillors 1 week in advance of next PCM - *COMPLETE*

vii) Great Harlow Lodges – NYC contacted, response received and circulated – *COMPLETE*

viii) Clerk to obtain Laptop Proposal from MultiMedia Burton in Lonsdale

5. To receive the Police Report

5.1 Feedback from Assistant Chief Constable's meeting

6. Highways, Streetlight, Road Signage and Boundary Markers

6.1 To receive requests and decide further action on *None received*

6.2 To receive updates and decide further action on outstanding issues *No outstanding items*

7. To receive information on the following ongoing issues and decide further action where necessary:

7.1 Parish Maintenance Matters

i) To consider whether any work should be assigned to independent contractors

a) Monument Review Clapham Closed Churchyard

7.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

7.3 Neighbourhood Planning

7.4 Climate Emergency

8. To consider and decide upon the following planning applications – *None received*

9. To receive the following planning decisions / information

i) 2023/24881/FUL – *Laithbutt's Barn* – Full Planning Permission Granted

10. Financial Matters

10.1 To consider the following subscription for renewal & payment

i) Society of Local Council Clerks membership - £101

- 10.2 To note automated payments made until end June;
- i) Standing Order for Clerks June Salary
 - ii) Bank Charges - £12.00
 - iii) DD in favour of nPower *March Electricity* - £41.31
- 10.3 To receive the detailed bank statements as at 30th June 2023 of
- HSBC1 £5,882.91
 - HSBC2 £12,786.05
 - Petty Cash £10.00
- 10.4 To receive Bank reconciliations as at 30th June 2023
- 10.5 To receive actual vs budget expenditure for Q1
- 10.6 To consider the Risk Register and agree on any update to be made.

11. To receive and consider actions and decisions to be taken

- 11.1 To receive and respond to items of correspondence received prior to this meeting
- i) Potential Joint Meeting with Bentham, Austwick & Lawkland re Austwick Pumping Station
 - ii) Pension Re-enrolment
 - iii) Dry Rigg Quarry Environmental Fund
 - iv) Bus Transport Renewal Consultation
 - v) Carbon Literacy Training
 - vi) Climate Commission Consultations
 - vii) YLCA Annual Meeting
 - viii) Julian Smith correspondence re Defibrillator funding
 - ix) Archiving of historic council documents
 - x) Clapham Village mobile phone coverage
 - xi) Laithbutts Lane waterlogging
- 11.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

12. To notify the Clerk of matters for inclusion on the agenda of the next meeting

13. Employment Matters – None

14. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions.

15. To confirm the date of the next meeting to be Wednesday 20th September 2023 at 7:30 p.m.

NYC	North Yorkshire Council
SLCC	Society of Local Council Clerks
YDMT	Yorkshire Dales Millennium Trust
YDNPA	Yorkshire Dales National Park Authority
YLCA	Yorkshire Local Councils Association