

Clapham cum Newby Parish Council
Wednesday 20th September 2023
MINUTES

PRESENT: Cllrs Colin Price, John Dawson Ann Sheridan, Maria Farrer, Diane Elphinstone

In Attendance: Steven Culver (Parish Clerk and Responsible Financial Officer) and 2 members of the public
Parishioners Participation

Items had been included on the agenda

1. **To receive apologies:** Jill Buckler had submitted apologies as she has decided not to attend future meetings as regularly as she had in the past given the level of Councillor participation in the Sustainability Group.
2. **Code of Conduct and Disclosable Pecuniary Interests**
 - 2.1 **Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.** To be raised at the relevant point in the meeting.
 - 2.2 **Requests for dispensations in connection with items on this Agenda.** None
3. **To confirm the minutes of the meeting held on 19th July 2023 as a true and fair record**

The Parish Council **RESOLVED** that the minutes of the meeting held on the 19th July 2023 should be approved and signed by Cllr Price as a true and accurate record.

4. Action Point Review

Meeting 21-Jun-23

iv) Clapham Station Overbridge – Network Rail responded that this is on their list and likely to be actioned before 2025 **COMPLETE**

Meeting 19-Jul-23

i) The Clerk to write to Police & Crime Commissioner regarding Assistant Chief Constable's meeting – The PCC referred this to the "Executive Support Team" to Consider. **COMPLETE**

ii) Clerk to Contact Highways Dept re potholes on Keasden Road Passing Place **COMPLETE**, however repairs still awaited.

iii) Clerk to contact Highways Dept & Network Rail re waterlogging on Lawsings Brow. **COMPLETE** NR believes it comes from fields on other side of road. This is believed not to be the case and the Clerk will obtain the precise What 3 Words location (where the railway and road are at a level) and respond accordingly and also advise NR of the need to prune some trees that are overhanging the road.

iv) Clerk to contact FOBAONB regarding funding for Keasden drainage work. **COMPLETE (item 7.1.ii)**

v) Replacement of CRO defibrillator pads **COMPLETE (item 10.1.ii)**

vi) Clerk to contact local parishes regarding Austwick Pumping Station Issues **COMPLETE (item 11.1.i)**

vii) Clerk to approach local business for indicative costings of placing a bridge over River Wenning at the stepping stones. **COMPLETE 3 requests sent only 1 response received stating the potential liability was too great.**

viii) The Clerk to respond to Transport Survey stressing the importance of integration and free of charge **COMPLETE**

ix) Clerk to contact Keasden PCC re potential defibrillator funding. **COMPLETE**

x) The Clerk to pass all historic documents to the County Records Office. **COMPLETE**

5. To receive the Police Report

26 Incidents had been reported 17th July & 19th September, principally road / traffic related, but included Trespass on the line at Clapham Station, Violence in Keasden, Missing person (found deceased), door to door sellers and Sheep fallen down a shaft in Cold Cotes.

6. Highways, Streetlight, Road Signage and Boundary Markers

6.1 To receive requests and decide further action on

i) Councillor Farrer reported that she had been in contact with George Lawrence KC regarding the Thwaite Lane BOAT who would review the case and provide some feedback for free. However, the decision is likely to be made on the basis of technicalities rather than items such as safety. The Council **RESOLVED** that BOATs would become a standing agenda item moving forwards.

Councillor Price also reported back that he had been in contact with David Clements regarding signage for the Car Park and Keasden Crossroads. There is also disruptive roadworks at Wenning Bank and it was **RESOLVED** that the Clerk contact the Highways authority to obtain details as to what this related to.

6.2 To receive updates and decide further action on outstanding issues

None

7. To receive information on the following ongoing issues and decide further action where necessary:

7.1 Parish Maintenance Matters

i) To consider whether any work should be assigned to independent contractors

The Monument Review of Clapham Closed Churchyard had been undertaken by Cllrs Price & Dawson with no monument issues identified. Two trees are in need of capping and it was **RESOLVED** that the Clerk would contact Martin Holroyd to obtain a quote for the work.

ii) Keasden Drainage – FOBAONB have offered £1,000 towards the work. It was **RESOLVED** that the Clerk contact PCC St Matthew’s to ask if they would wish to contribute as the quote received was for c£2,200.

iii) Platinum Toll Bar Wood – Queen Elizabeth II Memorial. The Clerk advised that YDMT had asked that we aim to have the work completed by the end of the calendar year. Cllr Dawson **ADVISED** that iPrint had advised the “All Welcome” sign had been completed and he would chase delivery of the memorial plaque.

iv) e’mail from J Unwin re various maintenance matters.

1. Footpath Sign before Methodist chapel on road to Bowl & Knots. It was **RESOLVED** that Cllr Price would look to address this.
2. Tree between river & footpath blocking route. It was **RESOLVED** that the Clerk advise Julia that she is welcome to prune as she sees fit.
3. Cap stones to A65 Underpass in the river. It was **RESOLVED** that this was the responsibility of Ingleborough Estate to resolve.
4. Mortar missing on the top of wall near New Inn. It was **RESOLVED** that this was the responsibility of Ingleborough Estate to resolve.

7.2 The community emergency plan, community defibrillator training and other topics related to the emergency services

i) The Council **RESOLVED** that it would provide authority for Cllr Elphinstone to order replacement defibrillator pads in the event of any being used and advise the Council at the next meeting rather than have to bring to the meeting for approval.

7.3 Neighbourhood Planning

Cllr Sheridan **ADVISED** that the plan had been passed to Peter Stockton for a preliminary review. This had highlighted a few out of date references to Craven District Council which are being updated and it is hoped that the final plan will be passed to the Clerk in the next week for onward submission.

7.4 Climate Emergency

The Council was **ADVISED** that the Craven District Climate Emergency Plan would be replaced by the North Yorkshire one in due course.

8. To consider and decide upon the following planning applications See *Item 11.2.i*)

9. To receive the following planning decisions / information

ZA23/25208/FUL- 2 single storey covered ways Birk Knott, Clapham - APPROVED

10. Financial Matters

10.1 The Council **RESOLVED** to approve the following payments;

- i) Wel Medical *CRO Defibrillator pads* £139.02
- ii) W H Hartley *July Churchyard grass cutting* £178.75
- iii) Clerk’s Expenses *incl. PC update (£132) and archiving of historic documents (£48.60)* £222.25

10.2 The Council **NOTED** automated payments made since last meeting;

- i) Standing Order for Clerks July & August Salary
- ii) Bank Charges August & September - £12.00 & £9.00
- iii) DD in favour of nPower *July & August Electricity* - £37.76 & £37.01

10.3 The Council **RECEIVED** the detailed bank statements as at 31st August 2023 of

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|------------|------------|
| HSBC1 | £5,073.80 |
| HSBC2 | £12,786.05 |
| Petty Cash | £10.00 |

10.4 The Council **RECEIVED** the Bank Reconciliations as at 31st August 2023 and these were signed by Cllr Price.

11.To receive and consider actions and decisions to be taken:

11.1 To receive and respond to items of correspondence received prior to the meeting

i) Joint Meeting with Bentham, Lawkland and Austwick Parish Councils regarding Austwick Pumping Station. *The Council **RESOLVED** that the Clerk would apologise for non-attendance at the previous meeting and that Cllrs. Price, Sheridan & Farrer would attend the Austwick meeting on 16th August.*

ii) YDNPA Planning Seminar 19th October. *Cllr Farrer will attend on behalf of the Council*

iii) 80th Anniversary of D-Day Celebrations *It was **RESOLVED** that The Clerk would CONTACT Ingleton Council regarding the use of the Beacon.*

iv) NALC Consultation on Local Plans. *The Council **RESOLVED** that the Clerk would respond stating that at present local council feel they have no voice in the overarching planning authorities plans.*

v) Common Land in Newby . *It was **RESOLVED** that this was not a Parish Council issue.*

vi) YDNPA Autumn Parish Forum 25th October. *It was **RESOLVED** Cllrs Dawson & Sheridan would attend.*

vii) Clapham Mobile phone Coverage. *It was **RESOLVED** that the council would contact YDNPA for it's view if any planning applications were to be made for additional masts on the Old Road.*

xi) Laithbutt's Lane Water logging. *Cllr Farrer was asked to request that Ingleborough Estate put forward the fact that the belief is that the waterlogging has been the result of the gas pipeline passing through the area to the relevant authorities.*

11.2 To receive and respond to items of correspondence received too late for inclusion on the agenda.

i) Planning Application C/18/146G – Disabled Access Ingleborough Cave. The Council had no comments to make on the application.

ii) The “tree” growing on the Northern slope was flagged to the Council by Ann Stewart who looks to maintain the slope. The Council expressed thanks to Ann for the work she undertakes and **RESOLVED** that Cllr Dawson would take a look at what could be done to remove the tree.

iii) The Non-Drinking water fountain overflowing. It was **RESOLVED** that Cllr Dawson would look to see if the flow rate could be reduced and also look at potential for trimming trees in the vicinity to allow more light to the area.

12.To notify the Clerk of matters for inclusion on the agenda of the next meeting – No additional items advised

13. Employment Matters – None

14. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions. - None

15.To confirm the date of the next meeting to be Wednesday 18th October 2023 at 7:30 p.m.

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| NYC | North Yorkshire Council |
| SLCC | Society of Local Council Clerks |
| FOBAOB | Forest of Bowland Area of Outstanding Natural Beauty |
| YDNPA | Yorkshire Dales National Park Authority |
| YLCA | Yorkshire Local Councils Association |