

## Clapham cum Newby Parish Council

Wednesday 18<sup>th</sup> October 2023

### MINUTES

**PRESENT:** Cllrs Colin Price, John Dawson Ann Sheridan, Maria Farrer, Diane Elphinstone

**In Attendance:** Steven Culver (Parish Clerk and Responsible Financial Officer), 3 guests and 2 members of the public

#### Parishioners Participation

No items in addition to those on the agenda

#### 1. Austwick Waste Water Pumping Station working party with Austwick Council & Lawkland meeting representatives.

Cllr Price welcomed the representatives from Austwick & Lawkland to the meeting and set out the facts and figures behind the issue as well as the responses to correspondence that had previously been undertaken by the Council.

The matter had been discussed at the Austwick PC meeting on Monday where a retired water consultant had been present and 3 items had been raised.

- The extent to which YDNPA are aware. There is currently a planning application for 8 new houses in Austwick which will combine both sewerage and waste water. It was **RESOLVED** that both the Austwick and Clapham Councils would write to YDNPA planning expressing our concerns with the issue.
- Given that United Utilities have said they have undertaken numerous short term mitigation improvements the ex-consultant felt that we would actually need to see the figures for 2023 when available to understand the current extent of the problem.
- It was suggested that given the water companies are requesting additional funding from all bill payers that it may be appropriate to suggest they undertake the investment to improve the situation at an earlier date than they had previously considered.

Most homes within the Lawkland parish use their own effluent treatment plants or septic tanks for waste water and so, whilst the actual pumping station is sited within the Lawkland parish, Lawkland residents have no customer relationship with United Utilities for sewage disposal services. However, it might be expected that the majority of Lawkland residents would support the local effort to end the untreated sewage discharges. If it was decided that local parish bodies should write to United Utilities as suggested above then this would have to be agreed via a circular to all Lawkland Meeting parishioners.

Cllr Price asked whether Lawkland Meeting was aware of the potential for harm to the wetland SSSI that is close to the pumping station (Austwick Moss & Lawkland Moss). Julian Cairns replied that he was not but would make enquiries in that regard.

#### 2. To receive apologies: Cllr Elphinstone & Ann Stewart.

#### 3. Code of Conduct and Disclosable Pecuniary Interests

**2.1 Disclosable Pecuniary Interest (DPI) and other interests in relation to items on this Agenda.** To be raised at the relevant point in the meeting.

**2.2 Requests for dispensations in connection with items on this Agenda.** None

#### 4. To confirm the minutes of the meeting held on 20<sup>th</sup> September 2023 as a true and fair record

The Parish Council **RESOLVED** that the minutes of the meeting held on the 20<sup>th</sup> September 2023 should be approved and signed by Cllr Price as a true and accurate record.

#### 5. Action Point Review

##### **Meeting 21-Jun-23**

vi) Neighbourhood Plan – Delivered to YDNPA on 4<sup>th</sup> October **COMPLETE**

##### **Meeting 20-Sep-23**

i) The Clerk to contact Network Rail querying the previous response to water logging on Lawsings Brow and to request tree trimming. **ONGOING** The “maintenance manager” had been back to site and had continued to assert that the issue was as previously stated. It was suggested that the real issue here is that the gully beside the road is blocked and if this were cleared there would be no water on the road. Cllr Price will investigate historic documents he holds to see if the ownership of the land in question is detailed.

- ii) The Clerk to contact Area 5 to ascertain what the road works at Wenning Bank were related to. **ONGOING** *The Clerk had visited the station in order to obtain the permit number to request the info but had been unable to find the "roadworks" in question. The location was actually along station road and a hole that had been made several years ago around a lamp post at the station.*
- ii) The Clerk to contact Martin Holroyd to obtain a quote for tree trimming in the closed churchyard **ONGOING** *The Clerk to look to arrange an on-site meeting for Cllr Dawson to discuss with Mr Holroyd.*
- iv) The Clerk to contact St Matthew's PCC to request a contribution for drainage works in the vicinity of the church. **COMPLETE** *Contact made and Cllr Price had provided additional information as to the works concerned.*
- v) Cllr Price to address the issue of the Footpath sign before Methodist chapel on way to Bowland Knotts **COMPLETE**
- vi) The Clerk to advise Julia Unwin that she was free to trim the tree on the footpath as she saw fit **COMPLETE**
- vii) The Clerk to apologise to Austwick PC for no representation at the previous AWWTW session and to look to organise a follow-on meeting **COMPLETE** *Agenda Item 1*
- viii) The Clerk to contact Ingleton Parish Council regarding the use of the Beacon for D-Day 80<sup>th</sup> Anniversary celebrations. **COMPLETE** *Ingleton PC happy to be involved, further discussions to be undertaken in the New Year.*
- ix) The Clerk to respond to NALC consultation on local plans **COMPLETE**
- x) The Clerk to contact St James' PCC & YDNPA Planning dept regarding potential siting of mobile phone masts to improve coverage. **COMPLETE** *PCC would have to pass to diocese and YDNPA notes The church is a Grade II listed building and lies within Clapham Conservation Area and as such the impact on the historic significance of the building and the surrounding area would be considered as part of any planning application. Any installation mounted on the church is also likely to require listed building consent. The Yorkshire Dales National Park Management Plan (2019-2024) includes an objective (F4) to support the provision of basic mobile phone coverage across the National Park to reduce 'not spots'. Our adopted Local Plan further supports in principle proposals for new or improved infrastructure providing essential services like mobile telecommunication services. Their siting and appearance should aim to minimise the impact on visual amenity, including the character and appearance of the locality and wider landscape and should not result in unacceptable impacts upon features of ecological, archaeological, architectural or historic interest.*
- xi) Cllr Dawson to look at the "tree" growing on the North side of the underpass to see what can be done **ONGOING**
- xii) Cllr Dawson to see if it is possible to reduce the flow rate on the non-drinking water fountain. **COMPLETE** *There does not appear to be an issue with the fountain overflowing at present, however the situation will continue to be monitored.*

## 6. To receive the Police Report

4 Incidents had been reported between 20<sup>th</sup> September & 15<sup>th</sup> October. 1 abandoned call, 1 sheep on the A65, 1 road related offence (manner of driving) on A65 and an individual who was wanted by the Court.

## 7. Highways, Streetlight, Road Signage and Boundary Markers

### 7.1 To receive requests and decide further action on

- i) The "blue sign" at the Top of Cross Haw Lane / Clapham Old Road that used to state "no Tipping" is in need of replacing as it has lost all lettering and is now falling down. It was **RESOLVED** that the Clerk raise this with the Highways agency in the 1<sup>st</sup> instance.
- ii) The recently patched issue at Black Hill has returned as it is clearly a collapsing drain and also the passing place on Keasden Road was again raised. It was **RESOLVED** that the Clerk would report these 2 matters.

### 7.2 To receive updates and decide further action on outstanding issues

*Covered under Action point review.*

## 8. Byways Open to All Traffic Update

Cllr Farrer had been passed all the documentation that North Yorkshire Council had passed to the Secretary of State and the feeling is that the decision could go either way. The CLA Country Land and Business Association has also been engaged with by the Ingleborough Estate. Finally Cllr Farrer advised that another BOAT application had been received on the Bentham side of the moor (not in the parish).

**9. To receive information on the following ongoing issues and decide further action where necessary:**

**9.1 Parish Maintenance Matters**

- i) To consider whether any work should be assigned to independent contractors
- ii) Platinum Toll Bar Wood – Queen Elizabeth II Memorial. *The Visitors welcome sign should be completed this week and the memorial continues to be chased on a regular basis by Cllr Dawson.*
- iii) Goat Gap Bus Shelter Update - *Passenger Transport have no Contractors to undertake the work. The Clerk has asked for confirmation of the process required if we were to engage someone to undertake the work or if we looked to undertake it as a working party. It was **RESOLVED** that the Clerk would chase the matter.*

**9.2 The community emergency plan, community defibrillator training and other topics related to the emergency services**

Cllr Elphinstone will be meeting with Lee Brayford on her return from holiday to finalise the documentation.

**7.3 Neighbourhood Planning**

Cllr Sheridan **ADVISED** that the plan has been submitted.

It was **RESOLVED** that electronic copies of all documents will be passed to the Clerk

It was **RESOLVED** that the Council would like to recognise those individuals who have been instrumental in seeing the plan through to conclusion and the Clerk will draft letters to be signed by Cllr Price at the next meeting.

**7.4 Climate Emergency**

No update was received.

**10. To consider and decide upon the following planning applications** None received

**11. To receive the following planning decisions / information** See 13.2 v)

**12. Financial Matters**

**12.1 The Council **RESOLVED** to approve the following payments;**

- i) W H Hartley August & September Churchyard grass cutting £330.00
- ii) Village Hall H2 room hire for meetings - £110.00

**12.2 The Council **NOTED** automated payments made since last meeting;**

- i) Standing Order for Clerks September Salary
- ii) Bank Charges October - £8.00
- iii) DD in favour of nPower September Electricity - £56.28

**12.3 The Council **RECEIVED** the detailed bank statements as at 30<sup>th</sup> September 2023 of**

HSBC1	£7,685.57
HSBC2	£12,838.61
Petty Cash	£10.00

**12.4 The Council **RECEIVED** the Bank Reconciliations as at 30<sup>th</sup> September 2023**

**12.5 The Council **RECEIVED** the half year actual vs budget financial position and variance analysis. The significant upside is primarily the result of the H2 precept being received at the end of September rather than the start of October. The Clerk is confident that the slight overspend after allowance for this timing issue will be recovered in the second half of the year.**

**12.6 The Council **RECEIVED** the annual financial statements of Clapham Village Hall**

**12.7 The Council **RESOLVED** to accept the Internal Audit Quotation for the Year and requested the Clerk advise Account-ant (Yorkshire) accordingly.**

**13. To receive and consider actions and decisions to be taken:**

**13.1 To receive and respond to items of correspondence received prior to the meeting**

- i) The Council Reviewed the Standing Orders & Financial Regulations and **RESOLVED** that no updates or amendments were required at this point.

ii) The Council **RECEIVED** details regarding the potential tree nursery in Clapham village from Carol Douglas of YDMT. The Clerk Confirmed that the PC was able to undertake the lease. Matters still to be agreed being any potential cost increase to the Public Liability Insurance and whether there are any potential reinstatement costs at the end of the lease that would need to be considered or underwritten by another party. The Council was very supportive of the initiative and would welcome it back for decision at the next meeting.

iii) The Council **RESOLVED** not to respond to the request from “Zero Hour” to support the Climate & Ecology Bill

**13.2 To receive and respond to items of correspondence received too late for inclusion on the agenda.**

ii) North Yorkshire Council Housing Strategy Consultation - The Council **RESOLVED** not to make any comments

iii) Citizens Advice request for donations The Council **RESOLVED** that it would make a donation of £100 and that the Clerk should advise accordingly and prepare a cheque for signature at the next meeting.

iv) The Council **RECEIVED** a draft Precept submission for 2024/25 The figures were reviewed in light of a significant potential increase given the one-off nature of a significant proportion of income this year that had allowed a reduction in the current year. The Council **RESOLVED** that the Clerk should review the level of reserves that the council must hold and see if it would be possible to use some reserves to reduce the potential increase currently forecast.

v) The Council **RECEIVED** Planning Notification 2023/24912/HH Single-storey rear extension (retrospective) Wenning Hipping – **APPROVED**

vi) An e’mail had been received from Ann Stewart regarding the state of the area near the bend by the New Inn. The council **RESOLVED** that since the land was the responsibility of the New Inn and there are very recently new owners it may be appropriate to delay raising any issues until the owners had found their feet.

**14. To notify the Clerk of matters for inclusion on the agenda of the next meeting – *No items to be incorporated at this point***

**15. Employment Matters – *None***

**16. Parishioner Matters Arising – Items not raised at start of the meeting but now relevant because of previous discussions. - *None***

**17. To confirm the date of the next meeting to be Wednesday 13<sup>th</sup> December 2023 at 7:30 p.m.**