

## Clapham cum Newby Parish Council

Dear Councillor

7<sup>th</sup> December 2023

You are summoned to attend the next meeting of Clapham cum Newby Parish Council, to be held on Wednesday 13<sup>th</sup> December 2023 at 7:30 in Clapham Village Hall.

The public and the press are invited and parishioners' participation will be taken at the start of the meeting and at other times at the Chairman's discretion. The time allowed may be restricted by the Chairman to 15 minutes.



Steven Culver (Parish Clerk)

### **AGENDA**

- 1. To receive apologies**
- 2. Code of Conduct and Disclosable Pecuniary Interests**
  - 2.1 To receive any declarations of interest not already declared under the Council's code of Conduct or a members Register of Disclosable Pecuniary Interests
  - 2.2 To receive, consider and decide upon any applications for dispensation
- 3. To confirm the minutes of the meeting held on 18<sup>th</sup> October 2023 as a true and fair record**
- 4. To receive updates on actions from previous meetings**
- 5. To receive the Police Report**
- 6. Highways, Streetlight, Road Signage and Boundary Markers**
  - 6.1 To receive requests and decide further action on**
  - 6.2 To receive updates and decide further action on outstanding issues No outstanding items**
- 7. Byways Open to All Traffic Update**
- 8. To receive information on the following ongoing issues and decide further action where necessary:**
  - 8.1 Parish Maintenance Matters
    - i) To consider whether any work should be assigned to independent contractors
    - ii) Platinum Toll Bar Wood – Queen Elizabeth II Memorial.
    - iii) Goat Gap Bus Shelter Update
    - iv) Newby Flooding and drainage issues
  - 8.2 The community emergency plan, community defibrillator training and other topics related to the emergency services
  - 8.3 Neighbourhood Planning
  - 8.4 Climate Emergency
- 9. To consider and decide upon the following planning applications**

C/18/639 - Erection of an off-grid shed office for use by the homeowners, together with installation of solar panels to roof (retrospective) at Fellside, 3 Gildersbank, Clapham, LA2 8EG
- 10. To receive the following planning decisions / information**
- 11. Financial Matters**
  - 11.1 To consider the following payments
    - i) W H Hartley *October Churchyard grass cutting* £165.00
    - ii) Wel Medical Defibrillator Pads £139.02
    - iii) Donation to North Yorkshire Citizen's advice Bureau £100
    - iv) Donation to Settle Swimming Pool £200

11.2 To note automated payments made since last meeting;

- i) Standing Order for Clerk's October & November Salary
- ii) Bank Charges November & December - £10 & £11 respectively
- iii) DDs in favour of nPower *October Electricity* - £64.34

11.3 To receive the detailed bank statements as at 30<sup>th</sup> November 2023 of;

- HSBC1 £6,367.63
- HSBC2 £12,838.61
- Petty Cash £10.00

11.4 To receive Bank reconciliations as at 31<sup>st</sup> October 2023 & 30<sup>th</sup> November 2023

11.5 To Consider and decide upon the budget and Precept submission for 2024/25 Financial Year

**12. To receive and consider actions and decisions to be taken**

12.1 To receive and respond to items of correspondence received prior to this meeting

- i) Potential leasing of land to provide a tree nursery in Clapham village.
- ii) Request to Place a memorial plaque on the bench at the top of the hill.

12.2 To receive and respond to items of correspondence received too late for inclusion on this agenda

**13. To notify the Clerk of matters for inclusion on the agenda of the next meeting**

**14. Employment Matters**

- i) To approve the salary increase for the Clerk in line with National Agreements and amend the Standing Order to The Clerk and HMRC accordingly

**15. Parishioner Matters Arising** – Items not raised at start of the meeting but now relevant because of previous discussions.

**16. To confirm the dates of the meetings for Calendar Year 2024.**